

**SOUTH FIRE DISTRICT**  
**of the City of Middletown**  
**BY-LAWS REVIEW COMMITTEE MEETING**  
**Tuesday, December 10, 2024**  
**3:00 p.m.**

**AGENDA**

1. CALL TO ORDER
2. OPEN PUBLIC SESSION
3. CLOSE PUBLIC SESSION
4. PROJECT DISCUSSION
5. ADJOURNMENT

Members of the public may attend the meeting at the firehouse. Alternatively, they may view/listen to the meeting as follows:

Direct link to Zoom: <https://us02web.zoom.us/j/89673429774?pwd=dpXTCawseaPNkB541NnV0rzVqF4DQS.1>

1. Go to <https://zoom.us> and joining the meeting using the meeting I.D. number located below.
2. Via telephone at 646-558-8656

Meeting I.D. 847 0892 4844  
Passcode: SFD

**SOUTH FIRE DISTRICT**  
**445 Randolph Road | Middletown, CT**  
**BY-LAWS REVIEW COMMITTEE**  
**REGULAR MEETING MINUTES**  
**Tuesday, December 3, 2024 - 3:00 p.m.**

**Held at the firehouse and via Zoom Meeting I.D. 847 0892 4844**

Present: Sebastian Giuliano, Melissa Roming, Kathy Kiley, John Kilian, Attorney Richard Carella, members of the public. Absent: Philip Pessina

**1. CALL TO ORDER**

Chairman Giuliano called the meeting to order at 3:01 p.m.

**2. OPEN PUBLIC SESSION**

Chairman Giuliano opened the Public Session at 3:01 p.m.

**Dan Penney, 1101 Chamberlain Hill Rd.**

Mr. Penney was concerned about the timing of the notice being posted as well as the midday 3 PM time. He would like the legal consultant details and cost to be available. He was interested in the discussion of absentee and early voting per Section 4 Article 2 of the Connecticut General Statutes.

**3. CLOSE PUBLIC SESSION**

Chairman Giuliano closed the Public Session at 3:05 p.m.

**4. WELCOME AND INTRODUCTIONS OF COMMITTEE MEMBERS**

**5. PROJECT DISCUSSION, SCOPE OF WORK AND TIMELINE**

The Committee reviewed the Charter and the By-Laws. Several points were raised and discussed. The goal is to have the by-laws more consistent and easier to understand. Commissioner Giuliano expects the completion of this review to coincide with the February 2025 Commissioner election.

NEXT MEETING: TUESDAY DECEMBER 10, 2024, 3:00 P.M. AT THE FIREHOUSE

**6. ADJOURNMENT – WITHOUT OBJECTION BY CHAIRMAN GIULIANO**

The meeting adjourned at 4:10 p.m.

Submitted by,  
*Lee Matterazzo,*  
By-Laws Review Committee Recording Secretary