

**SOUTH FIRE DISTRICT
HEALTH & SAFETY COMMITTEE
Regular Meeting Minutes
September 3, 2024 at 9:00 a.m.**

1. Call to Order

The meeting was called to order at 9:08 a.m. by Deputy Chief Nick Fischer.

2. Roll Call

Present: Deputy Chief Nicholas Fischer, Captain Andrew Turenne, Firefighter Robert James, Firefighter Geoff DeFrancesco, Deputy Fire Marshal Ryan Parmelee, Recording Secretary Alyse McEwen

Absent: Kathy Kiley

3. Accept/Amend Agenda

MOTION to accept the agenda by Firefighter DeFrancesco/Captain Turenne. Unanimously approved.

4. Introduction of Visitors – Local 3918 President James Mastroianni, on duty staff members.

5. Approval of Minutes – May 16, 2024 Regular Meeting

MOTION to accept the May 16, 2024 regular meeting by Firefighter DeFrancesco/Captain Turenne. Unanimously approved.

6. Old Business (status of outstanding issues, i.e., hazardous condition complaints and recommendations generated from previous meeting)

a) Floor markers on apparatus floor – Firefighter DeFrancesco suggested that stop indicator lines be placed at the farthest rear axle, midline with the tire.

PARTIALLY RESOLVED. Firefighter Lynch painted the floor markings for the rescue truck. Other areas needing markers will be addressed. Refinishing the entire floor should be considered as a capital project in the future.

b) Breaker Panels – Labels to be affixed to existing breakers and breakers associated with the building renovation project.

UNRESOLVED. To be addressed during renovation project.

7. Hazardous Conditions Complaints

a) Construction Fence – The fence was found to be left open at the end of the day by Captain Turenne. He closed it, the project manager was notified, who will be sure to check it at the end of each day.

8. Review of Accidents/Incidents, Illness, or Injuries; Discussion of Preventative Measures Taken

a) Employee was responding to a prolonged EMS call a densely wooded area for injured hikers. The next day, he noticed a tick embedded in his left upper arm. He went to Middlesex Health Occupational Medicine where the tick was removed and determined to be a deer tick. *The employee received treatment, tested negative for Lyme Disease, and there were no subsequent ill effects. Personnel need to be diligent in checking themselves after such incidents.*

9. Training Information

- a) No Health & Safety Committee training is scheduled. Captain Turenne spoke briefly about the online Fire Engineering Training.

10. New Business (other than hazardous conditions complaints)

- a) DFM Parmelee will be posting a temporary occupancy load sign in the Meeting Room to be effective during renovations.

- b) A brief discussion took place about precautions taken prior to driving apparatus. Situational awareness is key.

- c) The back garage door needs repair.

11. Adjournment

MOTION to adjourn by Firefighter DeFrancesco/Firefighter James. Unanimously approved. The meeting adjourned at 9:22 a.m.

Submitted by,

APPROVED 11/20/2024

Alyse McEwen

Alyse McEwen
Recording Secretary

Next Meeting Date:

November 20, 2024 at 9:00 a.m.