

**SOUTH FIRE DISTRICT
HEALTH & SAFETY COMMITTEE
Regular Meeting Minutes
May 16, 2024 at 9:00 a.m.**

1. Call to Order

The meeting was called to order at 9:03 a.m. by Deputy Chief Nick Fischer.

2. Roll Call

Present: Deputy Chief Nicholas Fischer, Captain Andrew Turenne, Firefighter Geoff DeFrancesco, Deputy Fire Marshal Ryan Parmelee, Kathy Kiley

Absent: Firefighter Robert James; Recording Secretary Alyse McEwen

3. Accept/Amend Agenda

MOTION to accept the agenda by Firefighter DeFrancesco/Kathy Kiley. Unanimously approved.

4. Introduction of Visitors – None.

5. Approval of Minutes – February 21, 2024 Annual Meeting

MOTION to accept the February 21, 2024 annual meeting by Captain Turenne/Firefighter DeFrancesco. Unanimously approved.

6. Old Business (status of outstanding issues, i.e., hazardous condition complaints and recommendations generated from previous meeting)

a) Bay – MSDS book needs updating.

RESOLVED. Captain Turenne advised the book has been updated. He and DC Fischer will determine where the book will be posted after the meeting.

b) Floor markers on apparatus floor – Firefighter DeFrancesco suggested that stop indicator lines be placed at the farthest rear axle, midline with the tire.

PARTIALLY RESOLVED. Firefighter Lynch painted the floor markings for the rescue truck. Other areas needing markers will be addressed. Refinishing the entire floor should be considered as a capital project in the future.

c) Breaker Panels – Labels to be affixed to existing breakers and breakers associated with the building renovation project.

UNRESOLVED. To be addressed during renovation project.

d) Air hose placed in “Biohazard Box.”

RESOLVED. The box has been moved.

7. Hazardous Conditions Complaints

a) Rotting food was found in the kitchen cabinets. This has been rectified. Employees need to be aware of expiration dates.

- 8. Review of Accidents/Incidents, Illness, or Injuries; Discussion of Preventative Measures Taken**
- a) Employee was performing routine station duties and began to feel hypertensive; blood pressure was elevated.
 - b) While operating as a burn tender for live burns, employee walked up stairs and felt pain in left knee.
- 9. Training Information**
- a) Upcoming CFDA in June, which the chief will attend. There will be another presentation on the new OSHA standards.
- 10. New Business (other than hazardous conditions complaints)**
- a) DC Fischer is looking into the installation of warning lights outside the firehouse.
- 11. Adjournment**
- MOTION** to adjourn by FF DeFrancesco/FF James. Unanimously approved. The meeting adjourned at 9:22 a.m.

Submitted by,

Alyse McEwen
Recording Secretary

Next Meeting Date:

November 20, 2024 at 9:00 a.m.

ACCEPTED 9/3/2024