

SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road
Middletown, CT 06457

NOTICE OF COMMISSIONERS MEETING

WHEN: Monday, September 9, 2024

WHERE: Firehouse

TIME: 7:00 P.M.

SUBJECT: Regular Monthly Meeting

Members of the public may attend the meeting at the firehouse or via Zoom:

- Direct link to Zoom:
<https://us02web.zoom.us/j/89499445823?pwd=ggC7aDuOLb9REqzyz82u4h1zLR74A9.1>
- Visit <https://zoom.us> and join the meeting using the meeting I.D. number and passcode located below.
- Via telephone at 646-558-8656

Meeting I.D. 894 9944 5823
Passcode: SFD

AGENDA
SOUTH FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING
MONDAY, SEPTEMBER 9, 2024 at 7:00 p.m.

- 1) CALL TO ORDER**
- 2) PLEDGE OF ALLEGIANCE**
- 3) ACCEPT/AMEND AGENDA**
- 4) OPEN PUBLIC SESSION – ITEMS ON THE AGENDA**
- 5) CLOSE PUBLIC SESSION**
- 6) MINUTES TO BE ACCEPTED**
 - a) Regular Monthly Meeting of August 12, 2024
- 7) TAX COLLECTOR’S REPORTS – AUGUST 2024**
 - a) Refunds: \$3,593.04
 - b) Tax Collector’s Reports
- 8) FINANCIAL REPORTS**
 - a) Monthly Expense Detail: May and June 2024; July and August 2024
 - b) Profit & Loss Budget vs. Actual: July 2023 through June 2024; July 2024 through August 2024
 - c) Cash Balance Report: June 2024; August 2024
- 9) ADMINISTRATIVE REPORTS – AUGUST 2024**
- 10) COMMISSIONER REPORTS – AUGUST 2024**
 - a) Building Committee: Commissioner Thazhampallath
 - b) Pension Committee: Commissioner Gregorio
 - c) Public Safety Telecommunications: Commissioner Giuliano
 - d) By-Laws Committee: Commissioner Giuliano
 - e) Riverfront Redevelopment Update: Commissioner Pessina
- 11) OLD BUSINESS**
- 12) NEW BUSINESS**
 - a) Economic Development Updates
- 13) OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA**
- 14) CLOSE PUBLIC SESSION**
- 15) ADJOURNMENT**

HYBRID MEETING - South Fire District Meeting Room AND via Zoom Video Conferencing

Link to Zoom: <https://us02web.zoom.us/j/89499445823?pwd=ggC7aDuOLb9REqzyz82u4h1zLR74A9.1>

Via telephone: 646-558-8656

Meeting I.D. 894 9944 5823

Passcode: SFD

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT

Board of Fire Commissioners
REGULAR MONTHLY MEETING MINUTES
Monday, August 12, 2024 at 7:00 p.m.

Held at the firehouse and via Zoom - Meeting I.D. 833 3576 1218

Present: Commissioners Kleckowski, Giuliano, Pessina, and Gregorio; Chief Trzaski, Deputy Chief Fischer, member of the public.

Absent: Commissioner Thazhampallath

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. ACCEPT/AMEND AGENDA

MOTION to accept the agenda without changes by Comm. Giuliano/Comm. Pessina. Unanimously approved.

4. OPEN PUBLIC SESSION – ITEMS ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:01 p.m.

Dan Penney

Mr. Penney referred to item #11 (a) on the agenda and feels that managerial, exempt personnel should be reviewed annually, and increases be made based on performance goals and results, not guaranteed as outlined in the Memorandums of Agreement. He asked if merit adjustments have been made.

5. CLOSE PUBLIC SESSION Chairwoman Kleckowski closed the public session at 7:03 p.m.

6. MINUTES TO BE ACCEPTED

a. Regular Monthly Meeting of July 8, 2024

The minutes were accepted as presented.

7. TAX COLLECTOR'S REPORTS – JULY 2024

a. Refunds: \$7,551.60

MOTION to accept refunds for July 2024 in the amount of \$7,551.60 by Comm. Giuliano/Comm. Gregorio. Unanimously approved.

b. Acceptance of the Tax Collector's Reports

The Tax Collector's Reports were accepted as presented.

8. FINANCIAL REPORTS

a. Monthly Expense Detail: July 2024

b. Profit & Loss Budget vs. Actual: July 2024

c. Cash Balance Report: July 2024

The financial reports were accepted as presented.

9. ADMINISTRATIVE REPORTS – JULY 2024

Chief Trzaski and Deputy Chief Fischer provided an overview of the administrative reports and answered questions of the commissioners. They elaborated on the security system being installed, community outreach assignments, Community Connect, training programs, fire marshal activities, and major incidents during the

Month of July. The commissioners were updated on the new Marine 3, the navigation app, "what3words," and the new dash cam program. Open House is on October 12th and the 9/11 ceremony will be held at 6:00 p.m. on September 11th. Two recruit firefighters started today and will be attending the CT Fire Academy Recruit Training Program.

10. COMMISSIONER REPORTS

a. Building Committee: Commissioner Thazhampallath

Chief Trzaski gave a brief update in Commissioner Thazhampallath's absence. A lot of behind-the-scenes planning is being done in preparation for the groundbreaking.

b. Pension Committee: Commissioner Gregorio

Commissioner Gregorio advised that the next committee meeting is being planned for September.

c. Public Safety Telecommunications: Commissioner Giuliano

Commissioner Giuliano provided an overview of the submitted report.

d. Riverfront Redevelopment Update: Commissioner Pessina

Commissioner Pessina provided a brief update on Tate's Restaurant.

11. OLD BUSINESS

a. Approval of Memorandum of Agreement – Chief Trzaski's Employment Agreement

MOTION to approve by Comm. Pessina/Comm. Giuliano. Unanimously approved.

b. Approval of Memorandum of Agreement – Deputy Chief Fischer's Employment Agreement

MOTION to approve by Comm. Pessina/Comm. Giuliano. Unanimously approved.

12. NEW BUSINESS

a. Economic Development Updates

100 Randolph Road (former Middlesex Health) – new occupants have not been determined.
Dairy Queen - the development of Dairy Queen on South Main Street is moving forward.

13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:36 p.m.

Dan Penney

Mr. Penney requested an update on the status of the annual audit and requested a copy of the outstanding financial reports for the fiscal year ending 6/30/2024.

14. CLOSE PUBLIC SESSION

Chairwoman Kleckowski closed the public session at 7:39 p.m.

15. ADJOURNMENT

MOTION to adjourn by Comm. Pessina/Comm. Giuliano. Unanimously approved.

The meeting was adjourned at 7:39 p.m.

Submitted by,

Alyse McEwen

Alyse McEwen
Recording Secretary

The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.

SOUTH FIRE DISTRICT TAX COLLECTORS REPORT	
COLLECTIONS AUGUST 2024	
REAL ESTATE	\$ 314,010.36
PERSONAL PROPERTY	\$ 23,754.57
MOTOR VEHICLE	\$ 32,113.13
SUPPLEMENTAL MOTOR VEHICLE	\$ -
BACK TAXES	\$ 16,017.67
CURRENT INTEREST	\$ 2,971.62
BACK INTEREST	\$ 5,269.35
FEES PAID	\$ 838.14
LIENS RELEASED	\$ 168.00
COLLECTIONS 2024/2025	\$ 395,142.84
JULY	\$ 6,418,824.11
AUGUST	\$ 395,142.84
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	
JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
COLLECTED YEAR TO DATE	\$ 6,813,966.95
GRANTS RECEIVED	
MUNICIPAL GRANTS-IN-AID	\$ -
MUNICIPAL GRANTS AND REVENUE SHARING	\$ -
NRG	\$ -
TOTAL GRANTS	\$ -
TOTAL YEAR-TO-DATE	\$ 6,813,966.95
Respectfully submitted by:	
Lee Matterazzo, CCMC, Tax Collector	
South Fire District	

Tax Collections August 2024

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	\$ 6,043,202.39	\$ 5,670,873.96	\$3,294.20	93.89%	\$7,383.48
PP	\$ 926,596.91	\$ 903,795.07	\$0.00	97.54%	\$0.00
MV	\$ 253,404.55	\$ 196,553.53	\$294.70	77.68%	\$100.43
MVS	\$ -	\$ -	\$0.00		\$71.83
TOTAL	\$ 7,223,203.85	\$ 6,771,222.56	\$ 3,588.90	93.79%	\$ 7,555.74

Submitted by:
Lee Matterazzo, CCMC
Tax Collector

South Fire District
Monthly Expense Detail
May and June 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7201 - Electricity					
	05/07/2024	Earthlight Power, LLC.	825.30		825.30
	05/28/2024	Eversource	407.48		1,232.78
	06/03/2024	Earthlight Power, LLC.	990.90		2,223.68
	06/26/2024	Eversource	400.87		2,624.55
Total 7201 - Electricity			2,624.55	0.00	2,624.55
7202 - Water and Sewer					
	05/01/2024	Middletown Water & Sewer Dept	240.83		240.83
	06/01/2024	Middletown Water & Sewer Dept	240.83		481.66
Total 7202 - Water and Sewer			481.66	0.00	481.66
7203 - Heating					
	05/02/2024	Eversource	934.55		934.55
	06/04/2024	Eversource	702.33		1,636.88
Total 7203 - Heating			1,636.88	0.00	1,636.88
7204 - Telephone					
	05/15/2024	Frontier Communications	252.93		252.93
	06/15/2024	Frontier Communications	254.28		507.21
Total 7204 - Telephone			507.21	0.00	507.21
7401 - Fuel					
	05/09/2024	Dime Oil, LLC.	3,639.30		3,639.30
	05/23/2024	WEX Bank - Small Bus. Card	1,717.95		5,357.25
	05/31/2024	Bank of America	69.90		5,427.15
	06/07/2024	Petzold's Marine Center	30.47		5,457.62
	06/23/2024	WEX Bank - Small Bus. Card	1,195.08		6,652.70
	06/30/2024	Bank of America	65.39		6,718.09
Total 7401 - Fuel			6,718.09	0.00	6,718.09
7403 - Vehicle Repairs					
	05/01/2024	Cliff's Auto & Marine, LLC.	92.70		92.70
	05/09/2024	First Line Emergency	1,116.33		1,209.03
	05/17/2024	Firematic Supply Co. Inc.	3,809.67		5,018.70
	05/23/2024	VFIS Claims Management		3,809.67	1,209.03
	05/23/2024	VFIS Claims Management		1,471.84	-262.81
	05/23/2024	First Line Emergency	335.00		72.19
	05/28/2024	Ace Home Center	21.49		93.68
	05/28/2024	Brake Pro, LLC	148.00		241.68
	05/28/2024	Brake Pro, LLC	86.00		327.68
	05/30/2024	Firematic Supply Co. Inc.	2,926.24		3,253.92

South Fire District Monthly Expense Detail May and June 2024

	Date	Name	Debit	Credit	Balance
7403 · Vehicle Repairs, continued					
	05/31/2024	Bank of America	63.80		3,317.72
	06/12/2024	Firematic Supply Co. Inc.	364.09		3,681.81
	06/19/2024	First Line Emergency	1,659.52		5,341.33
	06/30/2024	Bank of America	54.21		5,395.54
	06/30/2024	Advance Auto Parts	15.93		5,411.47
Total 7403 · Vehicle Repairs			10,692.98	5,281.51	5,411.47
7404 · NFPA/OSHA Compliance					
	06/19/2024	Central Systems, Inc.	470.00		470.00
Total 7404 · NFPA/OSHA Compliance			470.00	0.00	470.00
7406 · Vehicle Supplies					
	05/28/2024	Ace Home Center	7.19		7.19
	05/31/2024	Bank of America	88.19		95.38
	06/30/2024	Advance Auto Parts	212.69		308.07
Total 7406 · Vehicle Supplies			308.07	0.00	308.07
7502 · Insurance - Commercial Package					
	06/20/2024	HD Segur Insurance		614.00	-614.00
Total 7502 · Insurance - Commercial Package			0.00	614.00	-614.00
7512 · Pension - Defined Contribution					
	05/06/2024	Lincoln Financial - Pension 401	31,049.29		31,049.29
	06/06/2024	Lincoln Financial - Pension 401	31,952.76		63,002.05
	06/06/2024	Lincoln Financial - Pension 401	226.17		63,228.22
Total 7512 · Pension - Defined Contribution			63,228.22	0.00	63,228.22
7513 · Unused Sick Time					
	06/30/2024	Lincoln Financial - Pension 401	17,110.17		17,110.17
Total 7512 · Pension - Defined Contribution			17,110.17	0.00	17,110.17
7701 · Tax Collector's Expense					
	05/06/2024	Quality Data Service, Inc	6,943.00		6,943.00
	06/11/2024	Middletown Town Clerk	10.00		6,953.00
	06/30/2024	Bank of America	5.59		6,958.59
Total 7701 · Tax Collector's Expense			6,958.59	0.00	6,958.59
7703 · Office Expenses					
	05/31/2024	Bank of America	157.18		157.18
	06/30/2024	Bank of America	29.43		186.61
	06/30/2024	Bank of America	231.20		417.81
Total 7703 · Office Expenses			417.81	0.00	417.81

South Fire District Monthly Expense Detail May and June 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7706 · Postage					
	06/05/2024	U. S. Postmaster	1,326.30		1,326.30
	06/10/2024	FedEx	17.94		1,344.24
	06/19/2024	Purchase Power	603.75		1,947.99
Total 7706 · Postage			<u>1,947.99</u>	<u>0.00</u>	<u>1,947.99</u>
7708 · Commissioner's Compensation					
	05/01/2024	Paychex	750.00		750.00
	06/05/2024	Paychex	750.00		1,500.00
Total 7708 · Commissioner's Compensation			<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>
7709 · Activity Expense					
	05/31/2024	Bank of America	318.02		318.02
	05/31/2024	Bank of America	318.02		636.04
	05/31/2024	Bank of America	25.56		661.60
	05/31/2024	Bank of America	74.40		736.00
	06/30/2024	Bank of America	61.19		797.19
	06/30/2024	Bank of America	119.81		917.00
Total 7709 · Activity Expense			<u>917.00</u>	<u>0.00</u>	<u>917.00</u>
7710 · Professional Services					
7711 · Legal Expense					
7711A · Legal Expense - General/Labor					
	05/12/2024	Summa & Ryan, PC	146.25		146.25
	06/18/2024	Summa & Ryan, PC	195.00		341.25
Total 7711A · Legal Expense - General/Labor			<u>341.25</u>	<u>0.00</u>	<u>341.25</u>
7711B · Legal Expense - H & H					
	05/15/2024	Nuzzo & Roberts, LLC.	220.00		220.00
	06/05/2024	Nuzzo & Roberts, LLC.	60.00		280.00
	06/05/2024	Nuzzo & Roberts, LLC.	60.00		340.00
	06/05/2024	Nuzzo & Roberts, LLC.	160.00		500.00
	06/05/2024	Nuzzo & Roberts, LLC.	500.00		1,000.00
Total 7711B · Legal Expense - H & H			<u>1,000.00</u>	<u>0.00</u>	<u>1,000.00</u>
Total 7711 · Legal Expense			<u>1,341.25</u>	<u>0.00</u>	<u>1,341.25</u>
7710 · Professional Services - Other					
	05/02/2024	Paychex	136.25		136.25
	05/02/2024	Paychex	62.13		198.38
	05/02/2024	Paychex	66.49		264.87
	05/09/2024	Paychex	136.25		401.12
	05/09/2024	Paychex	62.13		463.25

South Fire District
Monthly Expense Detail
 May and June 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7710 · Professional Services, continued					
7710 · Professional Services - Other, continued					
	05/16/2024	Paychex	136.25		599.50
	05/16/2024	Paychex	62.13		661.63
	05/23/2024	Paychex	136.25		797.88
	05/23/2024	Paychex	62.13		860.01
	05/30/2024	Paychex	136.25		996.26
	05/30/2024	Paychex	68.67		1,064.93
	05/31/2024	Merrick & Associates, LLC	400.00		1,464.93
	06/06/2024	Paychex	136.25		1,601.18
	06/06/2024	Paychex	62.13		1,663.31
	06/06/2024	Paychex	66.49		1,729.80
	06/13/2024	Paychex	136.25		1,866.05
	06/13/2024	Paychex	62.13		1,928.18
	06/20/2024	Paychex	136.25		2,064.43
	06/20/2024	Paychex	62.13		2,126.56
	06/27/2024	Paychex	138.43		2,264.99
	06/27/2024	Paychex	62.13		2,327.12
	06/30/2024	Merrick & Associates, LLC	400.00		2,727.12
			<u>2,727.12</u>	<u>0.00</u>	<u>2,727.12</u>
Total 7710 · Professional Services - Other			4,068.37	0.00	4,068.37
7712 · Office Equipment					
	05/31/2024	Bank of America	1,050.95		1,050.95
Total 7712 · Office Equipment			<u>1,050.95</u>	<u>0.00</u>	<u>1,050.95</u>
7714 · Advertising / Voting					
	06/13/2024	Minuteman Press	1,988.50		1,988.50
	06/14/2024	LHS Associates, Inc.	450.00		2,438.50
	06/14/2024	LHS Associates, Inc.	275.40		2,713.90
	06/14/2024	LHS Associates, Inc.	60.00		2,773.90
	06/18/2024	Wilson, William	300.00		3,073.90
	06/18/2024	Petras, Anton.	200.00		3,273.90
	06/18/2024	Bauer, Janice T.	200.00		3,473.90
	06/18/2024	Turro, John	200.00		3,673.90
	06/30/2024	Middletown Press- Hearst Media Services	97.21		3,771.11
Total 7714 · Advertising / Voting			<u>3,771.11</u>	<u>0.00</u>	<u>3,771.11</u>
7716 · Archive Services					
	06/30/2024	Hartford Despatch & Storage	195.00		195.00
Total 7716 · Archive Services			<u>195.00</u>	<u>0.00</u>	<u>195.00</u>

South Fire District Monthly Expense Detail May and June 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7717 · Software Support					
	05/29/2024	Founders Technology Group, LLC	493.06		493.06
	05/31/2024	Bank of America	142.00		635.06
	05/31/2024	Bank of America	142.00		777.06
	06/30/2024	Bank of America	142.00		919.06
Total 7717 · Software Support			919.06	0.00	919.06
7801 · Repairs Building					
	05/28/2024	Ace Home Center	230.47		230.47
	06/20/2024	Absolute Air Services, LLC.	498.34		728.81
	06/28/2024	Ace Home Center	122.48		851.29
Total 7801 · Repairs Building			851.29	0.00	851.29
7802 · Supplies Maintenance					
	05/06/2024	W.B. Mason Company, Inc.	240.30		240.30
	05/09/2024	W.B. Mason Company, Inc.	165.71		406.01
	05/10/2024	W.B. Mason Company, Inc.	48.32		454.33
	05/28/2024	Ace Home Center	19.48		473.81
	05/28/2024	Ace Home Center	4.47		478.28
	05/28/2024	Ace Home Center	19.41		497.69
	05/28/2024	Ace Home Center	9.16		506.85
	05/31/2024	Bank of America	107.67		614.52
	05/31/2024	Bank of America	110.88		725.40
	05/31/2024	Bank of America	139.98		865.38
	06/28/2024	Ace Home Center	39.99		905.37
	06/28/2024	Ace Home Center	14.99		920.36
	06/30/2024	Bank of America	72.99		993.35
	06/30/2024	Bank of America	81.40		1,074.75
	06/30/2024	Bank of America	91.98		1,166.73
Total 7802 · Supplies Maintenance			1,166.73	0.00	1,166.73
7803 · Services					
	05/06/2024	JP Bellamo & Sons, Inc.	50.00		50.00
	05/06/2024	Comcast	100.80		150.80
	05/07/2024	Comcast	22.48		173.28
	05/11/2024	De Lage Landen Financial Services, Inc.	121.00		294.28
	05/23/2024	All Waste	200.00		494.28
	06/03/2024	A & A Office Systems, Inc. - Usage	45.06		539.34
	06/06/2024	JP Bellamo & Sons, Inc.	50.00		589.34
	06/06/2024	Comcast	100.80		690.14
	06/07/2024	Comcast	22.48		712.62
	06/07/2024	De Lage Landen Financial Services, Inc.	121.00		833.62

South Fire District
Monthly Expense Detail
 May and June 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7803 · Services, continued					
	06/10/2024	Pitney Bowes Inc. - Quarterly	217.86		1,051.48
	06/25/2024	All Waste	200.00		1,251.48
Total 7803 · Services			<u>1,251.48</u>	<u>0.00</u>	<u>1,251.48</u>
7901 · Emergency Medical Equipment					
	05/07/2024	CLIA Laboratory Program	248.00		248.00
	05/08/2024	Common Cents EMS Supply, LLC.	100.67		348.67
	05/22/2024	Common Cents EMS Supply, LLC.	113.49		462.16
	05/22/2024	Common Cents EMS Supply, LLC.	428.40		890.56
	05/30/2024	Common Cents EMS Supply, LLC.	147.60		1,038.16
	05/31/2024	Bank of America	22.61		1,060.77
	06/06/2024	Common Cents EMS Supply, LLC.	128.70		1,189.47
	06/12/2024	Common Cents EMS Supply, LLC.	215.91		1,405.38
	06/20/2024	Common Cents EMS Supply, LLC.	171.00		1,576.38
Total 7901 · Emergency Medical Equipment			<u>1,576.38</u>	<u>0.00</u>	<u>1,576.38</u>
7903 · Training					
	05/13/2024	Evolution Scuba, LLC.	3,000.00		3,000.00
	05/20/2024	Town of Wethersfield	350.00		3,350.00
	05/31/2024	Bank of America	200.00		3,550.00
	05/31/2024	Bank of America	300.00		3,850.00
	05/31/2024	Bank of America	413.95		4,263.95
	06/13/2024	New Britain EMS Academy, Inc.	225.00		4,488.95
	06/30/2024	Commission on Fire Prevention and Control	85.00		4,573.95
Total 7903 · Training			<u>4,573.95</u>	<u>0.00</u>	<u>4,573.95</u>
7904 · Fire Education and Prevention					
7904B · FM Global Grant					
	06/18/2024	eAccess Solutions, Inc.	1,025.00		1,025.00
Total 7904B · FM Global Grant			<u>1,025.00</u>	<u>0.00</u>	<u>1,025.00</u>
Total 7904 · Fire Education and Prevention			<u>1,025.00</u>	<u>0.00</u>	<u>1,025.00</u>
7905 · Fire Fighting Equipment					
	05/01/2024	Portland Group/Middlesex Plumbing Supply	156.71		156.71
	05/02/2024	Portland Group/Middlesex Plumbing Supply	844.01		1,000.72
	05/03/2024	Portland Group/Middlesex Plumbing Supply	323.87		1,324.59
	05/08/2024	Handley, Jonathan.	63.70		1,388.29
	05/13/2024	Fire Equipment Headquarters	544.41		1,932.70
	05/28/2024	Ace Home Center	29.67		1,962.37
	06/30/2024	Bank of America	50.75		2,013.12
	06/30/2024	Bank of America	94.90		2,108.02
Total 7905 · Fire Fighting Equipment			<u>2,108.02</u>	<u>0.00</u>	<u>2,108.02</u>

South Fire District Monthly Expense Detail May and June 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7907 · Fire Marshal's Office					
	05/31/2024	Bank of America	25.00		25.00
	05/31/2024	Bank of America	10.79		35.79
	06/30/2024	Bank of America	11.48		47.27
	06/30/2024	Bank of America	16.99		64.26
Total 7907 · Fire Marshal's Office			<u>64.26</u>	0.00	<u>64.26</u>
7909 · Uniforms					
	06/12/2024	EMP Apparel, LLC.	531.00		531.00
	06/27/2024	Lancia, Jr, Anthony R		60.00	471.00
	06/27/2024	Tyrseck, Stephen		11.00	460.00
	06/30/2024	Security Uniforms, Inc.	133.00		593.00
Total 7909 · Uniforms			<u>664.00</u>	71.00	<u>593.00</u>
7910 · Protective Clothing					
	05/02/2024	Firematic Supply Co. Inc.	1,485.00		1,485.00
	05/20/2024	Firematic Supply Co. Inc.	640.60		2,125.60
Total 7910 · Protective Clothing			<u>2,125.60</u>	0.00	<u>2,125.60</u>
7911 · Communications					
	06/30/2024	Bank of America	159.90		159.90
Total 7911 · Communications			<u>159.90</u>	0.00	<u>159.90</u>
7912 · Cellular Phones					
	05/11/2024	AT&T Mobility	590.79		590.79
	06/11/2024	AT&T Mobility	590.79		1,181.58
Total 7912 · Cellular Phones			<u>1,181.58</u>	0.00	<u>1,181.58</u>
7916 · Breathing Apparatus-Test Repair					
	05/17/2024	Municipal Emergency Services/Shipman's	129.41		129.41
	05/23/2024	Municipal Emergency Services/Shipman's	329.03		458.44
	06/11/2024	Municipal Emergency Services/Shipman's	70.00		528.44
	06/27/2024	Municipal Emergency Services/Shipman's	215.37		743.81
Total 7916 · Breathing Apparatus-Test Repair			<u>743.81</u>	0.00	<u>743.81</u>
8999 · CNR Current Year					
8999M · Staff Vehicle					
	05/03/2024	Key Chevrolet	47,315.30		47,315.30
	05/13/2024	Sign Pro, Inc.	809.93		48,125.23
	06/27/2024	Misc Payer		6,500.00	41,625.23
Total 8999M · Staff Vehicle			<u>48,125.23</u>	6,500.00	<u>41,625.23</u>
Total 8999 · CNR Current Year			<u>48,125.23</u>	6,500.00	<u>41,625.23</u>
TOTAL			<u><u>191,140.94</u></u>	<u><u>12,466.51</u></u>	<u><u>178,674.43</u></u>

South Fire District
Monthly Expense Detail
 July and August 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7201 · Electricity					
	07/01/2024	Earthlight Power, LLC.	1,124.10		1,124.10
	08/01/2024	Earthlight Power, LLC.	999.00		2,123.10
	08/01/2024	Eversource	635.15		2,758.25
Total 7201 · Electricity			2,758.25	0.00	2,758.25
7202 · Water and Sewer					
	07/01/2024	Middletown Water & Sewer Dept	240.83		240.83
	08/01/2024	Middletown Water & Sewer Dept	132.12		372.95
Total 7202 · Water and Sewer			372.95	0.00	372.95
7203 · Heating					
	07/03/2024	Eversource	495.31		495.31
	08/02/2024	Eversource	412.30		907.61
Total 7203 · Heating			907.61	0.00	907.61
7204 · Telephone					
	07/15/2024	Frontier Communications	251.63		251.63
	08/15/2024	Frontier Communications	254.61		506.24
Total 7204 · Telephone			506.24	0.00	506.24
7401 · Fuel					
	07/11/2024	Grainger	44.28		44.28
	07/16/2024	Petzold's Marine Center	129.44		173.72
	07/23/2024	WEX Bank - Small Bus. Card	1,496.78		1,670.50
	07/28/2024	Ace Home Center	53.98		1,724.48
	08/07/2024	Dime Oil, LLC.	3,286.51		5,010.99
	08/07/2024	Grainger	66.42		5,077.41
	08/23/2024	WEX Bank - Small Bus. Card	1,625.64		6,703.05
	08/28/2024	Ace Home Center	26.99		6,730.04
Total 7401 · Fuel			6,730.04	0.00	6,730.04
7403 · Vehicle Repairs					
	07/31/2024	Bank of America	37.58		37.58
	08/28/2024	Ace Home Center	14.52		52.10
Total 7403 · Vehicle Repairs			52.10	0.00	52.10
7404 · NFPA/OSHA Compliance					
	07/23/2024	Municipal Emergency Services/Shipman's	325.00		325.00
	07/29/2024	Municipal Emergency Services/Shipman's	49.50		374.50
	07/29/2024	Municipal Emergency Services/Shipman's	207.00		581.50
	08/12/2024	EMP Apparel, LLC.	25.00		606.50
Total 7404 · NFPA/OSHA Compliance			606.50	0.00	606.50

South Fire District
Monthly Expense Detail
July and August 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7406 · Vehicle Supplies					
	07/11/2024	Grainger	47.77		47.77
Total 7406 · Vehicle Supplies			47.77	0.00	47.77
7501 · Insurance-Workers Compensation					
	07/01/2024	Benchmark Insurance Company	25,611.80		25,611.80
	08/01/2024	Benchmark Insurance Company	16,866.80		42,478.60
Total 7501 · Insurance-Workers Compensation			42,478.60	0.00	42,478.60
7502 · Insurance - Commercial Package					
	07/01/2024	HD Segur Insurance	13,191.50		13,191.50
Total 7502 · Insurance - Commercial Package			13,191.50	0.00	13,191.50
7512 · Pension - Defined Contribution					
	07/03/2024	Lincoln Financial - Pension 401	31,702.23		31,702.23
	08/08/2024	Lincoln Financial - Pension 401	32,627.33		64,329.56
Total 7512 · Pension - Defined Contribution			64,329.56	0.00	64,329.56
7701 · Tax Collector's Expense					
	07/01/2024	Quality Data Service, Inc	3,625.00		3,625.00
	07/01/2024	Quality Data Service, Inc	500.00		4,125.00
	07/01/2024	Quality Data Service, Inc	1,250.00		5,375.00
	07/01/2024	U. S. Postmaster	400.00		5,775.00
	07/29/2024	Quality Data Service, Inc	85.00		5,860.00
	07/29/2024	Quality Data Service, Inc	1,715.42		7,575.42
	07/29/2024	Quality Data Service, Inc	765.00		8,340.42
	07/29/2024	Quality Data Service, Inc	765.00		9,105.42
	07/29/2024	Quality Data Service, Inc	115.00		9,220.42
	07/29/2024	Quality Data Service, Inc	743.33		9,963.75
	07/29/2024	Quality Data Service, Inc	125.68		10,089.43
	07/29/2024	Quality Data Service, Inc	2,622.40	661.80	12,050.03
	07/29/2024	Quality Data Service, Inc			12,050.03
	07/31/2024	Hartford Courant - Advertising	132.95		12,182.98
	07/31/2024	Bank of America	133.20		12,316.18
Total 7701 · Tax Collector's Expense			12,977.98	661.80	12,316.18
7702 · Professional Org / Periodicals					
	07/01/2024	Middlesex County Chamber of Commerce, Inc	281.00		281.00
	07/01/2024	International Assoc. of Fire Chiefs	280.00		561.00
	07/01/2024	CT State Firefighter's Association	90.00		651.00
	07/01/2024	CT State Firefighter's Association	45.00		696.00
	07/01/2024	CT State Firefighter's Association	45.00		741.00
	08/01/2024	Hartford Courant - Subscription	396.73		1,137.73
Total 7702 · Professional Org / Periodicals			1,137.73	0.00	1,137.73

South Fire District
Monthly Expense Detail
 July and August 2024

	Date	Name	Debit	Credit	Balance
7703 · Office Expenses					
	07/12/2024	Pitney Bowes - Supplies	91.29		91.29
	07/31/2024	Bank of America	32.43		123.72
	07/31/2024	Bank of America	23.39		147.11
Total 7703 · Office Expenses			147.11	0.00	147.11
7706 · Postage					
	08/12/2024	FedEx	25.08		25.08
Total 7706 · Postage			25.08	0.00	25.08
7708 · Commissioner's Compensation					
	07/02/2024	Paychex	750.00		750.00
	07/31/2024	Paychex	750.00		1,500.00
Total 7708 · Commissioner's Compensation			1,500.00	0.00	1,500.00
7709 · Activity Expense					
	07/05/2024	Awards of Elegance	55.00		55.00
	07/31/2024	Bank of America	51.27		106.27
Total 7709 · Activity Expense			106.27	0.00	106.27
7710 · Professional Services					
7711 · Legal Expense					
7711B · Legal Expense - H & H					
	07/03/2024	Nuzzo & Roberts, LLC.	67.50		67.50
	07/03/2024	Nuzzo & Roberts, LLC.	975.00		1,042.50
	08/05/2024	Nuzzo & Roberts, LLC.	777.50		1,820.00
	08/06/2024	Nuzzo & Roberts, LLC.	217.50		2,037.50
Total 7711B · Legal Expense - H & H			2,037.50	0.00	2,037.50
Total 7711 · Legal Expense			2,037.50	0.00	2,037.50
7710 · Professional Services - Other					
	07/03/2024	Paychex	154.25		154.25
	07/03/2024	Paychex	62.13		216.38
	07/03/2024	Paychex	66.49		282.87
	07/11/2024	Paychex	134.07		416.94
	07/11/2024	Paychex	62.13		479.07
	07/18/2024	Paychex	134.07		613.14
	07/18/2024	Paychex	62.13		675.27
	07/25/2024	Paychex	134.07		809.34
	07/25/2024	Paychex	62.13		871.47
	07/31/2024	Merrick & Associates, LLC	400.00		1,271.47
	08/01/2024	Paychex	134.07		1,405.54

South Fire District
Monthly Expense Detail
 July and August 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7710 · Professional Services - Other, continued					
	08/01/2024	Paychex	62.13		1,467.67
	08/01/2024	Paychex	66.49		1,534.16
	08/08/2024	Paychex	134.07		1,668.23
	08/08/2024	Paychex	62.13		1,730.36
	08/15/2024	Paychex	138.43		1,868.79
	08/15/2024	Paychex	62.13		1,930.92
	08/22/2024	Paychex	142.79		2,073.71
	08/22/2024	Paychex	62.13		2,135.84
	08/29/2024	Paychex	138.43		2,274.27
	08/29/2024	Paychex	62.13		2,336.40
			<u>2,336.40</u>	<u>0.00</u>	<u>2,336.40</u>
Total 7710 · Professional Services - Other			2,336.40	0.00	2,336.40
Total 7710 · Professional Services			4,373.90	0.00	4,373.90
7714 · Advertising / Voting					
	07/31/2024	Middletown Press- Hearst Media Services	108.31		108.31
Total 7714 · Advertising / Voting			108.31	0.00	108.31
7717 · Software Support					
	07/01/2024	websolutions DBA Exposure	105.00		105.00
	07/01/2024	Founders Technology Group, LLC	19,200.00		19,305.00
	07/01/2024	Locality Media, Inc. DBA First Due	20,782.13		40,087.13
	07/31/2024	Bank of America	142.00		40,229.13
Total 7717 · Software Support			40,229.13	0.00	40,229.13
7801 · Repairs Building					
	07/01/2024	Encore Fire Protection	642.00		642.00
	07/28/2024	Ace Home Center	11.69		653.69
	07/28/2024	Ace Home Center	3.00		656.69
	07/28/2024	Ace Home Center	17.98		674.67
	08/02/2024	Hall's Power Equipment	30.64		705.31
	08/03/2024	Better Carpet Cleaners Co., Inc.	225.00		930.31
Total 7801 · Repairs Building			930.31	0.00	930.31
7802 · Supplies Maintenance					
	07/01/2024	W.B. Mason Company, Inc.		159.38	-159.38
	07/01/2024	W.B. Mason Company, Inc.	63.18		-96.20
	07/01/2024	W.B. Mason Company, Inc.	339.16		242.96
	07/01/2024	W.B. Mason Company, Inc.	81.44		324.40
	07/01/2024	W.B. Mason Company, Inc.	77.38		401.78
	07/01/2024	W.B. Mason Company, Inc.	232.15		633.93
	07/15/2024	W.B. Mason Company, Inc.	47.04		680.97

South Fire District Monthly Expense Detail July and August 2024

	Date	Name	Debit	Credit	Balance
7802 · Supplies Maintenance, continued					
	07/23/2024	W.B. Mason Company, Inc.	63.18		744.15
	07/25/2024	W.B. Mason Company, Inc.	252.21		996.36
	07/31/2024	Bank of America	46.88		1,043.24
	07/31/2024	Bank of America	39.94		1,083.18
	07/31/2024	Bank of America	314.30		1,397.48
	08/08/2024	W.B. Mason Company, Inc.	111.89		1,509.37
	08/15/2024	W.B. Mason Company, Inc.	77.98		1,587.35
			1,746.73	159.38	1,587.35
Total 7802 · Supplies Maintenance					
7803 · Services					
	07/01/2024	Stericycle, Inc	511.32		511.32
	07/01/2024	Air Cleaning Specialists of New England	1,062.00		1,573.32
	07/06/2024	Comcast	100.80		1,674.12
	07/07/2024	De Lage Landen Financial Services, Inc.	121.00		1,795.12
	07/07/2024	Comcast	22.48		1,817.60
	07/09/2024	JP Bellamo & Sons, Inc.	50.00		1,867.60
	07/24/2024	ESI	1,554.54		3,422.14
	07/25/2024	All Waste	200.00		3,622.14
	08/06/2024	JP Bellamo & Sons, Inc.	50.00		3,672.14
	08/06/2024	Comcast	100.80		3,772.94
	08/07/2024	De Lage Landen Financial Services, Inc.	121.00		3,893.94
	08/07/2024	Comcast	22.48		3,916.42
	08/23/2024	All Waste	200.00		4,116.42
			4,116.42	0.00	4,116.42
Total 7803 · Services					
7901 · Emergency Medical Equipment					
	07/11/2024	Common Cents EMS Supply, LLC.	133.25		133.25
	07/11/2024	Common Cents EMS Supply, LLC.	16.84		150.09
	07/15/2024	Common Cents EMS Supply, LLC.	50.45		200.54
	07/22/2024	Common Cents EMS Supply, LLC.	52.85		253.39
	07/31/2024	Common Cents EMS Supply, LLC.	35.56		288.95
	08/05/2024	Common Cents EMS Supply, LLC.	89.96		378.91
			378.91	0.00	378.91
Total 7901 · Emergency Medical Equipment					
7903 · Training					
	07/01/2024	Kingsbury, Andrew J.	1,100.00		1,100.00
	07/01/2024	Commission on Fire Prevention and Control	165.00		1,265.00
	07/31/2024	CT Fire Academy Bookstore	173.75		1,438.75
	08/05/2024	Vector Rescue, LLC.	1,485.00		2,923.75
	08/12/2024	Commission on Fire Prevention and Control	15,770.00		18,693.75
	08/22/2024	Dept of Emrg Svc & Public Prot		410.00	18,283.75

South Fire District Monthly Expense Detail July and August 2024

	Date	Name	Debit	Credit	Balance
7903 · Training, continued					
	08/28/2024	Ace Home Center	28.78		18,312.53
	08/28/2024	Ace Home Center	35.98		18,348.51
	08/28/2024	Ace Home Center	10.78		18,359.29
	08/28/2024	Ace Home Center	16.99		18,376.28
Total 7903 · Training			18,786.28	410.00	18,376.28
7905 · Fire Fighting Equipment					
	07/01/2024	Environmental Services, Inc.	9,075.00		9,075.00
	07/11/2024	Grainger	37.28		9,112.28
	07/16/2024	First Choice Safety Solutions, LLC.	635.98		9,748.26
	07/16/2024	Firematic Supply Co. Inc.	3,997.99		13,746.25
	07/19/2024	Fire Equipment Headquarters	512.00		14,258.25
	07/29/2024	Municipal Emergency Services/Shipman's	348.02		14,606.27
	07/31/2024	Bank of America	199.98		14,806.25
	07/31/2024	Bank of America	1,232.34		16,038.59
	08/08/2024	Dept of Emrg Svc & Public Prot		9,075.00	6,963.59
Total 7905 · Fire Fighting Equipment			16,038.59	9,075.00	6,963.59
7906 · Special Service Units					
	08/22/2024	U.S. Darkwater, LLC.	119.98		119.98
Total 7906 · Special Service Units			119.98	0.00	119.98
7907 · Fire Marshal's Office					
	07/01/2024	CT State Firefighter's Association	45.00		45.00
	07/01/2024	CT State Firefighter's Association	45.00		90.00
	07/22/2024	National Fire Protection Assn.	225.00		315.00
	07/31/2024	Bank of America	11.48		326.48
Total 7907 · Fire Marshal's Office			326.48	0.00	326.48
7909 · Uniforms					
	08/12/2024	Capitol Uniform and Supply, LLC.	308.96		308.96
	08/19/2024	Municipal Emergency Services/Shipman's	338.00		646.96
	08/23/2024	Capitol Uniform and Supply, LLC.	291.96		938.92
	08/29/2024	Cortezzo, Jr., Michael A.		7.50	931.42
	08/29/2024	McEwen, Alyse		13.00	918.42
	08/29/2024	Pantera, Matthew		168.00	750.42
	08/29/2024	Zajac, Robert J		5.00	745.42
Total 7909 · Uniforms			938.92	193.50	745.42
7910 · Protective Clothing					
7910A · Gear Cleaning/Inspection/Repair					
	08/20/2024	Daniels Equipment Company, Inc.	89.34		89.34
Total 7910A · Gear Cleaning/Inspection/Repair			89.34	0.00	89.34

South Fire District Monthly Expense Detail July and August 2024

	Date	Name	Debit	Credit	Balance
7910 · Protective Clothing - Other					
	07/09/2024	Firematic Supply Co. Inc.	32,537.54		32,537.54
	07/15/2024	Firematic Supply Co. Inc.	4,755.00		37,292.54
	07/16/2024	Municipal Emergency Services/Shipman's	2,310.55		39,603.09
	07/31/2024	Bank of America	388.47		39,991.56
	08/07/2024	Grainger	41.74		40,033.30
	08/08/2024	Firematic Supply Co. Inc.	4,044.25		44,077.55
	08/14/2024	Firematic Supply Co. Inc.	947.79		45,025.34
			<u>45,025.34</u>	<u>0.00</u>	<u>45,025.34</u>
Total 7910 · Protective Clothing - Other			45,025.34	0.00	45,025.34
Total 7910 · Protective Clothing			45,114.68	0.00	45,114.68
7911 · Communications					
	08/20/2024	NorcomCT	715.00		715.00
	08/23/2024	Sigtronics Corporation	356.04		1,071.04
			<u>1,071.04</u>	<u>0.00</u>	<u>1,071.04</u>
Total 7911 · Communications			1,071.04	0.00	1,071.04
7912 · Cellular Phones					
	07/11/2024	AT&T Mobility	591.24		591.24
	08/11/2024	AT&T Mobility	591.24		1,182.48
			<u>1,182.48</u>	<u>0.00</u>	<u>1,182.48</u>
Total 7912 · Cellular Phones			1,182.48	0.00	1,182.48
7913 · Breathing Air & Oxygen					
	07/18/2024	Maine Oxy	1,165.94		1,165.94
	08/06/2024	Airgas USA, LLC	27.28		1,193.22
	08/06/2024	Airgas USA, LLC	26.40		1,219.62
	08/06/2024	Airgas USA, LLC	27.28		1,246.90
	08/06/2024	Airgas USA, LLC	26.40		1,273.30
	08/06/2024	Airgas USA, LLC	26.40		1,299.70
			<u>1,299.70</u>	<u>0.00</u>	<u>1,299.70</u>
Total 7913 · Breathing Air & Oxygen			1,299.70	0.00	1,299.70
7915 · Medical Testing					
	07/12/2024	American Family Care, LLC.	485.00		485.00
	07/12/2024	American Family Care, LLC.	485.00		970.00
			<u>970.00</u>	<u>0.00</u>	<u>970.00</u>
Total 7915 · Medical Testing			970.00	0.00	970.00
7916 · Breathing Apparatus-Test Repair					
	07/03/2024	Municipal Emergency Services/Shipman's	129.41		129.41
	08/16/2024	Municipal Emergency Services/Shipman's	965.20		1,094.61
			<u>1,094.61</u>	<u>0.00</u>	<u>1,094.61</u>
Total 7916 · Breathing Apparatus-Test Repair			1,094.61	0.00	1,094.61
8999 · CNR Current Year					
8999L · Emergency Response Vehicles					
	08/22/2024	PayMac, Inc.		4,350.00	-4,350.00
			<u>0.00</u>	<u>4,350.00</u>	<u>-4,350.00</u>
Total 8999L · Emergency Response Vehicles			0.00	4,350.00	-4,350.00

South Fire District Monthly Expense Detail July and August 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
8999 · CNR Current Year, continued					
8999M · Staff Vehicle					
	07/03/2024	Scranton Communications & Electronics,LLC	7,409.40		7,409.40
Total 8999M · Staff Vehicle			7,409.40	0.00	7,409.40
8999SFD · SFD Building Project					
Phase2 · SFD Building Project Phase 2					
	08/09/2024	Acadia Insurance Company	2,351.00		2,351.00
	08/15/2024	Acadia Insurance Company		1,157.00	1,194.00
Total Phase2 · SFD Building Project Phase 2			2,351.00	1,157.00	1,194.00
Total 8999SFD · SFD Building Project			2,351.00	1,157.00	1,194.00
Total 8999 · CNR Current Year			9,760.40	5,507.00	4,253.40
TOTAL			<u>296,462.16</u>	<u>16,006.68</u>	<u>280,455.48</u>

South Fire District
Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4101 · Property Tax Revenue	7,314,528.37	6,901,230.00	413,298.37	105.99%
4102 · Interest and Liens	63,079.05	30,000.00	33,079.05	210.26%
4103 · Tax Refunds	-18,868.54	0.00	-18,868.54	100.0%
4104 · Fees	7,081.83	0.00	7,081.83	100.0%
4105 · Prior Year Tax Collections	77,497.38	0.00	77,497.38	100.0%
4107 · Tax Supplemental MV	44,745.77	15,000.00	29,745.77	298.31%
4109 · Grants - FEMA	62,312.38	0.00	62,312.38	100.0%
4125 · Grants	37,501.65	0.00	37,501.65	100.0%
4126 · Contributions - Individuals	25.00	0.00	25.00	100.0%
4127 · Contributions - Corporate	5,250.00	0.00	5,250.00	100.0%
4208 · Municipal Grants & Rev. Sharing	917,723.93 *	0.00	917,723.93	100.0%
4208 · State MV Fire District Grant	130,247.07	0.00	130,247.07	100.0%
4210 · NRG Tax Revenue	201,650.00	201,650.00	0.00	100.0%
4301 · Investment Income	140,256.97	10,000.00	130,256.97	1,402.57%
4901 · Miscellaneous Income	31,896.35	0.00	31,896.35	100.0%
Total Income	<u>9,014,927.21</u>	<u>7,157,880.00</u>	<u>1,857,047.21</u>	<u>125.94%</u>
Expense				
7201 · Electricity	18,389.94	22,500.00	-4,110.06	81.73%
7202 · Water and Sewer	2,441.91	2,500.00	-58.09	97.68%
7203 · Heating	10,313.89	15,000.00	-4,686.11	68.76%
7204 · Telephone	2,857.18	3,000.00	-142.82	95.24%
7401 · Fuel	36,171.19	45,000.00	-8,828.81	80.38%
7403-1 · Apparatus Preventative Maint.	11,074.76	12,650.00	-1,575.24	87.55%
7403 · Vehicle Repairs	66,954.86	40,000.00	26,954.86	167.39%
7404 · NFPA/OSHA Compliance	15,997.08	9,850.00	6,147.08	162.41%
7406 · Vehicle Supplies	1,877.75	2,000.00	-122.25	93.89%
7501 · Insurance-Workers Compensation	174,976.00	177,685.00	-2,709.00	98.48%
7502 · Insurance - Commercial Package	50,705.00	55,000.00	-4,295.00	92.19%
7503 · Insurance - Medical	971,851.60	995,447.00	-23,595.40	97.63%
7504 · Insurance - Cyber	6,515.00	6,515.00	0.00	100.0%
7509 · Insurance - Life and Disability	50,401.59	56,586.00	-6,184.41	89.07%
7512 · Pension - Defined Contribution	378,364.89	364,055.00	14,309.89	103.93%
7513 · Unused Sick Time	17,110.17	23,796.00	-6,685.83	71.9%
7601 · Salaries - Fire Department	3,036,555.07	3,107,984.00	-71,428.93	97.7%
7602 · Salaries - Administrative	171,422.76	190,000.00	-18,577.24	90.22%
7603 · Replacement / Call Backs	596,066.87	671,539.00	-75,472.13	88.76%
7604 · Fringe Benefits	129,663.42	132,942.00	-3,278.58	97.53%
7606 · PEB-Uncompensated Absences Exp	30,785.69	10,000.00	20,785.69	307.86%
7607 · PEB-Heart and Hypertension	46,766.08	206,489.00	-159,722.92	22.65%
7609 · Employer - Social Security	238,245.31	255,202.00	-16,956.69	93.36%
7610 · Employer - Medicare	55,718.88	59,685.00	-3,966.12	93.36%

South Fire District
Profit & Loss Budget vs. Actual
 July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense, continued				
7701 · Tax Collector's Expense	21,974.56	24,000.00	-2,025.44	91.56%
7702 · Professional Org / Periodicals	2,099.41	2,675.00	-575.59	78.48%
7703 · Office Expenses	3,373.69	3,500.00	-126.31	96.39%
7704 · Auditor	8,475.00	7,750.00	725.00	109.36%
7705 · Professional Development	8,500.00	8,500.00	0.00	100.0%
7706 · Postage	3,576.63	4,000.00	-423.37	89.42%
7707 · Contingency	0.00	50,000.00	-50,000.00	0.0%
7708 · Commissioner's Compensation	9,000.00	9,000.00	0.00	100.0%
7709 · Activity Expense	3,816.90	3,500.00	316.90	109.05%
7710 · Professional Services	29,576.57	35,000.00	-5,423.43	84.5%
7712 · Office Equipment	1,148.35	1,200.00	-51.65	95.7%
7713 · Actuarial Services	3,150.00	3,300.00	-150.00	95.46%
7714 · Advertising / Voting	6,769.77	6,200.00	569.77	109.19%
7715 · Lien Fees	1,340.00	1,200.00	140.00	111.67%
7716 · Archive Services	780.00	1,000.00	-220.00	78.0%
7717 · Software Support	48,258.95	53,100.00	-4,841.05	90.88%
7801 · Repairs Building	19,738.75	20,000.00	-261.25	98.69%
7802 · Supplies Maintenance	9,204.01	8,900.00	304.01	103.42%
7803 · Services	10,928.13	13,000.00	-2,071.87	84.06%
7805 · Equipment	4,439.85	4,600.00	-160.15	96.52%
7901 · Emergency Medical Equipment	11,884.28	12,500.00	-615.72	95.07%
7902 · Computer Equip & Supplies	1,179.44	2,000.00	-820.56	58.97%
7903 · Training	39,328.80	37,500.00	1,828.80	104.88%
7904 · Fire Education and Prevention	5,348.24	4,500.00	848.24	118.85%
7905 · Fire Fighting Equipment	18,747.66	14,000.00	4,747.66	133.91%
7906 · Special Service Units	7,182.59	7,000.00	182.59	102.61%
7907 · Fire Marshal's Office	2,401.63	4,000.00	-1,598.37	60.04%
7909 · Uniforms	34,828.96	31,000.00	3,828.96	112.35%
7910 · Protective Clothing	34,991.37	35,000.00	-8.63	99.98%
7911 · Communications	2,913.77	4,500.00	-1,586.23	64.75%
7912 · Cellular Phones	7,427.29	5,600.00	1,827.29	132.63%
7913 · Breathing Air & Oxygen	1,270.37	1,500.00	-229.63	84.69%
7915 · Medical Testing	4,341.00	4,180.00	161.00	103.85%
7916 · Breathing Apparatus-Test Repair	1,841.47	2,800.00	-958.53	65.77%
8999 · CNR Current Year	244,087.97	265,950.00	-21,862.03	91.78%
Total Expense	6,735,152.30	7,157,880.00	-422,727.70	94.09%

* Posted to Deferred Grant Revenue - designated for building renovation/CNR.

South Fire District
Profit & Loss Budget vs. Actual
 July through August 2024

	Jul 24	Budget	\$ Over Budget	% of Budget
Income				
4101 · Property Tax Revenue	6,401,344.50	7,152,310.00	-750,965.50	89.50%
4102 · Interest and Liens	5,040.57	30,000.00	-24,959.43	16.80%
4103 · Tax Refunds	-7,610.84	0.00	-7,610.84	100.00%
4104 · Fees	-92.25	0.00	-92.25	100.00%
4105 · Prior Year Tax Collections	11,726.75	0.00	11,726.75	100.00%
4107 · Tax Supplemental MV	0.00	15,000.00	-15,000.00	0.00%
4210 · NRG Tax Revenue	0.00	201,650.00	-201,650.00	0.00%
4301 · Investment Income	8,415.75	15,000.00	-6,584.25	56.11%
Total Income	6,418,824.48	7,413,960.00	-995,135.52	86.58%
Expense				
7201 · Electricity	1,124.10	22,500.00	-21,375.90	5.00%
7202 · Water and Sewer	240.83	2,500.00	-2,259.17	9.63%
7203 · Heating	495.31	15,000.00	-14,504.69	3.30%
7204 · Telephone	251.63	3,000.00	-2,748.37	8.39%
7401 · Fuel	1,724.48	45,000.00	-43,275.52	3.83%
7403-1 · Apparatus Preventative Maint.	0.00	12,650.00	-12,650.00	0.00%
7403 · Vehicle Repairs	238.77	20,000.00	-19,761.23	1.19%
7404 · NFPA/OSHA Compliance	581.50	25,000.00	-24,418.50	2.33%
7406 · Vehicle Supplies	47.77	2,000.00	-1,952.23	2.39%
7501 · Insurance-Workers Compensation	25,611.80	202,016.00	-176,404.20	12.68%
7502 · Insurance - Commercial Package	13,191.50	55,000.00	-41,808.50	23.99%
7503 · Insurance - Medical	73,614.15	1,067,446.00	-993,831.85	6.90%
7504 · Insurance - Cyber	6,515.00	6,515.00	0.00	100.00%
7509 · Insurance - Life and Disability	2,275.65	31,075.00	-28,799.35	7.32%
7512 · Pension - Defined Contribution	31,702.23	392,913.00	-361,210.77	8.07%
7513 · Unused Sick Time	0.00	20,321.00	-20,321.00	0.00%
7601 · Salaries - Fire Department	290,523.20	3,157,136.00	-2,866,612.80	9.20%
7602 · Salaries - Administrative	18,636.00	182,000.00	-163,364.00	10.24%
7603 · Replacement / Call Backs	88,105.75	707,884.00	-619,778.25	12.45%
7604 · Fringe Benefits	12,570.56	136,885.00	-124,314.44	9.18%
7606 · PEB-Uncompensated Absences Exp	0.00	10,000.00	-10,000.00	0.00%
7607 · PEB-Heart and Hypertension	3,874.09	206,489.00	-202,614.91	1.88%
7609 · Employer - Social Security	24,496.53	259,961.00	-235,464.47	9.42%
7610 · Employer - Medicare	5,728.99	60,798.00	-55,069.01	9.42%
7701 · Tax Collector's Expense	12,316.18	24,000.00	-11,683.82	51.32%
7702 · Professional Org / Periodicals	741.00	3,281.00	-2,540.00	22.59%
7703 · Office Expenses	147.11	3,500.00	-3,352.89	4.20%
7704 · Auditor	0.00	7,750.00	-7,750.00	0.00%
7705 · Professional Development	0.00	8,500.00	-8,500.00	0.00%
7706 · Postage	0.00	4,000.00	-4,000.00	0.00%
7707 · Contingency	0.00	50,000.00	-50,000.00	0.00%

South Fire District
Profit & Loss Budget vs. Actual
 July through August 2024

	<u>Jul 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense, continued				
7708 • Commissioner's Compensation	1,500.00	9,000.00	-7,500.00	16.67%
7709 • Activity Expense	106.27	4,000.00	-3,893.73	2.66%
7710 • Professional Services	2,313.97	30,100.00	-27,786.03	7.69%
7712 • Office Equipment	0.00	1,200.00	-1,200.00	0.00%
7713 • Actuarial Services	0.00	3,300.00	-3,300.00	0.00%
7714 • Advertising / Voting	108.31	8,400.00	-8,291.69	1.29%
7715 • Lien Fees	0.00	1,400.00	-1,400.00	0.00%
7716 • Archive Services	0.00	1,000.00	-1,000.00	0.00%
7717 • Software Support	40,229.13	59,010.00	-18,780.87	68.17%
7801 • Repairs Building	674.67	24,000.00	-23,325.33	2.81%
7802 • Supplies Maintenance	1,397.48	8,900.00	-7,502.52	15.70%
7803 • Services	3,622.14	13,000.00	-9,377.86	27.86%
7805 • Equipment	0.00	4,600.00	-4,600.00	0.00%
7901 • Emergency Medical Equipment	288.95	12,500.00	-12,211.05	2.31%
7902 • Computer Equip & Supplies	0.00	8,000.00	-8,000.00	0.00%
7903 • Training	1,438.75	37,500.00	-36,061.25	3.84%
7904 • Fire Education and Prevention	0.00	7,500.00	-7,500.00	0.00%
7905 • Fire Fighting Equipment	16,038.59	28,000.00	-11,961.41	57.28%
7906 • Special Service Units	0.00	10,000.00	-10,000.00	0.00%
7907 • Fire Marshal's Office	326.48	4,000.00	-3,673.52	8.16%
7909 • Uniforms	0.00	40,000.00	-40,000.00	0.00%
7910 • Protective Clothing	39,991.56	61,000.00	-21,008.44	65.56%
7911 • Communications	0.00	4,500.00	-4,500.00	0.00%
7912 • Cellular Phones	591.24	5,600.00	-5,008.76	10.56%
7913 • Breathing Air & Oxygen	1,165.94	1,500.00	-334.06	77.73%
7915 • Medical Testing	970.00	12,080.00	-11,110.00	8.03%
7916 • Breathing Apparatus-Test Repair	129.41	2,800.00	-2,670.59	4.62%
8999 • CNR Current Year	7,409.40	265,950.00	-258,540.60	2.79%
Total Expense	733,056.42	7,413,960.00	-6,680,903.58	9.89%

South Fire District
Cash Balance Report
June 2024

CASH Unrestricted:

Cash Balances:	Tax Collector - Savings	\$	4,052,093.14
	Operating - Checking	\$	<u>244,730.79</u>
	Total:	\$	4,296,823.93

Restricted Funds:			
CNR		\$	2,004,263.97
Post-Employment Benefits		\$	675,288.23

South Fire District
Cash Balance Report
August 2024

CASH Unrestricted:

Cash Balances:	Tax Collector - Savings	\$	9,754,186.99
	Operating - Checking	\$	<u>176,064.26</u>
	Total:	\$	9,930,251.25

Restricted Funds:			
CNR		\$	2,022,698.02
Post-Employment Benefits		\$	681,499.12



CVH Monthly Incident Report

PSAP CALL DATE/TIME	INCIDENT TYPE	ADDRESS	DISPATCH TYPE	RESPONSE ZONE
2024-08-30 12:11:48	321 - EMS call, excluding vehicle accident with injury	LABELLA CIR	EMS - MEDICAL CALL (F)	10
2024-08-25 22:47:34	321 - EMS call, excluding vehicle accident with injury	HOLMES DR	EMS - MEDICAL CALL (F)	10
2024-08-25 13:59:08	311 - Medical assist, assist EMS crew	144 HOLMES DR	SERVICE CALL (F)	10
2024-08-22 15:56:59	311 - Medical assist, assist EMS crew	39 TYNAN CIR	EMS - MEDICAL CALL - W/MEDIC	10
2024-08-10 11:25:07	321 - EMS call, excluding vehicle accident with injury	39 TYNAN CIR	EMS - MEDICAL CALL - W/MEDIC	10
2024-08-09 16:42:40	744 - Detector activation, no fire - unintentional	1002 OBRIEN DR	FIRE ALARM - COMM (F)	10
2024-08-09 14:31:56	321 - EMS call, excluding vehicle accident with injury	39 TYNAN CIR	EMS - MEDICAL CALL - W/MEDIC	10
2024-08-09 03:12:49	743 - Smoke detector activation, no fire - unintentional	175 Holmes Dr	FIRE ALARM - RESID. (F)	10
2024-08-06 23:58:02	321 - EMS call, excluding vehicle accident with injury	1 LABELLA CIR	EMS - MEDICAL CALL - W/MEDIC	10

**SOUTH FIRE DISTRICT
HEALTH & SAFETY COMMITTEE
Regular Meeting Minutes
May 16, 2024 at 9:00 a.m.**

1. Call to Order

The meeting was called to order at 9:03 a.m. by Deputy Chief Nick Fischer.

2. Roll Call

Present: Deputy Chief Nicholas Fischer, Captain Andrew Turenne, Firefighter Geoff DeFrancesco, Deputy Fire Marshal Ryan Parmelee, Kathy Kiley

Absent: Firefighter Robert James; Recording Secretary Alyse McEwen

3. Accept/Amend Agenda

MOTION to accept the agenda by Firefighter DeFrancesco/Kathy Kiley. Unanimously approved.

4. Introduction of Visitors – None.

5. Approval of Minutes – February 21, 2024 Annual Meeting

MOTION to accept the February 21, 2024 annual meeting by Captain Turenne/Firefighter DeFrancesco. Unanimously approved.

6. Old Business (status of outstanding issues, i.e., hazardous condition complaints and recommendations generated from previous meeting)

a) Bay – MSDS book needs updating.

RESOLVED. Captain Turenne advised the book has been updated. He and DC Fischer will determine where the book will be posted after the meeting.

b) Floor markers on apparatus floor – Firefighter DeFrancesco suggested that stop indicator lines be placed at the farthest rear axle, midline with the tire.

PARTIALLY RESOLVED. Firefighter Lynch painted the floor markings for the rescue truck. Other areas needing markers will be addressed. Refinishing the entire floor should be considered as a capital project in the future.

c) Breaker Panels – Labels to be affixed to existing breakers and breakers associated with the building renovation project.

UNRESOLVED. To be addressed during renovation project.

d) Air hose placed in “Biohazard Box.”

RESOLVED. The box has been moved.

7. Hazardous Conditions Complaints

a) Rotting food was found in the kitchen cabinets. This has been rectified. Employees need to be aware of expiration dates.

8. Review of Accidents/Incidents, Illness, or Injuries; Discussion of Preventative Measures Taken

- a) Employee was performing routine station duties and began to feel hypertensive; blood pressure was elevated.
- b) While operating as a burn tender for live burns, employee walked up stairs and felt pain in left knee.

9. Training Information

- a) Upcoming CFDA in June, which the chief will attend. There will be another presentation on the new OSHA standards.

10. New Business (other than hazardous conditions complaints)

- a) DC Fischer is looking into the installation of warning lights outside the firehouse.

11. Adjournment

MOTION to adjourn by FF DeFrancesco/FF James. Unanimously approved. The meeting adjourned at 9:22 a.m.

Submitted by,



Alyse McEwen

Recording Secretary

Next Meeting Date:

November 20, 2024 at 9:00 a.m.

ACCEPTED 9/3/2024

**SOUTH FIRE DISTRICT
of the City of Middletown
Office of the Fire Marshal
445 Randolph Road
Middletown, CT 06457
860-343-6059**

*James M. Mastroianni, Fire Marshal
jmastroianni@southfiredistrict.com
860-250-0042 cell*

*Ryan Parmelee, Deputy Fire Marshal
rparmelee@southfiredistrict.com
860-262-3277 cell*

Chief James Trzaski,

Please see the attached Fire Marshal activity report for the month of August 2024.

The FMO attended the annual Public Fire and Life Safety Educator Conference at the Connecticut Fire Academy. One of the major themes was utilizing the Science, Technology, Engineering and Math (STEM) approach to engaging youth. Underwriters Laboratories has partnered with the Fire Service in developing many free videos and programs utilizing this concept. We look forward to reaching out to the STEM program at Beman and incorporating what we learned.

The FMO conducted Fire and Life Safety Inspections in all the schools in our jurisdiction. Facility managers are working on repairs for the violations that were found. No major code violations were observed, but there was a trend in extension cord overuse. Specifically with coffee machines and refrigerators. We have brought this to the attention of the administration for each school and educated them on electrical safety.

The FMO has contacted most of the vendors and guests that typically attend the annual Open House. In addition to our own apparatus and demonstrations, there will also be the vaccination clinic, vision screening and multiple activities for children. The FMO will provide fire prevention literature and giveaways related to this year's theme of Smoke Alarms Make Them Work for You.

The FMO continues to work with the new owner of 49 Randolph Rd. The owner is moving a well-established soccer program to the lot. We have had several meetings about future tenants in the existing building, as well conceptual meetings about the prospective new fields. There will be both indoor and outdoor fields for four seasons of play. We are excited for this program to be in our district and the influx of consumers to other local businesses.

Please feel free to contact the FMO with any questions regarding the supporting documentation for Activity, Inspections, and Investigations.

Sincerely,



James Mastroianni
Fire Marshal



Ryan Parmelee
Deputy Fire Marshal

09/01/2024



Fire Marshal's Office Investigations August 2024

109 WARNER AVE			
INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	PROPERTY TYPE WHERE INCIDENT OCCURRED (DESCRIPTION)
2400001255	2024-08-29 10:37:54	160 - Special outside fire, other	1 or 2 family dwelling

228 JULIA TER			
INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	PROPERTY TYPE WHERE INCIDENT OCCURRED (DESCRIPTION)
2400001153	2024-08-10 10:54:53	111 - Building fire	1 or 2 family dwelling

26 WESTRIDGE LN			
INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	PROPERTY TYPE WHERE INCIDENT OCCURRED (DESCRIPTION)
2400001251	2024-08-28 22:22:15	131 - Passenger vehicle fire	Residential street, road or residential driveway

Randolph Rd			
INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	PROPERTY TYPE WHERE INCIDENT OCCURRED (DESCRIPTION)
2400001208	2024-08-20 17:29:31	160 - Special outside fire, other	Forest, timberland, woodland



Fire Marshal's Office Inspections August 2024

1 WILDERMANS WAY, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Beman Middle School	Fire and Life Safety Inspection	2024-08-20 00:00:00	Completed with fail

10 ELM ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
St Francis Church	Construction with Building Dept and/or Health Dept	2024-08-15 00:00:00	Completed

1002 SAYBROOK RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Fellowship Baptist Church	Fire and Life Safety Inspection	2024-08-12 00:00:00	Completed

1055 RANDOLPH RD PRE SCHOOL, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Grace Lutheran Pre School	Fire and Life Safety Inspection	2024-08-21 00:00:00	In Progress

134 MAIN ST EXT ESTATE TREASURES, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Estate Treasures	Fire and Life Safety Inspection	2024-08-28 00:00:00	Completed

1349 RIVER RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
KLEEN ENERGY	Fire and Life Safety Inspection	2024-08-27 00:00:00	Completed with fail

181 RANDOLPH RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Xavier High School	Fire and Life Safety Inspection	2024-08-21 00:00:00	Completed with fail

1866 RIVER RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Middletown Power	Fire and Life Safety Inspection	2024-08-28 00:00:00	Completed

216 SAND HILL RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
New England Residential Services	Fire and Life Safety Inspection	2024-08-27 00:00:00	Completed

26 SILVER ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Gilead House	Fire and Life Safety Inspection	2024-08-26 00:00:00	Completed

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Fire Marshal's Office Inspections
August 2024

South Fire District
 Address: 445 Randolph Rd, Middletown, CT, 06457



261 RIDGE RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
South Farms Nursery School	Fire and Life Safety Inspection	2024-08-15 00:00:00	Completed

31 DEJOHN DR, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Gilead	Fire and Life Safety Inspection	2024-08-26 00:00:00	Completed

390 RIDGE RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Farm Hill School	Fire and Life Safety Inspection	2024-08-26 00:00:00	Completed

400 SAYBROOK RD PROHEALTH PHYSICIANS, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Prohealth Physicians	Fire and Life Safety Inspection	2024-08-09 16:22:00	Completed

512 SAYBROOK RD MIDDLESEX HOSPITAL PHYSICAL THERAPY, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Middlesex Hospital Physical Therapy	Fire and Life Safety Inspection	2024-08-29 00:00:00	Completed

520 SAYBROOK RD SUITE 105 ROOT CENTER FOR ADVANCED RECOVERY, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Root Center for Advanced Recovery	Fire and Life Safety Inspection	2024-08-27 00:00:00	Completed

536 SAYBROOK RD RADIOLOGY, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Middlesex Health Radiology	Construction with Building Dept and/or Health Dept	2024-08-12 11:00:00	Completed

561 SAYBROOK RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Kelly Family Orthodontics	Fire and Life Safety Inspection	2024-08-15 00:00:00	Completed

63 MAYNARD ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Multifamily Apartments	Fire and Life Safety Inspection	2024-08-29 00:00:00	Completed

67 ROUND HILL RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Gianelli's Early Learning Center	Fire and Life Safety Inspection	2024-08-28 00:00:00	Completed
Gianelli's Early Learning Center	Fire and Life Safety Inspection	2024-08-14 00:00:00	Completed with fail

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Fire Marshal's Office Inspections
August 2024

South Fire District
Address: 445 Randolph Rd, Middletown, CT
06457



68 FARM HILL RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Gilead 68 Farm Hill Rd	Fire and Life Safety Inspection	2024-08-26 00:00:00	Completed

70 MAYNARD ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Bielefield Elementary School	Fire and Life Safety Inspection	2024-08-13 00:00:00	Completed with fail



Fire Marshal's Office Misc. Activity August 2024

400 Saybrook Key Vault Meeting

START DATE	LAST NAME	NOTES
2024-08-02 12:00:00	Mastroianni	

Ace Hardware FPW Planning

START DATE	LAST NAME	NOTES
2024-08-26 15:00:00	Parmelee	

Ace Hardware Sprinkler Meeting

START DATE	LAST NAME	NOTES
2024-08-26 08:00:00	Parmelee	

Back to school Backpack Distribution

START DATE	LAST NAME	NOTES
2024-08-26 09:00:00	Mastroianni	
2024-08-26 09:00:00	Parmelee	

County FMO Sync

START DATE	LAST NAME	NOTES
2024-08-07 11:00:00	Mastroianni	
2024-08-07 11:00:00	Parmelee	

DMV Inspection

START DATE	LAST NAME	NOTES
2024-08-29 15:00:00	Parmelee	50 Walnut
2024-08-29 15:00:00	Mastroianni	50 Walnut

Dollar General Propane Meeting

START DATE	LAST NAME	NOTES
2024-08-01 15:00:00	Mastroianni	

FDC Meeting

START DATE	LAST NAME	NOTES
2024-08-06 08:00:00	Mastroianni	540 Saybrook Rd

Fellowship Fire Alarm Meeting

START DATE	LAST NAME	NOTES
2024-08-12 08:00:00	Parmelee	

Fire Investigation Follow Up

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Fire Marshal's Office Misc. Activity
August 2024

South Fire District
 Address: 445 Randolph Rd, Middletown, CT,
 06457



START DATE	LAST NAME	NOTES
2024-08-26 11:00:00	Parmelee	Julia Terr

Fire Investigation Reporting

START DATE	LAST NAME	NOTES
2024-08-12 11:00:00	Parmelee	223 Julia Terr

Fire Prevention Week Webinar

START DATE	LAST NAME	NOTES
2024-08-06 14:00:00	Mastroianni	
2024-08-06 14:00:00	Parmelee	

Fire extinguisher meeting

START DATE	LAST NAME	NOTES
2024-08-27 11:30:00	Parmelee	216 sand hill
2024-08-27 11:30:00	Mastroianni	216 sand hill

First Due Data Entry

START DATE	LAST NAME	NOTES
2024-08-07 08:00:00	Mastroianni	
2024-08-06 08:00:00	Parmelee	
2024-08-06 08:00:00	Mastroianni	
2024-08-07 08:00:00	Parmelee	

First Due Meeting

START DATE	LAST NAME	NOTES
2024-08-26 14:00:00	Parmelee	

First Due Report Development

START DATE	LAST NAME	NOTES
2024-08-08 13:00:00	Parmelee	

First Due Report Management

START DATE	LAST NAME	NOTES
2024-08-09 14:00:00	Parmelee	

Middletown Backpack Drive FMO Logistics

START DATE	LAST NAME	NOTES
2024-08-09 15:00:00	Parmelee	

Naugatuck FMO Meeting

START DATE	LAST NAME	NOTES
2024-08-08 07:00:00	Parmelee	First Due Inspection Module Review



New Business Meeting

START DATE	LAST NAME	NOTES
2024-08-29 09:00:00	Parmelee	49 Randolph
2024-08-29 09:00:00	Mastroianni	49 Randolph

Open House Invites

START DATE	LAST NAME	NOTES
2024-08-29 10:00:00	Mastroianni	
2024-08-29 10:00:00	Parmelee	

Open House Logistice

START DATE	LAST NAME	NOTES
2024-08-12 15:00:00	Parmelee	

Open House Logistics Management

START DATE	LAST NAME	NOTES
2024-08-26 15:00:00	Parmelee	
2024-08-26 15:00:00	Mastroianni	

Public Fire and Life Safety Educator Conference

START DATE	LAST NAME	NOTES
2024-08-22 08:00:00	Parmelee	
2024-08-22 08:00:00	Mastroianni	

Rooming License Meeting

START DATE	LAST NAME	NOTES
2024-08-09 08:00:00	Parmelee	

Scheduling

START DATE	LAST NAME	NOTES
2024-08-12 08:00:00	Parmelee	Power Plants
2024-08-09 13:00:00	Parmelee	

Solnit YFS

START DATE	LAST NAME	NOTES
2024-08-06 13:00:00	Mastroianni	
2024-08-06 13:00:00	Parmelee	
2024-08-07 15:00:00	Parmelee	
2024-08-07 15:00:00	Mastroianni	

Stonegate Property Manager Meeting

START DATE	LAST NAME	NOTES
2024-08-01 11:00:00	Mastroianni	



Office of Training & Safety

South Fire District
445 Randolph Road
Middletown, CT 06457
aturene@southfiredistrict.com
(860)759-4532

01 September 2024

I am submitting for your review a report detailing the activities of the Division of Training and Safety for the month of August 2024.

Training Activities:

- Developed and delivered TO #24-019 for TECC Gear/Equipment and PT Evacuation
- Attended MANDATORY SFD Dive Team Meeting
- Implemented Department Wide Funeral Arrangement Form Process
- Implemented and delivered continuing education training for Tripod/4:1 with Vortex
- Created and distributed NEW SFD Personnel ID Cards for ALL personnel
- Attended Town Wide Active Shooter Planning/Logistics Meeting in Westfield
- Developed and delivered TO #24-021 for EMT (Medical) Skill Evaluation
- Provided onboarding and pre-academy indoctrination for two (2) new hire recruits
- Participated in Monthly Dive Team Training in capacity as Rescue Diver
- Attended New England Legends 2024 Seminar Series in Boston, MA (*Florian Hall*)
- Developed and delivered TO#24-025 regarding College Dormitory Fires
- Performed maintenance and up keep on 27 Eastern Drive property for training
- Developed Joint Operation Training for SFD and MFD at acquired structure
- Procured guest speaker/presenter (Chief Dave Downey) for Spring 2025 Officer Development
- Submitted total of four (4) class host requests with CFA for the 2025 course calendar

Incident Responses:

- Friday 8.09.2024: M/A to 246 Main Street (Durham) for the Kitchen Fire
- Saturday 8.10.2024: 223 Julia Terrace for the Residential House Fire
- Monday 8.12.2024: Area of Elm and Silver for MAT Bus vs Passenger Vehicle

Respectfully Submitted, AB Turenne – Captain of Training & Safety



Monthly Training Report

Arizona Vortex - 4:1 Review		
2024-08-09		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
25552	1.00	Russo, Philip
25552	1.00	Bodie, Christopher
25552	1.00	Coniglio, Kyle
25552	1.00	Davis-Penta, Michael
25552	1.00	Gamache, Christopher
25552	1.00	Heiden, Timothy
25552	1.00	Lynch, John
2024-08-16		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
25552	1.00	McDonnell, Kevin
25552	1.00	Moss, Wade
25552	1.00	Swan, Jason
25552	1.00	Thurz, David
25552	1.00	Gregorio, William
25552	1.00	James, Robert
25552	1.00	Tiezzi, Zachary
Class 74 - Day 1 - Week 1		
2024-08-26		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
27364	8.50	Monaghan, Jesse
27364	8.50	Whalen, Kevin DiYanno
Class 74 - Day 2 - Week 1		
2024-08-27		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
27364	8.50	Whalen, Kevin DiYanno
27364	8.50	Monaghan, Jesse



Class 74 - Day 3 - Week 1

2024-08-28		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
27364	8.50	Whalen, Kevin DiYanno
27364	8.50	Monaghan, Jesse

Class 74 - Day 3 - Week 1 (NIGHT)

2024-08-28		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
27364	3.75	Whalen, Kevin DiYanno
27364	3.75	Monaghan, Jesse

Class 74 - Day 4 - Week 1

2024-08-29		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
27364	8.50	Whalen, Kevin DiYanno
27364	8.50	Monaghan, Jesse

Class 74 - Day 5 - Week 1

2024-08-30		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
27364	8.50	Whalen, Kevin DiYanno
27364	8.50	Monaghan, Jesse

Dena Ali - FE Suicide Prevention Training

2024-08-26		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
27731	1.00	Turenne, Andrew

FD workout

2024-08-03		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME



24788	1.50	Zajac, Robert
2024-08-07		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
24788	1.00	Zajac, Robert
2024-08-14		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
24788	1.00	Zajac, Robert
2024-08-15		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
24788	1.00	Zajac, Robert
2024-08-23		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
24788	97.25	Zajac, Robert
2024-08-27		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
24788	1.00	Zajac, Robert
2024-08-31		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
24788	0.75	Zajac, Robert

Incident Review - PC Fire (40 Years Later)

2024-08-27		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
24012	0.50	Moss, Owen
24012	0.50	Hurlbut, Jason
24012	0.50	Keenan, Terence
24012	0.50	Smith, Christopher
24012	0.50	Tiezzi, Zachary
24012	0.50	Tyrseck, Stephen
24012	0.50	Zajac, Robert

Incident Review - PC Fire (40 Years Later)

2024-08-26		
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Monthly Training Report

South Fire District
 Address: 445 Randolph Rd, Middletown, CT, 06457



TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
24012	0.50	Atwell, Jesse
24012	0.50	DeFrancesco, Geoffrey
24012	0.50	Zabulis, Paulius Stasys
24012	0.50	Dudek, Cody
24012	0.50	Mikos, Jacob
24012	0.50	Heiden, Timothy
24012	0.50	Lancia, Anthony
24012	0.50	Parmelee, Ryan

Knot tying

2024-08-07

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
26506	1.00	Zajac, Robert
26506	1.00	Coniglio, Kyle
26506	1.00	Cortezzo, Michael
26506	1.00	Hurlbut, Jason
26506	1.00	Keenan, Terence
26506	1.00	Moss, Owen
26506	1.00	Smith, Christopher

Mega Mover: MCI/TECC Extraction Methods

2024-08-05

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
26340	1.00	Soule, Cody
26340	1.00	Russo, Philip
26340	1.00	Pantera, Matthew
26340	1.00	Heiden, Timothy
26340	1.00	Gamache, Christopher
26340	1.00	Davis-Penta, Michael
26340	1.00	Bodie, Christopher

2024-08-06

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
26340	1.00	DeFrancesco, Geoffrey
26340	1.00	Atwell, Jesse



26340	1.00	Mikos, Jacob
26340	1.00	Moss, Wade
26340	1.00	Smith, Christopher
26340	1.00	Zabulis, Paulius Stasys
26340	1.00	Lancia, Anthony
26340	1.00	Dudek, Cody

2024-08-07

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
26340	1.00	Cortezzo, Michael
26340	1.00	Keenan, Terence
26340	1.00	Moss, Owen
26340	1.00	Smith, Christopher
26340	1.00	Zajac, Robert
26340	1.00	Coniglio, Kyle
26340	1.00	Hurlbut, Jason

2024-08-08

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
26340	1.00	Gregorio, William
26340	1.00	Handley, Jonathan
26340	1.00	James, Robert
26340	1.00	Mikos, Jacob
26340	1.00	Soule, Cody
26340	1.00	Thurz, David
26340	1.00	Tiezzi, Zachary

Platoon Training: SKED Stretcher Review

2024-08-12

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
26903	1.00	Thurz, David
26903	1.00	Swan, Jason
26903	1.00	Soule, Cody
26903	1.00	McDonnell, Kevin
26903	1.00	James, Robert
26903	1.00	Handley, Jonathan
26903	1.00	Gregorio, William

Monthly Training Report

South Fire District
 Address: 445 Randolph Rd, Middletown, CT, 06457



2024-08-13		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
26903	1.00	Lynch, John
26903	1.00	Heiden, Timothy
26903	1.00	Gamache, Christopher
26903	1.00	Davis-Penta, Michael
26903	1.00	Coniglio, Kyle
26903	1.00	Bodie, Christopher
26903	1.00	Whalen, Kevin DiYanno
26903	1.00	Monaghan, Jesse
26903	1.00	Russo, Philip

2024-08-14		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
26903	1.00	Zabulis, Paulius Stasys
26903	1.00	Smith, Christopher
26903	1.00	Mikos, Jacob
26903	1.00	DeFrancesco, Geoffrey
26903	1.00	Lancia, Anthony
26903	1.00	Dudek, Cody
26903	1.00	Zajac, Robert

2024-08-15		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
26903	1.00	Pantera, Matthew
26903	1.00	Hurlbut, Jason
26903	1.00	Keenan, Terence
26903	1.00	Moss, Owen
26903	1.00	Soule, Cody
26903	1.00	Tyrseck, Stephen
26903	1.00	Zajac, Robert

Recruit Class 74 - Indoctrination: PPE (Donning and Doffing)

2024-08-13		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
27364	2.00	Monaghan, Jesse
27364	2.00	Whalen, Kevin DiYanno

Monthly Training Report

South Fire District
 Address: 445 Randolph Rd, Middletown, CT, 06457



Recruit Class 74 - Indoctrination: SCBA (Donning and Doffing)

2024-08-13		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
27364	2.00	Whalen, Kevin DiYanno
27364	2.00	Monaghan, Jesse

Recruit Class 74 - Telephone Operations

2024-08-12		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
27421	0.00	Whalen, Kevin DiYanno
27421	0.00	Monaghan, Jesse

River Valley EV Electric Bus

2024-08-23		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
24012	1.00	Zajac, Robert
24012	1.00	Tyrseck, Stephen
24012	1.00	Tiezzi, Zachary
24012	1.00	Pantera, Matthew
24012	1.00	Moss, Owen
24012	1.00	Hurlbut, Jason
24012	1.00	DeFrancesco, Geoffrey

Trailer Ops

2024-08-31		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
24780	1.00	Pantera, Matthew
24780	1.00	Hurlbut, Jason
24780	1.00	Keenan, Terence
24780	1.00	Moss, Owen
24780	1.00	Zajac, Robert
24780	1.00	Tiezzi, Zachary
24780	1.00	Tyrseck, Stephen

Monthly Training Report

South Fire District
 Address: 445 Randolph Rd, Middletown, CT, 06457



Wauldbaums Supermarket Fire

2024-08-01		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
25921	1.00	Gamache, Christopher
25921	1.00	Russo, Philip
25921	1.00	Pantera, Matthew
25921	1.00	Heiden, Timothy
25921	1.00	DeFrancesco, Geoffrey
25921	1.00	Davis-Penta, Michael
25921	1.00	Bodie, Christopher

Weekly Platoon Training: EMS Skills For Patient Assessment

2024-08-19		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
27205	1.00	Thurz, David
27205	1.00	Moss, Owen
27205	1.00	Dudek, Cody
27205	1.00	Hurlbut, Jason
27205	1.00	Whalen, Kevin DiYanno
27205	1.00	Zajac, Robert
27205	1.00	Monaghan, Jesse
27205	1.00	Tyrseck, Stephen
27205	1.00	Tiezzi, Zachary

2024-08-20		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
27205	1.00	Whalen, Kevin DiYanno
27205	1.00	Thurz, David
27205	1.00	Swan, Jason
27205	1.00	Soule, Cody
27205	1.00	Monaghan, Jesse
27205	1.00	Gregorio, William
27205	1.00	Cortezzo, Michael

2024-08-21		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
27205	1.00	Zabulis, Paulius Stasys



27205	1.00	Heiden, Timothy
27205	1.00	Coniglio, Kyle
27205	1.00	Whalen, Kevin DiYanno
27205	1.00	Lancia, Anthony
27205	1.00	Lynch, John
27205	1.00	Atwell, Jesse
27205	1.00	Monaghan, Jesse
27205	1.00	Russo, Philip

2024-08-22

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
27205	1.00	Monaghan, Jesse
27205	1.00	Whalen, Kevin DiYanno

Weekly Tone and Radio Test

2024-08-05

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
22038	0.50	Bodie, Christopher
22038	0.50	Davis-Penta, Michael
22038	0.50	Gamache, Christopher
22038	0.50	Heiden, Timothy
22038	0.50	Pantera, Matthew
22038	0.50	Russo, Philip
22038	0.50	Soule, Cody

2024-08-12

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
22038	0.50	Thurz, David
22038	0.50	Swan, Jason
22038	0.50	Soule, Cody
22038	0.50	McDonnell, Kevin
22038	0.50	James, Robert
22038	0.50	Handley, Jonathan
22038	0.50	Gregorio, William

2024-08-26

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
22038	0.50	Zabulis, Paulius Stasys

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Monthly Training Report

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



22038	0.50	Pantera, Matthew
22038	0.50	Mikos, Jacob
22038	0.50	Lancia, Anthony
22038	0.50	Heiden, Timothy
22038	0.50	Dudek, Cody
22038	0.50	Atwell, Jesse



CITY OF MIDDLETOWN
CENTRAL COMMUNICATIONS CENTER
911 – POLICE – FIRE – EMS
169 CROSS ST, MIDDLETOWN, CT 06457

Public Safety Telecommunications Report
September 2024

1. Monthly Call Statistics sheet is available. Activity for August is approximately 7,115 incidents. Total 911 calls are 2,317 and 7,354 administrative calls. The most increase is due to a motor vehicle law enforcement grant to stop vehicles.
2. Staffing update: currently at 16 Dispatchers fully certified. One Trainee started August 26th. Two conditional offers are out to applicants. We will be training three at once pending background and physical exams.
3. On August 19th the Common Council decided to approve our \$10 million dollar bond issue for a new Dispatch Center. Since then It was further decided to reduce the amount to \$8.9M. That proposal to reduce was voted down at the September 3rd Council meeting. The \$10M bond now goes to taxpayers in November.
4. In October we will be conducting training for the staff. Each year we do two in-house training sessions and one major training session where we bring in a national program. This one day session from the national program is Advanced Fire Dispatch. We will also doing an in-house program on our medical emergency program and local FD procedures.

**City of Middletown
Central Communications Center
Monthly Call Statistics - 2024 (estimated)**

INCIDENT ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
Middletown Police Dept.	4021	4118	4546	4095	4666	4086	4257	5644					35433	4429
Portland Police Dept.	297	296	335	376	455	369	339	370					2837	355
Fire Departments (Midd.)	601	535	578	541	591	551	570	597					4564	571
Middletown Fire Dept.	324	292	312	313	318	308	335	333					2535	317
South Fire District	178	150	154	158	165	155	142	157					1259	157
Westfield Fire District	99	93	112	70	108	88	93	107					770	96
Fire Department (Portland)	79	56	85	58	75	68	75	71					567	71
Ambulance only Calls	384	364	417	400	423	425	424	433					3270	409
TOTAL INCIDENT CASE #'s	5382	5369	5961	5470	6210	5499	5665	7115					46671	5834
TELEPHONE ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
MIDDLETOWN	1649	1513	1697	1590	1749	1872	1872	1821					13763	1720
Wireless & wireline originating in Middletown														
PORTLAND	206	172	228	205	205	208	259	223					1706	213
Wireless & wireline originating in Portland														
Transfers to Dispatch from other towns. For Midd & Port.	233	213	247	191	281	251	256	273					1945	243
TOTAL 911 CALLS	2088	1898	2172	1986	2235	2331	2387	2317					17414	2177
TOTAL ADMIN. CALLS IN	4311	3923	4601	4798	4949	4860	4928	4706					37076	4635
TOTAL ADMIN. CALLS OUT	2827	2706	2710	2694	2945	3038	3065	2648					22633	2829
TOTAL PHONE CALLS	9226	8527	9483	9478	10129	10229	10380	9671					77123	9640
												2023	128,558	10,713
												2022	142,117	11,843
												2021	128,498	10,708
												AVG	128,498	10,708



Dear James + Alyse,

Thank you both for
the time you extended
to me about my concerns
with open burning and
what to do the next time
it happens with my
lovely neighbor. 😊

Thank you James for
stopping by my house
and set my mind at
ease.

I so appreciate your
help.

Best,
Lori Flannigan