

**SOUTH FIRE DISTRICT
of the City of Middletown
BY-LAWS REVIEW COMMITTEE MEETING
Tuesday, December 17, 2024
3:00 p.m.**

AGENDA

1. CALL TO ORDER
2. OPEN PUBLIC SESSION
3. CLOSE PUBLIC SESSION
4. MINUTES TO BE APPROVED
 - a. December 3, 2024
 - b. December 10, 2024
5. PROJECT DISCUSSION
6. ADJOURNMENT

Members of the public may attend the meeting at the firehouse. Alternatively, they may view/listen to the meeting as follows:

Direct link to Zoom: <https://us02web.zoom.us/j/89840764191?pwd=Ntj9YQyynbawjCy16vAQXdipS8joAa.1>

1. Go to <https://zoom.us> and joining the meeting using the meeting I.D. number located below.
2. Via telephone at 646-558-8656

Meeting I.D. 898 4076 4191
Passcode: SFD

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT
BY-LAWS REVIEW COMMITTEE
REGULAR MEETING MINUTES
Tuesday, December 3, 2024 - 3:00 p.m.

Held at the firehouse and via Zoom Meeting I.D. 847 0892 4844

Present: Sebastian Giuliano, Melissa Roming, Kathy Kiley, John Kilian, Attorney Richard Carella, members of the public. Absent: Philip Pessina

1. CALL TO ORDER

Chairman Giuliano called the meeting to order at 3:01 p.m.

2. OPEN PUBLIC SESSION

Chairman Giuliano opened the Public Session at 3:01 p.m.

Dan Penney, 1101 Chamberlain Hill Rd.

Mr. Penney was concerned about the timing of the notice being posted as well as the midday 3 PM time. He would like the legal consultant details and cost to be available. He was interested in the discussion of absentee and early voting per Section 4 Article 2 of the Connecticut General Statutes.

3. CLOSE PUBLIC SESSION

Chairman Giuliano closed the Public Session at 3:05 p.m.

4. WELCOME AND INTRODUCTIONS OF COMMITTEE MEMBERS

5. PROJECT DISCUSSION, SCOPE OF WORK AND TIMELINE

The Committee reviewed the Charter and the By-Laws. Several points were raised and discussed. The goal is to have the by-laws more consistent and easier to understand. Commissioner Giuliano expects the completion of this review to coincide with the February 2025 Commissioner election.

NEXT MEETING: TUESDAY DECEMBER 10, 2024, 3:00 P.M. AT THE FIREHOUSE

6. ADJOURNMENT – WITHOUT OBJECTION BY CHAIRMAN GIULIANO

The meeting adjourned at 4:10 p.m.

Submitted by,
Lee Matterazzo
By-Laws Review Committee Recording Secretary

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT
BY-LAWS REVIEW COMMITTEE
REGULAR MEETING MINUTES
Tuesday, December 10, 2024 - 3:00 p.m.

Held at the firehouse and via Zoom Meeting I.D. 896-7342-9774

Present: Sebastian Giuliano, Philip Pessina, Melissa Roming, Kathy Kiley, John Kilian, Attorney Richard Carella, members of the public.

Absent:

1. CALL TO ORDER

Chairman Giuliano called the meeting to order at 3:01 p.m.

2. OPEN PUBLIC SESSION

Chairman Giuliano opened the Public Session at 3:02 p.m.

Dan Penney, 1101 Chamberlain Hill Rd.

Mr. Penney was still concerned about Section 4 Article 2 of the Connecticut General Statutes and suggested consulting with the State regarding the law. Since the Legislators will be meeting soon regarding voting details, Mr. Penney felt the district should wait for the possible changes. He feels there is no urgency for the by-laws update and the district should not rush into any action and possibly have to revisit the by-laws based on any legislative decisions.

He raised concerns regarding ethics since technically the district is not an agency of the City of Middletown and a consult with the State ethics Board might be useful since there is no way to file an ethics complaint currently. Roberts Rules and By-Law differences were mentioned. Mr. Penney also suggested that rereading past legal opinions and maybe should be shared.

3. CLOSE PUBLIC SESSION

Chairman Giuliano closed the Public Session at 3:08 p.m.

4. PROJECT DISCUSSION

The Committee reviewed the By-Laws with the red-lined drafted changes. Some details were added and verbiage altered to clarify intent. The publishing deadlines and public advertising of all meeting notices were updated to match the Charter.

- NEXT MEETING DATE AND TIME: DEC 17, 2024 3PM

5. ADJOURNMENT – WITHOUT OBJECTION BY CHAIRMAN GIULIANO

The meeting adjourned at 4:08 p.m.

Submitted by,

Lee Matterazzo

By-Laws Review Committee Recording Secretary

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