

**SOUTH FIRE DISTRICT**  
of the City of Middletown  
445 Randolph Road  
Middletown, CT 06457

**NOTICE OF COMMISSIONERS MEETING**

**WHEN: Monday, December 9, 2024**

**WHERE: Firehouse**

**TIME: 7:00 P.M.**

**SUBJECT: Regular Monthly Meeting**

Members of the public may attend the meeting at the firehouse or via Zoom:

Direct link to Zoom:

<https://us02web.zoom.us/j/89710464663?pwd=vphXvLxs0rocGwB5dTgz4qaPHmqYr2.1>

- Visit <https://zoom.us> and join the meeting using the meeting I.D. number and passcode located below.
- Via telephone at 646-558-8656

Meeting I.D. 897 1046 4663

Passcode: SFD

**AGENDA**  
**SOUTH FIRE DISTRICT**  
**BOARD OF FIRE COMMISSIONERS**  
**REGULAR MONTHLY MEETING**  
**MONDAY, DECEMBER 9, 2024 at 7:00 p.m.**

- 1) CALL TO ORDER**
- 2) PLEDGE OF ALLEGIANCE**
- 3) ACCEPT/AMEND AGENDA**
- 4) OPEN PUBLIC SESSION – ITEMS ON THE AGENDA**
- 5) CLOSE PUBLIC SESSION**
- 6) MINUTES TO BE ACCEPTED**
  - a) Regular Monthly Meeting of November 18, 2024
- 7) TAX COLLECTOR’S REPORTS – NOVEMBER 2024**
  - a) Refunds: \$544.66
  - b) Tax Collector’s Reports
- 8) FINANCIAL REPORTS**
  - a) Monthly Expense Detail: October 2024 and November 2024
  - b) Profit & Loss Budget vs. Actual: July 2024 through November 2024
  - c) Cash Balance Report: November 2024
- 9) ADMINISTRATIVE REPORTS – NOVEMBER 2024**
- 10) COMMISSIONER REPORTS – NOVEMBER 2024**
  - a) Building Committee: Commissioner Thazhampallath
  - b) Pension Committee: Commissioner Gregorio
  - c) Public Safety Telecommunications: Commissioner Giuliano
  - d) By-Laws Committee: Commissioner Giuliano
  - e) Riverfront Redevelopment Update: Commissioner Pessina
- 11) OLD BUSINESS**
- 12) NEW BUSINESS**
  - a) Removal of second Public Session – Items Not On The Agenda
- 13) OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA**
- 14) CLOSE PUBLIC SESSION**
- 15) ADJOURNMENT**

**HYBRID MEETING - South Fire District Meeting Room AND via Zoom Video Conferencing**

**Link to Zoom: <https://us02web.zoom.us/j/89710464663?pwd=vphXvLxs0rocGwB5dTgz4qaPHmqYr2.1>**

**Via telephone: 646-558-8656**

**Meeting I.D. 897 1046 4663**

**Passcode: SFD**

**SOUTH FIRE DISTRICT  
445 Randolph Road | Middletown, CT**

**Board of Fire Commissioners  
REGULAR MONTHLY MEETING MINUTES  
Monday, November 18, 2024 at 7:00 p.m.**

**Held at the firehouse and via Zoom - Meeting I.D. 820 9793 9264**

**Present:** Commissioners Kleckowski, Giuliano, Gregorio, Thazhampallath; Chief Trzaski, Deputy Chief Fischer, member of the public, and staff members.

**Absent:** Commissioner Pessina

**1. CALL TO ORDER**

Chairwoman Kleckowski called the meeting to order at 7:01 p.m.

**2. PLEDGE OF ALLEGIANCE** was recited.

**3. ACCEPT/AMEND AGENDA**

**MOTION** to amend the agenda to move item 12 Executive Session to the next item of business by Comm. Giuliano/Comm. Gregorio. Unanimously approved.

**4. NEW BUSINESS**

**EXECUTIVE SESSION**

**MOTION** to go into executive session pursuant to Statutes Section 1-200(6)(B) AND Section 1-225(a) of the Connecticut General Statutes, as amended, to discuss a pending legal claim from a former South Fire District employee by Comm. Gregorio/Comm. Giuliano. Unanimously approved.

The Commission entered executive session at 7:03 p.m. Present were Commissioners Kleckowski, Giuliano, Thazhampallath, Gregorio, Pessina; Chief Trzaski.

**MOTION** to end executive session at 7:28 p.m. by Comm. Kleckowski/Comm. Giuliano. Unanimously approved.

**5. CALL BACK TO ORDER**

Chairwoman Kleckowski called the meeting back to order at 7:30 p.m.

**6. OPEN PUBLIC SESSION – ITEMS ON THE AGENDA**

Chairwoman Kleckowski opened the public session at 7:30 p.m.

***Dan Penney***

Mr. Penney asked for a status update on the annual audit and the Collective Bargaining Agreement for Local 3918. Mr. Penney inquired about various charges shown on the Monthly Expense Detail report, including 7801 Independent Materials Testing Labs, Inc. \$4,910.00 and what it was for. 8999M Key Chevrolet \$65,239.50 and expressed his feeling that such a large expense should require an official approval.

**7. CLOSE PUBLIC SESSION**

Chairwoman Kleckowski closed the public session at 7:34 p.m.

**8. MINUTES TO BE ACCEPTED**

**a. Regular Monthly Meeting of October 15, 2024**

The minutes were accepted as presented.

**9. TAX COLLECTOR'S REPORTS – OCTOBER 2024**

**a. Refunds: \$10,802.29**

**MOTION** to accept refunds in the amount of \$10,802.29 by Comm. Thazhampallath/Comm. Gregorio. Unanimously approved.

Chairwoman Kleckowski invited Tax Collector Lee Matterazzo to speak about the large refund amount. Lee explained she received two corrections from the assessor's office for the property located at 100 Randolph Rd in the name of Middlesex Landlord, LLC. which caused the majority of the refunds this month.

**b. Acceptance of the Tax Collector's Reports**

The Tax Collector's Reports were accepted as presented.

**10. FINANCIAL REPORTS**

**a. Monthly Expense Detail: September and October 2024**

Chief Trzaski answered questions raised during the public session.

**b. Profit & Loss Budget vs. Actual: July 2024 through October 2024**

**c. Cash Balance Report: October 2024**

The financial reports were accepted as presented.

**11. ADMINISTRATIVE REPORTS – OCTOBER 2024**

Chief Trzaski and Deputy Chief Fischer provide an overview of the administrative reports and answered questions of the commissioners. They spoke of recent high fire danger and pointed out South Fire District was one of the initial responders to the Hawthorn fire. Deputy Fischer was doing operations with the South Fire District when the unfortunate incident occurred when a firefighter was lost. Chief Trzaski, Deputy Chief Fischer and Meriden Fire Chief took over operations for a brief time. Chief Trzaski stated South Fire District was well represented there and provided as much support as possible for the fire. Chief Trzaski informed the Commission our assets were going back and forth to that fire for two weeks and we have filed for FEMA reimbursement and will receive 100% reimbursement for our equipment and personnel. Chief Trzaski stated this incident inspired the creation of an informational group for EMS agencies including Westfield, Central, South Fire District and the police department and giving daily reports of the activities and may need to reallocate resources. Deputy Chief Fischer provided an update on Car 37 the new pickup truck. It is now in service. They will have First Line install some side steps as the vehicle is quite high. Some items ran slightly over budget due to outfitting, and the plow was incorporated into the purchase, however, the old Car 37 sold for more than expected. Deputy Chief Fischer explained the lights and radios from old Car 37 were stripped out and reused in new Car 37. He also explained this is not the same truck the District has been purchasing. Chairman Thazhampallath questioned if this vehicle was part of a state bid. Chief Trzaski explained when looking at replacing the vehicles they looked at different makes and models and found we received the best value from one of our own taxpayers, Key Chevrolet. As we continued to work with Key Chevrolet we were getting better values because we were basically fleet purchasing. Chief Trzaski explained even though the budget for the vehicle was \$80,000 and costs were over by approximately \$3,000, using Public Surplus to sell old Car 37 for more than expected and that money will go back into CNR. Deputy Chief Fischer informed the Commission he is getting everything ready for the winter. Apparatus have been getting tire chains inspection, On-Spots installed when going for seasonal maintenance and annual aerial and ladder inspections which is an NFPA/OSHA requirement. Chief Trzaski informed the Commission they have been having some contract negotiation meetings with Local 3918 and Local 3919. Local 3918 is still doing additional fact finding. Fire Marshal Mastroianni and Deputy Fire Marshal Parmelee were recognized by the Exchange Club during the month of October for their efforts in risk reduction and public and community involvement. In addition, they

have been asked to speak at a national conference in Massachusetts for their program for adult and juvenile fire setters. Chief Trzaski explained to the Commission Marine 3 has been taken out of service as the last call it was used the motor quit and our team had to paddle to shore. He does not want to invest any additional money in the vessel. Deputy Chief Fischer reached out to MetalCraft, there are no new updates for the new boat. The radios and emergency lights have been removed from the boat, but the lettering still needs to be removed. Chief Trzaski stated Fire Prevention allowed South Fire District more opportunity in the month of October to get out into the public even more than normal. several events in which South Fire District is participating Trunk or Treat on Main Street and Middletown schools and What a Duck. South Fire District used this opportunity to get our fire prevention message out to the public. The Chief thanked Deputy Fischer, Kathy Kiley and Lee Matterazzo for helping during Alyse's absence. The Chief spoke about the awards he received The Michael Green Award for public safety, and an award from the Connecticut Fire Department Instructor Association. Deputy Chief Fischer announced the South Fire District Employee/Citizen Award Program. Since this is the These awards will be combined with the swearing-in ceremony in January 2025. Chief Trzaski spoke about Adopt-A-Family which will take place December 15, 2024 at the Elk's Club. Local 3918 is having a food drive at Big Y on Saturday, November 23<sup>rd</sup>. The South Fire District Children's Christmas party will also be held on Saturday, December 14, 2024.

### COMMISSIONER REPORTS

**a. Building Committee: Commissioner Thazhampallath**

Commissioner Thazhampallath provided a brief update about the renovation project. He informed the Commission of a couple of change orders out of control of the committee. He spoke about the possibility of naming a portion of the project after Quentin Phipps.

**b. Pension Committee: Commissioner Gregorio**

Commissioner Gregorio advised there are no updates.

**c. Public Safety Telecommunications: Commissioner Giuliano**

Commissioner Giuliano informed the Commission Mayor Florsheim is placing him on the building committee for the new Dispatch Center.

**d. By-Laws Committee: Commissioner Giuliano**

Commissioner Giuliano stated the Committee will begin to meet next month. He estimates there should be something ready at the same time as the Commissioner election in February.

**e. Riverfront Redevelopment Update: Commissioner Pessina**

Commissioner Pessina was not present at the meeting. Chairwoman Kleckowski had no update.

**12. OLD BUSINESS – None.**

**13. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA**

Chairwoman Kleckowski opened the public session at 8:04 p.m.

***Dan Penney***

Mr. Penney mentioned the Red Cross training he received when he was younger allowed him to save a sheep. Mr Penney asked for clarification on the procedure for an ethics complaint against the South Fire District. He distributed a document titled *South Fire District of the City of Middletown Code of Ethics* to the Commission which he claimed he found in the "files". He stated the document was very well done, but it was never voted on by the Board of Fire Commissioners. He recommended the South Fire District Board of Fire Commissioners place the item on the agenda to either accept or reject it for final approval. He also distributed copies of an unsigned letter he received to the Commission. He is concerned it cites an operational issue with South Fire District. He asked to read the letter into the record; however, Chairwoman Kleckowski and Vice Chairman Giuliano denied the request based on the anonymity. He also questioned if South Fire District had an affirmative action plan, and if not they should be working on one. He also stated the Commissioner marker plates which were to have been removed from vehicles are still seen in the District. He believes a letter was to be sent to former Commissioners asking for the return of the plate.

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**14. CLOSE PUBLIC SESSION**

Chairwoman Kleckowski closed the public session at 8:09 p.m.

**15. ADJOURNMENT**

**MOTION** to adjourn by Comm. Gregorio/Comm. Giuliano. Unanimously approved.

The meeting was adjourned at 8:10 p.m.

Submitted by,

*Kathleen M. Kiley*

Kathleen M. Kiley  
Finance

The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.

Refund Report SOUTH FIRE DISTRICT As Of Date 11/27/2024 Cash Type : SFD Date: 11/27/2024 Page: 1  
 Conditions : Year 2008 To 2023 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Def All Terminal # : All  
 Bill # S-D Name Tax Paid Int Paid Lien Paid Fee Paid Bnt Paid Tot Paid Bank Prop Loc./Vehicle Last Date RF

2022-03-0060783	2	FINANCIAL SER VEH TRUST	60783	-60.90	0.00	0.00	0.00	0.00	0.00	11/21/2024	M005	BB65971	5UXCR6C07M9F54883
TOT MOTORVEHICLE	# Of Accts: 1	SFD		-60.90	0.00	0.00	0.00	0.00	0.00				
YEAR 2022	# Of Accts: 1	SFD		-60.90	0.00	0.00	0.00	0.00	0.00				
2023-03-0055198	2	CCAP AUTO LEASE LTD	SFD	-37.13	0.00	0.00	0.00	0.00	0.00	11/21/2024	M004	181YWT	1C4RDJAG5MCS557620
2023-03-0060847	2	FINANCIAL SERVICES VEHICLSFD	SFD	-82.39	0.00	0.00	0.00	0.00	0.00	11/21/2024	M005	BB65971	5UXCR6C07M9F54883
2023-03-0060852	2	FINANCIAL SERVICES VEHICLSFD	SFD	-12.60	0.00	0.00	0.00	0.00	0.00	11/21/2024	M005	BD15853	WBA73AK05M7J08875
2023-03-0060854	2	FINANCIAL SERVICES VEHICLSFD	SFD	-51.74	0.00	0.00	0.00	0.00	0.00	11/21/2024	M005	BD91005	3MWSR7J01N8C24066
2023-03-0062700	2	GONZALEZ LILLIAN	SFD	-13.64	0.00	0.00	0.00	0.00	0.00	11/21/2024	M010	531USB	5FNYF4H23BB097987
2023-03-0083412	2	TOYOTA LEASE TRUST	SFD	-44.76	0.00	0.00	0.00	0.00	0.00	11/21/2024	M010	AC88564	4T3RWRV7MU033284
2023-03-0083465	2	TOYOTA LEASE TRUST	SFD	-56.73	0.00	0.00	0.00	0.00	0.00	11/21/2024	M010	AW66400	3TYCZ5ANONT077096
2023-03-0083470	2	TOYOTA LEASE TRUST	SFD	-33.74	0.00	0.00	0.00	0.00	0.00	11/21/2024	M010	AY93313	JTHG81F25L5041669
2023-03-0083485	2	TOYOTA LEASE TRUST	SFD	-17.79	0.00	0.00	0.00	0.00	0.00	11/21/2024	M010	BA80188	4T1T11BK3MU023409
2023-03-0084325	2	VAULT TRUST	SFD	-50.40	0.00	0.00	0.00	0.00	0.00	11/07/2024	M010	AW02986	1C4HJXDN6LW154227
2023-03-0084334	2	VAULT TRUST	SFD	-13.63	0.00	0.00	0.00	0.00	0.00	11/07/2024	M010	BB11756	1C4RJFBG6MC594518
2023-03-0084350	2	VAULT TRUST	SFD	-53.22	0.00	0.00	0.00	0.00	0.00	11/07/2024	M011	PETRSEN	1C4HJXFN8FW598941
2023-03-0084694	2	VW CREDIT LEASING LTD	SFD	-15.99	0.00	0.00	0.00	0.00	0.00	11/21/2024	M011	331ZDM	3VWC57BU5KM214230
TOT MOTORVEHICLE	# Of Accts: 13	SFD		-483.76	0.00	0.00	0.00	0.00	0.00				
YEAR 2023	# Of Accts: 13	SFD		-483.76	0.00	0.00	0.00	0.00	0.00				
GRAND TOTAL	# Of Accts: 14	SFD		-544.66	0.00	0.00	0.00	0.00	0.00				

<b>SOUTH FIRE DISTRICT TAX COLLECTORS REPORT</b>	
<b>COLLECTIONS NOVEMBER 2024</b>	
REAL ESTATE	\$ 37,893.78
PERSONAL PROPERTY	\$ 4,484.54
MOTOR VEHICLE	\$ 3,162.70
SUPPLEMENTAL MOTOR VEHICLE	\$ -
BACK TAXES	\$ 8,770.07
CURRENT INTEREST	\$ 3,578.36
BACK INTEREST	\$ 3,216.96
FEES PAID	\$ 837.32
LIENS RELEASED	\$ 270.41
<b>COLLECTIONS 2024/2025</b>	
	<b>\$ 62,214.14</b>
JULY	\$ 6,418,824.11
AUGUST	\$ 395,142.84
SEPTEMBER	\$ 69,417.84
OCTOBER	\$ 98,403.35
NOVEMBER	\$ 62,214.14
DECEMBER	
JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
<b>COLLECTED YEAR TO DATE</b>	
	<b>\$ 7,044,002.28</b>
<b>GRANTS RECEIVED</b>	
MUNICIPAL GRANTS-IN-AID	\$ -
MUNICIPAL GRANTS AND REVENUE SHARING	\$ -
NRG	\$ -
<b>TOTAL GRANTS</b>	
	<b>\$ -</b>
<b>TOTAL YEAR-TO-DATE</b>	
	<b>\$ 7,044,002.28</b>
Respectfully submitted by:	
<b>Lee Matterazzo, CCMC, Tax Collector</b>	
<b>South Fire District</b>	



### Tax Collections November 2024

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	\$ 6,010,553.65	\$ 5,929,669.84	\$0.00	98.65%	\$12,292.92
PP	\$ 926,555.92	\$ 910,560.70	\$11,547.81	99.52%	\$0.00
MV	\$ 252,289.44	\$ 211,362.68	\$1,449.87	84.35%	\$312.51
MVS	\$ -	\$ -	\$0.00		\$71.83
TOTAL	\$ 7,189,399.01	\$ 7,051,593.22	\$ 12,997.68	98.26%	\$ 12,677.26

Submitted by:  
Lee Matterazzo, CCMC  
Tax Collector

**SOUTH FIRE DISTRICT**  
**Bank of America Purchase Details**  
**Billing Period: 11/01/2024 - 11/30/2024**

<b>Account # -0421 (Deputy Chief)</b>					
Purchase Date	Vendor	Description of Purchase	Line Item	PO #	Amount
11/2/2024	Amazon	Heavy Duty Car Door Rubber Seal - Brush 36.	7403		\$ 31.98
11/6/2024	Amazon	Ethernet splitter for HP Printer installation. (24-014).	7902	24-014	\$ 47.93
11/6/2024	Amazon	Rocker switch for Brush 36.	7403		\$ 38.23
11/6/2024	WPSG, Inc.	REFUND - Sales Tax - Helmet Shield - Captain Gregorio	7910	24-021	\$ (4.63)
11/07/2024	Sam's Club	Mobil 1 5W30.	7406	24-001	\$ 33.48
11/16/2024	Founders Technology	Monthly cloud services - Month of December	7717	24-009	\$ 142.00
11/16/2024	WPSG, Inc.	Station boots - Gamache, Christopher.	7909	24-020	\$ 366.57
11/18/2024	Amazon	HP Printer Ink - Chief and Deputy Chief.	7703	24-004	\$ 384.88
11/19/2024	Amazon	ZEP Blue Marvel Car and Truck Wash 5 gal. qty. 1.	7406	24-001	\$ 86.43
11/19/2024	Amazon	Dual Monitor Mount.	7902	24-014	\$ 43.99
11/20/2024	NFPA	NFPA Link monthly subscription fee	7907	24-019	\$ 10.79
11/20/2024	Amazon	Filtrete 20x20 AC Furnace Air Filter, 4 pk. qty. 1.	7801	24-010	\$ 43.98
11/22/2024	Amazon	FogWorx Extreme High Density Fog Juice 1 gal. qty. 4.	7903	24-015	\$ 135.96
11/22/2024	Northeast Challenge Coins & Products, Inc.	South Fire District Awards - Pride of the South Side qty. 100; South Fire District Chiefs Coins qty. 50.	7709	24-007	\$ 1,235.00
<b>Account # -6809 (Chief)</b>					
Purchase Date	Vendor	Description of Purchase	Line Item	PO #	Amount
10/31/2024	Staples	Cell Phone Charger - Chief Trzaski.	7912		\$ 17.01
11/2/2024	Staples	HP Color Laserjet Printer - McEwen, Alyse.	7712	24-026	\$ 1,027.75
11/3/2024	Staples	Highlighters, Printer Ink - Deputy Chief, Pens.	7703	24-004	\$ 149.47
11/4/2024	Home Depot	Furring Strip Boards - Foreceable Entry Training.	7903	24-015	\$ 50.09
11/7/2024	Amis Crisoy Bagels	Refreshments Chamber of Commerce meeting.	7709	24-007	\$ 41.58
11/12/2024	Jet Blue	REFUND - Baggage Fee - Chief Trzaski	7705	24-005	\$ (35.00)
11/12/2024	Jet Blue	REFUND - Baggage Fee - Chief Trzaski	7705	24-005	\$ (35.00)
11/11/2024	Int'l Assoc, Fire Chiefs	REFUND - IAFC 2024 Symposium less \$75.00 cancellation fee. Chief Trzaski.	7705	24-005	\$ (350.00)
11/15/2024	Home Depot	Lysol Cleaner qty. 6; 25 qt. Latching Box for PR Box on apparatus, Hefty 72 qt. Hi-Rise Storage Bin.	7802	24-011	\$ 71.62
11/19/2024	National Registry of Emergency Medical Technicians	National Registry of Emergency Medical Technicians Application required for EMSI - Turenne, Andrew.	7903	24-015	\$ 104.00
11/19/2024	Home Depot	Light butbs - Building Exterior Front.	7801	24-010	\$ 69.85
11/20/2024	Awards of Elegance	8 x 10 Retirement Plaque - James, Robert.	7709	24-007	\$ 58.49
11/21/2024	Middlesex County Chamber of Commerce	Chamber Breakfast featuring Gov. Lamont 12/17/2024 - Chief Trzaski and Deputy Chief Fischer.	7702	24-003	\$ 60.00
11/21/2024	Hilton	REFUND - Hilton Clearwater Beach, FL - IAFC Symposium. - Chief Trzaski.	7705	24-005	\$ (258.77)
11/25/2024	EDCO Awards	Crystal Maltese Cross Award - Retiree - Seifert, Clifton.	7709	24-007	\$ 167.35
			<b>TOTAL</b>		<b>\$ 3,735.03</b>

**South Fire District**  
**Monthly Expense Detail**  
**October and November 2024**

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>7201 · Electricity</b>					
	10/07/2024	Earthlight Power, LLC.	770.40		770.40
	10/28/2024	Eversource	564.21		1,334.61
	10/29/2024	Eversource	99.89		1,434.50
	11/01/2024	Earthlight Power, LLC.	577.80		2,012.30
Total 7201 · Electricity			2,012.30	0.00	2,012.30
<b>7202 · Water and Sewer</b>					
	10/01/2024	Middletown Water & Sewer Dept	260.49		260.49
	11/01/2024	Middletown Water & Sewer Dept	260.49		520.98
Total 7202 · Water and Sewer			520.98	0.00	520.98
<b>7203 · Heating</b>					
	10/02/2024	Eversource	650.93		650.93
	11/04/2024	Eversource	794.37		1,445.30
Total 7203 · Heating			1,445.30	0.00	1,445.30
<b>7204 · Telephone</b>					
	10/15/2024	Frontier Communications	254.48		254.48
	11/15/2024	Frontier Communications	256.58		511.06
Total 7204 · Telephone			511.06	0.00	511.06
<b>7401 · Fuel</b>					
	10/23/2024	WEX Bank - Small Bus. Card	1,464.39		1,464.39
	10/28/2024	Ace Home Center	17.98		1,482.37
	10/28/2024	Ace Home Center	55.98		1,538.35
	10/30/2024	Dime Oil, LLC.	3,676.93		5,215.28
	10/30/2024	Grainger	44.28		5,259.56
	11/23/2024	WEX Bank - Small Bus. Card	1,508.42		6,767.98
Total 7401 · Fuel			6,767.98	0.00	6,767.98
<b>7403-1 · Apparatus Preventative Maint.</b>					
	11/01/2024	St. Pierre of Connecticut	125.00		125.00
	11/19/2024	First Line Emergency	905.00		1,030.00
	11/19/2024	First Line Emergency	880.00		1,910.00
	11/19/2024	First Line Emergency	110.00		2,020.00
	11/19/2024	First Line Emergency	330.00		2,350.00
Total 7403-1 · Apparatus Preventative Maint.			2,350.00	0.00	2,350.00
<b>7403 · Vehicle Repairs</b>					
	10/31/2024	Advance Auto Parts	30.37		30.37
	11/21/2024	Scranton Communications & Electronics,LLC	250.00		280.37
	11/30/2024	Advance Auto Parts	102.00		382.37
Total 7403 · Vehicle Repairs			382.37	0.00	382.37

**South Fire District**  
**Monthly Expense Detail**  
**October and November 2024**

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>7404 · NFPA/OSHA Compliance</b>					
	10/14/2024	Central Systems, Inc.	470.00		470.00
	10/25/2024	Municipal Emergency Services/Shipman's	1,054.94		1,524.94
	11/05/2024	Waterway Twin Tier, LLC.	3,898.25		5,423.19
	11/05/2024	Waterway Twin Tier, LLC.	803.85		6,227.04
	11/05/2024	Waterway Twin Tier, LLC.	22.50		6,249.54
	11/05/2024	Waterway Twin Tier, LLC.	275.00		6,524.54
	11/20/2024	Waterway Twin Tier, LLC.	875.00		7,399.54
Total 7404 · NFPA/OSHA Compliance			7,399.54	0.00	7,399.54
<b>7406 · Vehicle Supplies</b>					
	10/31/2024	Advance Auto Parts	17.55		17.55
	11/28/2024	Ace Home Center	17.99		35.54
	11/30/2024	Bank of America	33.48		69.02
	11/30/2024	Bank of America	86.43		155.45
Total 7406 · Vehicle Supplies			155.45	0.00	155.45
<b>7501 · Insurance-Workers Compensation</b>					
	10/01/2024	Benchmark Insurance Company	16,866.80		16,866.80
	11/01/2024	Benchmark Insurance Company	16,866.80		33,733.60
Total 7501 · Insurance-Workers Compensation			33,733.60	0.00	33,733.60
<b>7512 · Pension - Defined Contribution</b>					
	10/04/2024	Lincoln Financial - Pension 401	32,663.99		32,663.99
	11/06/2024	Lincoln Financial - Pension 401	32,629.18		65,293.17
Total 7512 · Pension - Defined Contribution			65,293.17	0.00	65,293.17
<b>7701 · Tax Collector's Expense</b>					
	10/15/2024	CT Tax Collectors' Association, Inc.	70.00		70.00
	10/25/2024	CT Tax Collectors' Association, Inc.	15.00		85.00
Total 7701 · Tax Collector's Expense			85.00	0.00	85.00
<b>7702 · Professional Org / Periodicals</b>					
	11/30/2024	Bank of America	60.00		60.00
Total 7702 · Professional Org / Periodicals			60.00	0.00	60.00
<b>7703 · Office Expenses</b>					
	10/31/2024	Bank of America	3.98		3.98
	11/06/2024	Minuteman Press	54.00		57.98
	11/30/2024	Bank of America	149.47		207.45
	11/30/2024	Bank of America	384.88		592.33
Total 7703 · Office Expenses			592.33	0.00	592.33

**South Fire District**  
**Monthly Expense Detail**  
**October and November 2024**

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>7706 · Postage</b>					
	10/18/2024	Purchase Power	603.75		603.75
	10/31/2024	Bank of America	12.95		616.70
	10/31/2024	Bank of America	5.65		622.35
	11/04/2024	FedEx	129.76		752.11
			<u>752.11</u>	<u>0.00</u>	<u>752.11</u>
<b>Total 7706 · Postage</b>					
<b>7708 · Commissioner's Compensation</b>					
	10/02/2024	Paychex	750.00		750.00
	11/06/2024	Paychex	750.00		1,500.00
			<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>
<b>Total 7708 · Commissioner's Compensation</b>					
<b>7709 · Activity Expense</b>					
	10/04/2024	Capitol Uniform and Supply, LLC.	105.70		105.70
	10/28/2024	Ace Home Center	28.16		133.86
	10/31/2024	Bank of America	49.13		182.99
	10/31/2024	Bank of America	66.60		249.59
	11/30/2024	Bank of America	41.58		291.17
	11/30/2024	Bank of America	58.49		349.66
	11/30/2024	Bank of America	1,235.00		1,584.66
	11/30/2024	Bank of America	167.35		1,752.01
			<u>1,752.01</u>	<u>0.00</u>	<u>1,752.01</u>
<b>Total 7709 · Activity Expense</b>					
<b>7710 · Professional Services</b>					
<b>7711 · Legal Expense</b>					
<b>7711A · Legal Expense - General/Labor</b>					
	11/03/2024	Summa & Ryan, PC	1,657.50		1,657.50
			<u>1,657.50</u>	<u>0.00</u>	<u>1,657.50</u>
<b>Total 7711A · Legal Expense - General/Labor</b>					
<b>7711B · Legal Expense - H &amp; H</b>					
	10/03/2024	Nuzzo & Roberts, LLC.	1,070.00		1,070.00
	10/03/2024	Nuzzo & Roberts, LLC.	742.50		1,812.50
	11/05/2024	Nuzzo & Roberts, LLC.	855.00		2,667.50
	11/05/2024	Nuzzo & Roberts, LLC.	62.50		2,730.00
			<u>2,730.00</u>	<u>0.00</u>	<u>2,730.00</u>
<b>Total 7711B · Legal Expense - H &amp; H</b>					
<b>Total 7711 · Legal Expense</b>					
			<u>4,387.50</u>	<u>0.00</u>	<u>4,387.50</u>
<b>7710 · Professional Services - Other</b>					
	10/03/2024	Paychex	138.43		138.43
	10/03/2024	Paychex	62.13		200.56
	10/03/2024	Paychex	66.49		267.05
	10/10/2024	Paychex	156.43		423.48

**South Fire District**  
**Monthly Expense Detail**  
 October and November 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>7710 · Professional Services - Other, continued</b>					
	10/10/2024	Paychex	62.13		485.61
	10/17/2024	Paychex	138.43		624.04
	10/17/2024	Paychex	62.13		686.17
	10/23/2024	MissionCIT, LLC.	4,500.00		5,186.17
	10/24/2024	Paychex	136.25		5,322.42
	10/24/2024	Paychex	59.95		5,382.37
	10/31/2024	Merrick & Associates, LLC	400.00		5,782.37
	10/31/2024	Paychex	136.25		5,918.62
	10/31/2024	Paychex	59.95		5,978.57
	11/07/2024	Paychex	136.25		6,114.82
	11/07/2024	Paychex	59.95		6,174.77
	11/07/2024	Paychex	66.49		6,241.26
	11/14/2024	Paychex	138.43		6,379.69
	11/14/2024	Paychex	59.95		6,439.64
	11/21/2024	Paychex	136.25		6,575.89
	11/21/2024	Paychex	59.95		6,635.84
	11/27/2024	Paychex	138.43		6,774.27
	11/27/2024	Paychex	59.95		6,834.22
	11/30/2024	Merrick & Associates, LLC	400.00		7,234.22
		<b>Total 7710 · Professional Services - Other</b>	<u>7,234.22</u>	<u>0.00</u>	<u>7,234.22</u>
		<b>Total 7710 · Professional Services</b>	<u>11,621.72</u>	<u>0.00</u>	<u>11,621.72</u>
<b>7712 · Office Equipment</b>					
	11/30/2024	Bank of America	1,027.75		1,027.75
		<b>Total 7712 · Office Equipment</b>	<u>1,027.75</u>	<u>0.00</u>	<u>1,027.75</u>
<b>7717 · Software Support</b>					
	10/01/2024	websolutions DBA Exposure	105.00		105.00
	10/31/2024	Bank of America	142.00		247.00
	11/30/2024	Bank of America	142.00		389.00
		<b>Total 7717 · Software Support</b>	<u>389.00</u>	<u>0.00</u>	<u>389.00</u>
<b>7801 · Repairs Building</b>					
	10/15/2024	Utility Communications, Inc.	459.42		459.42
	10/18/2024	CT Dept of Administrative Services OSBI	160.00		619.42
	11/30/2024	Bank of America	69.85		689.27
	11/30/2024	Bank of America	43.98		733.25
		<b>Total 7801 · Repairs Building</b>	<u>733.25</u>	<u>0.00</u>	<u>733.25</u>

**South Fire District**  
**Monthly Expense Detail**  
**October and November 2024**

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>7802 · Supplies Maintenance</b>					
	10/08/2024	W.B. Mason Company, Inc.	66.44		66.44
	10/15/2024	W.B. Mason Company, Inc.	63.98		130.42
	10/17/2024	W.B. Mason Company, Inc.	382.50		512.92
	10/31/2024	Bank of America	47.94		560.86
	10/31/2024	Bank of America	61.91		622.77
	10/31/2024	W.B. Mason Company, Inc.	66.44		689.21
	11/07/2024	W.B. Mason Company, Inc.	668.40		1,357.61
	11/15/2024	W.B. Mason Company, Inc.	38.31		1,395.92
	11/28/2024	Ace Home Center	19.08		1,415.00
	11/30/2024	Bank of America	71.62		1,486.62
			<u>1,486.62</u>	<u>0.00</u>	<u>1,486.62</u>
Total 7802 · Supplies Maintenance					
<b>7803 · Services</b>					
	10/04/2024	JP Bellamo & Sons, Inc.	50.00		50.00
	10/06/2024	Comcast	100.80		150.80
	10/07/2024	De Lage Landen Financial Services, Inc.	121.00		271.80
	10/07/2024	Comcast	22.48		294.28
	10/25/2024	All Waste	200.00		494.28
	11/04/2024	JP Bellamo & Sons, Inc.	50.00		544.28
	11/06/2024	Comcast	306.67		850.95
	11/06/2024	De Lage Landen Financial Services, Inc.	121.00		971.95
	11/07/2024	Comcast	22.48		994.43
	11/25/2024	All Waste	200.00		1,194.43
			<u>1,194.43</u>	<u>0.00</u>	<u>1,194.43</u>
Total 7803 · Services					
<b>7901 · Emergency Medical Equipment</b>					
	10/07/2024	Common Cents EMS Supply, LLC.	38.25		38.25
	10/07/2024	Common Cents EMS Supply, LLC.	123.30		161.55
	10/16/2024	Common Cents EMS Supply, LLC.	130.63		292.18
	10/16/2024	Common Cents EMS Supply, LLC.	123.30		415.48
	10/16/2024	Common Cents EMS Supply, LLC.	31.50		446.98
	10/31/2024	Bank of America	111.16		558.14
	11/14/2024	Common Cents EMS Supply, LLC.	133.25		691.39
	11/19/2024	Common Cents EMS Supply, LLC.	337.50		1,028.89
			<u>1,028.89</u>	<u>0.00</u>	<u>1,028.89</u>
Total 7901 · Emergency Medical Equipment					
<b>7902 · Computer Equip &amp; Supplies</b>					
	11/30/2024	Bank of America	47.93		47.93
	11/30/2024	Bank of America	43.99		91.92
			<u>91.92</u>	<u>0.00</u>	<u>91.92</u>
Total 7902 · Computer Equip & Supplies					

**South Fire District**  
**Monthly Expense Detail**  
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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>7903 · Training</b>					
	10/04/2024	ServPro	600.00		600.00
	10/17/2024	Firehouse Fabricators, Inc.	3,080.00		3,680.00
	10/31/2024	Bank of America	398.00		4,078.00
	10/31/2024	Bank of America	90.00		4,168.00
	11/05/2024	Connecticut Career Fire Chiefs Assoc	575.00		4,743.00
	11/14/2024	Dept of Emrg Svc & Public Prot		450.00	4,293.00
	11/28/2024	Ace Home Center	2.56		4,295.56
	11/30/2024	Bank of America	50.09		4,345.65
	11/30/2024	Bank of America	104.00		4,449.65
	11/30/2024	Bank of America	135.96		4,585.61
Total 7903 · Training			5,035.61	450.00	4,585.61
<b>7904 · Fire Education and Prevention</b>					
<b>7904A · Open House</b>					
	10/03/2024	Auto Spa of Middletown, LLC.		275.00	-275.00
	10/12/2024	Ana's Face and Body Art	400.00		125.00
	10/15/2024	Connecticut Rental Center, Inc.	463.00		588.00
	10/31/2024	Bank of America	226.36		814.36
	10/31/2024	Bank of America	249.92		1,064.28
	10/31/2024	Bank of America		197.60	866.68
	10/31/2024	Bank of America	183.08		1,049.76
	10/31/2024	Bank of America	140.37		1,190.13
	10/31/2024	Bank of America	35.09		1,225.22
Total 7904A · Open House			1,697.82	472.60	1,225.22
Total 7904 · Fire Education and Prevention			1,697.82	472.60	1,225.22
<b>7905 · Fire Fighting Equipment</b>					
	10/31/2024	Bank of America	19.94		19.94
	11/28/2024	Ace Home Center	16.59		36.53
Total 7905 · Fire Fighting Equipment			36.53	0.00	36.53
<b>7906 · Special Service Units</b>					
	11/25/2024	U.S. Darkwater, LLC.	124.97		124.97
	11/25/2024	U.S. Darkwater, LLC.	379.99		504.96
	11/26/2024	U.S. Darkwater, LLC.	2,339.84		2,844.80
Total 7906 · Special Service Units			2,844.80	0.00	2,844.80
<b>7907 · Fire Marshal's Office</b>					
	10/31/2024	Bank of America	10.79		10.79
	11/30/2024	Bank of America	10.79		21.58
Total 7907 · Fire Marshal's Office			21.58	0.00	21.58



**South Fire District**  
**Monthly Expense Detail**  
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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>7909 · Uniforms</b>					
	10/03/2024	Atwell, Jesse R.		2.00	-2.00
	10/03/2024	DeFrancesco, Geoffrey		7.00	-9.00
	10/03/2024	Handley, Jonathan		37.00	-46.00
	10/03/2024	Heiden, Timothy		86.00	-132.00
	10/03/2024	Gamache, Christopher		108.50	-240.50
	10/03/2024	Mikos, Jacob M.		134.00	-374.50
	10/03/2024	Moss, Wade		3.00	-377.50
	10/03/2024	Zabulis, Paulius		10.50	-388.00
	10/04/2024	Capitol Uniform and Supply, LLC.	102.12		-285.88
	10/08/2024	Witmer Public Safety Group, Inc.	216.59		-69.29
	10/17/2024	Soule, Cody C		138.59	-207.88
	10/17/2024	Dudek, Cody		200.95	-408.83
	10/17/2024	Tiezzi, Zachary		32.00	-440.83
	10/28/2024	Municipal Emergency Services/Shipman's	539.85		99.02
	10/28/2024	Municipal Emergency Services/Shipman's	294.00		393.02
	10/29/2024	Municipal Emergency Services/Shipman's	180.00		573.02
	10/29/2024	Witmer Public Safety Group, Inc.	216.59		789.61
	10/30/2024	Municipal Emergency Services/Shipman's	176.00		965.61
	10/31/2024	Bank of America	26.60		992.21
	10/31/2024	Municipal Emergency Services/Shipman's	394.98		1,387.19
	11/07/2024	Thurz, David		263.50	1,123.69
	11/07/2024	EMP Apparel, LLC.	3,275.00		4,398.69
	11/14/2024	Lancia, Jr, Anthony R		72.00	4,326.69
	11/14/2024	Trzaski, James P.		35.69	4,291.00
	11/14/2024	Tyrseck, Stephen		12.00	4,279.00
	11/15/2024	Municipal Emergency Services/Shipman's	380.00		4,659.00
	11/30/2024	Bank of America	366.57		5,025.57
<b>Total 7909 · Uniforms</b>			<b>6,168.30</b>	<b>1,142.73</b>	<b>5,025.57</b>

**7910 · Protective Clothing/Equipment**

**7910A · Gear Cleaning/Inspection/Repair**

	10/25/2024	Lion Group, Inc.	91.50		91.50
<b>Total 7910A · Gear Cleaning/Inspection/Repair</b>			<b>91.50</b>	<b>0.00</b>	<b>91.50</b>

**7910 · Protective Clothing/Equipment - Other**

	10/22/2024	Firematic Supply Co. Inc.	6,340.00		6,340.00
	10/28/2024	Municipal Emergency Services/Shipman's	154.50		6,494.50
	10/30/2024	Firematic Supply Co. Inc.	212.60		6,707.10
	10/31/2024	Bank of America	77.54		6,784.64
	11/14/2024	Municipal Emergency Services/Shipman's	64.21		6,848.85

**South Fire District**  
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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>7910 · Protective Clothing/Equipment - Other, continued</b>					
	11/15/2024	Municipal Emergency Services/Shipman's	296.43		7,145.28
	11/30/2024	Bank of America		4.63	7,140.65
Total 7910 · Protective Clothing/Equipment - Other			<u>7,145.28</u>	<u>4.63</u>	<u>7,140.65</u>
<b>7911 · Communications</b>					
	10/17/2024	Sigtronics Corporation	166.93		166.93
Total 7911 · Communications			<u>166.93</u>	<u>0.00</u>	<u>166.93</u>
<b>7912 · Cellular Phones</b>					
	10/11/2024	AT&T Mobility	591.50		591.50
	11/11/2024	AT&T Mobility	591.50		1,183.00
	11/30/2024	Bank of America	17.01		1,200.01
Total 7912 · Cellular Phones			<u>1,200.01</u>	<u>0.00</u>	<u>1,200.01</u>
<b>7915 · Medical Testing</b>					
	10/17/2024	Bodie, Christopher	102.00		102.00
Total 7915 · Medical Testing			<u>102.00</u>	<u>0.00</u>	<u>102.00</u>
<b>7916 · Breathing Apparatus-Test Repair</b>					
	10/03/2024	Municipal Emergency Services/Shipman's	490.24		490.24
	10/08/2024	Municipal Emergency Services/Shipman's	738.78		1,229.02
	10/10/2024	Municipal Emergency Services/Shipman's	855.84		2,084.86
Total 7916 · Breathing Apparatus-Test Repair			<u>2,084.86</u>	<u>0.00</u>	<u>2,084.86</u>
<b>8999 · CNR Current Year</b>					
<b>8999M · Staff Vehicle</b>					
	10/01/2024	Action Glass, LLC	6,369.33		6,369.33
	10/15/2024	Hartford Truck Equipment, Inc.	8,540.00		14,909.33
	10/15/2024	Sign Pro, Inc.	3,243.01		18,152.34
	10/30/2024	Scranton Communications & Electronics, LLC	4,290.60		22,442.94
Total 8999M · Staff Vehicle			<u>22,442.94</u>	<u>0.00</u>	<u>22,442.94</u>

**South Fire District**  
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	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>8999MGA · Municipal Grants-in-Aid</b>					
<b>FY 2022 · Municipal Grants-in-Aid 2022</b>					
	10/15/2024	Utility Communications, Inc.	6,735.12		6,735.12
	10/15/2024	Utility Communications, Inc.	10,584.88		17,320.00
Total FY 2022 · Municipal Grants-in-Aid 2022			<u>17,320.00</u>	0.00	<u>17,320.00</u>
<b>FY 2023 · Municipal Grants-in-Aid 2023</b>					
	10/15/2024	Utility Communications, Inc.	14,366.30		14,366.30
	10/15/2024	Utility Communications, Inc.	12,713.70		27,080.00
Total FY 2023 · Municipal Grants-in-Aid 2023			<u>27,080.00</u>	0.00	<u>27,080.00</u>
Total 8999MGA · Municipal Grants-in-Aid			44,400.00	0.00	44,400.00
<b>8999SFD · SFD Building Project</b>					
<b>Phase2 · SFD Building Project Phase 2</b>					
	10/31/2024	Milestone Construction Services, LLC.	203,870.92		203,870.92
	11/05/2024	Landmark Architects, P.C.	5,000.00		208,870.92
Total Phase2 · SFD Building Project Phase 2			<u>208,870.92</u>	0.00	<u>208,870.92</u>
Total 8999SFD · SFD Building Project			<u>208,870.92</u>	0.00	<u>208,870.92</u>
Total 8999 · CNR Current Year			<u>275,713.86</u>	0.00	<u>275,713.86</u>
<b>TOTAL</b>			<u><u>437,959.08</u></u>	<u><u>2,065.33</u></u>	<u><u>435,893.75</u></u>

## South Fire District Profit & Loss Budget vs. Actual July through November 2024

	Jul - Nov 24	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
4101 · Property Tax Revenue	7,051,593.22	7,152,310.00	-100,716.78	98.59%
4102 · Interest and Liens	30,084.16	30,000.00	84.16	100.28%
4103 · Tax Refunds	-25,674.94	0.00	-25,674.94	100.0%
4104 · Fees	3,077.78	0.00	3,077.78	100.0%
4105 · Prior Year Tax Collections	-43,134.74	0.00	-43,134.74	100.0%
4107 · Tax Supplemental MV	0.00	15,000.00	-15,000.00	0.0%
4204 · Municipal Grants & Rev. Sharing	879,767.66	0.00	879,767.66	100.0%
4210 · NRG Tax Revenue	0.00	201,650.00	-201,650.00	0.0%
4301 · Investment Income	15,774.76	15,000.00	774.76	105.17%
4901 · Miscellaneous Income	0.02	0.00	0.02	100.0%
<b>Total Income</b>	<b>-7,911,487.92</b>	<b>7,413,960.00</b>	<b>497,527.92</b>	<b>106.71%</b>
<b>Expense</b>				
7201 · Electricity	6,708.46	22,500.00	-15,791.54	29.82%
7202 · Water and Sewer	1,154.42	2,500.00	-1,345.58	46.18%
7203 · Heating	2,847.80	15,000.00	-12,152.20	18.99%
7204 · Telephone	1,272.27	3,000.00	-1,727.73	42.41%
7401 · Fuel	15,103.82	45,000.00	-29,896.18	33.56%
7403-1 · Apparatus Preventative Maint.	2,350.00	12,650.00	-10,300.00	18.58%
7403 · Vehicle Repairs	17,793.65	20,000.00	-2,206.35	88.97%
7404 · NFPA/OSHA Compliance	17,306.04	25,000.00	-7,693.96	69.22%
7406 · Vehicle Supplies	215.61	2,000.00	-1,784.39	10.78%
7501 · Insurance-Workers Compensation	81,061.00	202,016.00	-120,955.00	40.13%
7502 · Insurance - Commercial Package	26,383.00	55,000.00	-28,617.00	47.97%
7503 · Insurance - Medical	410,314.47	1,067,446.00	-657,131.53	38.44%
7504 · Insurance - Cyber	6,515.00	6,515.00	0.00	100.0%
7509 · Insurance - Life and Disability	12,041.61	31,075.00	-19,033.39	38.75%
7512 · Pension - Defined Contribution	162,321.53	392,913.00	-230,591.47	41.31%
7513 · Unused Sick Time	0.00	20,321.00	-20,321.00	0.0%
7601 · Salaries - Fire Department	1,242,709.54	3,157,136.00	-1,914,426.46	39.36%
7602 · Salaries - Administrative	68,356.11	182,000.00	-113,643.89	37.56%
7603 · Replacement / Call Backs	307,776.35	707,884.00	-400,107.65	43.48%
7604 · Fringe Benefits	53,127.60	136,885.00	-83,757.40	38.81%
7606 · PEB-Uncompensated Absences Exp	0.00	10,000.00	-10,000.00	0.0%
7607 · PEB-Heart and Hypertension	19,370.45	206,489.00	-187,118.55	9.38%
7609 · Employer - Social Security	102,830.23	259,961.00	-157,130.77	39.56%
7610 · Employer - Medicare	24,048.52	60,798.00	-36,749.48	39.56%
7701 · Tax Collector's Expense	12,653.07	24,000.00	-11,346.93	52.72%
7702 · Professional Org / Periodicals	1,227.73	3,281.00	-2,053.27	37.42%
7703 · Office Expenses	1,151.57	3,500.00	-2,348.43	32.9%
7704 · Auditor	0.00	7,750.00	-7,750.00	0.0%

**South Fire District**  
**Profit & Loss Budget vs. Actual**  
 July through November 2024

	<u>Jul - Nov 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense, continued				
7705 · Professional Development	4,614.79	8,500.00	-3,885.21	54.29%
7706 · Postage	909.65	4,000.00	-3,090.35	22.74%
7707 · Contingency	0.00	50,000.00	-50,000.00	0.0%
7708 · Commissioner's Compensation	3,750.00	9,000.00	-5,250.00	41.67%
7709 · Activity Expense	1,858.28	4,000.00	-2,141.72	46.46%
7710 · Professional Services	18,164.35	30,100.00	-11,935.65	60.35%
7712 · Office Equipment	1,151.92	1,200.00	-48.08	95.99%
7713 · Actuarial Services	0.00	3,300.00	-3,300.00	0.0%
7714 · Advertising / Voting	108.31	8,400.00	-8,291.69	1.29%
7715 · Lien Fees	0.00	1,400.00	-1,400.00	0.0%
7716 · Archive Services	195.00	1,000.00	-805.00	19.5%
7717 · Software Support	41,546.95	59,010.00	-17,463.05	70.41%
7801 · Repairs Building	8,485.94	24,000.00	-15,514.06	35.36%
7802 · Supplies Maintenance	4,335.34	8,900.00	-4,564.66	48.71%
7803 · Services	6,065.57	13,000.00	-6,934.43	46.66%
7805 · Equipment	754.03	4,600.00	-3,845.97	16.39%
7901 · Emergency Medical Equipment	1,853.49	12,500.00	-10,646.51	14.83%
7902 · Computer Equip & Supplies	1,991.07	8,000.00	-6,008.93	24.89%
7903 · Training	27,374.84	37,500.00	-10,125.16	73.0%
7904 · Fire Education and Prevention	5,791.59	7,500.00	-1,708.41	77.22%
7905 · Fire Fighting Equipment	8,445.22	28,000.00	-19,554.78	30.16%
7906 · Special Service Units	3,044.54	10,000.00	-6,955.46	30.45%
7907 · Fire Marshal's Office	371.60	4,000.00	-3,628.40	9.29%
7909 · Uniforms	7,178.32	40,000.00	-32,821.68	17.95%
7910 · Protective Clothing/Equipment	52,575.20	61,000.00	-8,424.80	86.19%
7911 · Communications	1,237.97	4,500.00	-3,262.03	27.51%
7912 · Cellular Phones	2,973.73	5,600.00	-2,626.27	53.1%
7913 · Breathing Air & Oxygen	1,299.70	1,500.00	-200.30	86.65%
7915 · Medical Testing	1,097.00	12,080.00	-10,983.00	9.08%
7916 · Breathing Apparatus-Test Repair	4,064.28	2,800.00	1,264.28	145.15%
8999 · CNR Current Year	618,986.25	265,950.00	353,036.25	232.75%
<b>Total Expense</b>	<b>3,426,864.78</b>	<b>7,413,960.00</b>	<b>-3,987,095.22</b>	<b>46.22%</b>

South Fire District  
Cash Balance Report  
November 2024

**CASH Unrestricted:**

Cash Balances:	Tax Collector - Savings	\$	8,620,829.28
	Operating - Checking	\$	<u>196,677.46</u>
	<b>Total:</b>	\$	<b>8,817,506.74</b>

Restricted Funds:

CNR	\$	2,048,072.28
Post-Employment Benefits	\$	690,048.36



*Office of the Fire Chief*  
**SOUTH FIRE DISTRICT**  
445 RANDOLPH ROAD  
MIDDLETOWN, CT 06457  
860-347-6661

### **Fire Report to Board of Fire Commissioners**

I am submitting for your review the following items completed for the Month of November 2024

- Facilitated and attended meeting with representative of IAFF Trust Health Insurance
- Participated in a ride along with Middletown Police Department
- Attended Middlesex Chamber of Commerce meetings
- Continued efforts with citywide initiatives involving high fire danger
- Weekly meeting with mentee at Beamon Middle School
- Attended CT Fire Chief's Association meeting
- Attended meetings involving Local 3918 contract discussions
- Attended meeting with city departments involving radio changes
- Attended meeting with Veterans Association involving wreaths across America
- Participated in Local 3918 food drive held at BigY
- Attended regular owner's meetings with Landmark/Milestone construction on building renovation.
- Facilitated meeting with Local 3919 regarding contract negotiations
- Day to day activities that involve Administrative Assistant job

Respectfully submitted,

*Chief James Trzaski*

Chief James Trzaski



***Office of the Deputy Chief***  
**SOUTH FIRE DISTRICT**  
**445 RANDOLPH ROAD**  
**MIDDLETOWN, CT 06457**  
**860-347-6661**  
**Fax 860-346-6787**

December 4, 2024

Greetings,

I am submitting for your review a report detailing my activities for the month of November 2024.

- Routine ordering of EMS and house supplies
- Continued third semester at University of New Haven for BS in Fire Science-Administration
- Facilitated preventive maintenance and repairs on various apparatus.
- Weekly mentor sessions (Hal Kaplan program) at Bielefield Elementary School
- Facilitated annual maintenance and inspection of dive team gear and cold water suits
- Facilitated annual testing of all hose, ground ladders and aerial ladder
- Assisted with numerous administrative tasks in absence of Executive Assistant
- Attended regular owner's meetings with Landmark/Milestone Construction on building renovation.
- Ongoing preparations for SFD Employee and Citizen Awards ceremony in January
- 11/4, Radio communication meeting w/MFD & WFD
- 11/7, Labor Management meeting w/Chief Trzaski
- 11/21, Local 3918 contract negotiations

Respectfully Submitted,

Nick Fischer  
Deputy Fire Chief





**SFD Response by Dispatch Type: Fire**

**APPLIANCE FIRE (F)**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001775	2024-11-28 06:40:20	47 SUMMER HILL RD

**ELECTRICAL FIRE (F)**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001679	2024-11-12 14:21:48	70 OBRIEN DR

**OUTSIDE FIRE (F)**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001637	2024-11-05 17:25:51	1866 RIVER RD
2400001714	2024-11-18 11:52:58	SILVER ST
2400001655	2024-11-08 12:28:41	3569 RIVER RD
2400001621	2024-11-02 15:33:51	181 MAROMAS RD
2400001730	2024-11-20 09:41:13	257 ARBUTUS ST
2400001736	2024-11-20 20:57:13	BOW LN
2400001719	2024-11-18 21:36:53	320 CHAMBERLAIN RD
2400001669	2024-11-10 16:31:15	145 BOW LN
2400001670	2024-11-10 20:12:55	49 SILVER ST
2400001674	2024-11-11 17:27:30	34 OVERLOOK AVE
2400001760	2024-11-24 15:48:25	945 ARBUTUS ST
2400001697	2024-11-15 13:52:08	181 MAROMAS RD

**STRUCTURE FIRE (F)**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001759	2024-11-24 09:14:00	81 BERNIE OROURKE DR
2400001785	2024-11-29 11:31:10	24 MCKENZIE ST

**VEHICLE FIRE (FIRE ONLY)**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001640	2024-11-06 06:11:51	RANDOLPH RD

**VEHICLE FIRE (POLICE/FIRE)**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001788	2024-11-30 15:43:11	1770 S MAIN ST
2400001627	2024-11-03 13:11:21	1 WILDERMANS WAY

Criteria: Dispatch Type equal APPLIANCE FIRE (F) OR Dispatch Type equal CHIMNEY FIRE (F) OR Dispatch Type equal ELECTRICAL FIRE (F) OR Dispatch Type equal OUTSIDE FIRE (F) OR Dispatch Type equal STRUCTURE FIRE (F) OR Dispatch Type equal VEHICLE FIRE (FIRE ONLY) OR Dispatch Type equal STRUCTURE FIRE 2ND ALARM (F) OR Dispatch Type equal VEHICLE FIRE (POLICE/FIRE) OR Dispatch Type equal PD STRUCTURE FIRE AND PSAP Call Date/Time between 2024-11-01 00:00:00 and 2024-11-30 00:00:00



**SFD Response by Dispatch Type: EMS**

**EMS - MEDICAL CALL (F)**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001737	2024-11-21 07:45:29	715 MILLBROOK RD
2400001623	2024-11-03 00:01:45	645 SAYBROOK RD
2400001628	2024-11-03 16:09:03	1250 SILVER ST
2400001703	2024-11-16 11:35:19	1250 SILVER ST
2400001771	2024-11-27 21:05:17	645 SAYBROOK RD
2400001646	2024-11-07 06:32:46	70 OBRIEN DR
2400001649	2024-11-07 10:31:33	645 SAYBROOK RD
2400001710	2024-11-17 23:57:19	645 SAYBROOK RD
2400001774	2024-11-28 05:53:09	32 EVERGREEN AVE
2400001781	2024-11-28 12:38:33	36 BIELEFIELD RD
2400001712	2024-11-18 10:55:48	1250 SILVER ST
2400001780	2024-11-28 12:28:13	465 HIGHLAND AVE
2400001721	2024-11-19 04:14:55	74 MAYNARD ST
2400001724	2024-11-19 09:24:54	420 SAYBROOK RD
2400001727	2024-11-19 16:40:05	76 GREENLAWN AVE
2400001735	2024-11-20 15:03:58	645 SAYBROOK RD
2400001683	2024-11-13 13:00:35	1250 SILVER ST
2400001675	2024-11-11 18:30:19	28 RYAN ST
2400001676	2024-11-11 19:07:12	645 SAYBROOK RD
2400001740	2024-11-21 17:18:32	1 LABELLA CIR
2400001677	2024-11-12 01:11:28	545 MILLBROOK RD
2400001680	2024-11-12 19:44:06	645 SAYBROOK RD
2400001742	2024-11-22 11:41:56	66 PATERSON DR
2400001681	2024-11-13 07:07:10	645 SAYBROOK RD
2400001744	2024-11-22 14:53:47	1250 SILVER ST
2400001749	2024-11-22 20:35:49	645 SAYBROOK RD
2400001755	2024-11-23 14:36:16	416 E MAIN ST
2400001758	2024-11-24 06:53:45	16 MCDOWELL RD

**EMS - MEDICAL CALL - W/MEDIC**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001767	2024-11-26 22:20:02	139 ARBUTUS ST
2400001748	2024-11-22 18:00:48	63 VIRGINIA DR
2400001648	2024-11-07 07:08:11	120 FRISBIE ST
2400001789	2024-11-30 17:29:31	2100 S MAIN ST
2400001671	2024-11-11 04:23:21	1 LABELLA CIR
2400001672	2024-11-11 10:13:25	1 LABELLA CIR
2400001629	2024-11-03 17:27:49	39 TYNAN CIR
2400001693	2024-11-15 06:19:34	639 RANDOLPH RD
2400001632	2024-11-04 13:35:30	1250 SILVER ST
2400001696	2024-11-15 12:22:04	1250 SILVER ST
2400001698	2024-11-15 16:55:04	547 E MAIN ST
2400001699	2024-11-15 20:14:34	1 LABELLA CIR
2400001702	2024-11-16 11:18:55	1 LABELLA CIR
2400001636	2024-11-05 15:23:06	645 SAYBROOK RD
2400001708	2024-11-17 16:39:19	730 RANDOLPH RD
2400001638	2024-11-05 22:49:37	1250 SILVER ST
2400001639	2024-11-05 23:32:29	15 SILVER ST
2400001643	2024-11-06 20:41:22	46 LINBERT ST
2400001667	2024-11-10 09:27:44	21 EASTERN DR
2400001772	2024-11-27 21:33:19	21 MAPLEWOOD TER
2400001778	2024-11-28 10:39:33	112 BOW LN
2400001713	2024-11-18 11:33:49	21 EASTERN DR
2400001761	2024-11-24 17:15:16	645 SAYBROOK RD
2400001717	2024-11-18 16:21:36	156 FRISBIE ST
2400001718	2024-11-18 17:27:43	362 ROUND HILL RD
2400001746	2024-11-22 15:44:45	1250 SILVER ST

# SFD Response by Dispatch Type: EMS

South Fire District  
Address: 445 Randolph Rd, Middletown, CT, 06457



2400001720	2024-11-18 21:57:54	129 FARM HILL RD
2400001657	2024-11-08 17:16:01	400 SAYBROOK RD
2400001747	2024-11-22 16:46:38	416 E MAIN ST
2400001662	2024-11-09 09:15:43	3 BIDWELL TER
2400001728	2024-11-19 18:44:23	112 BOW LN
2400001616	2024-11-01 11:59:01	645 SAYBROOK RD
2400001684	2024-11-13 16:38:09	645 SAYBROOK RD
2400001618	2024-11-02 06:28:45	336 E RIDGE RD
2400001665	2024-11-09 20:47:42	1 LABELLA CIR
2400001624	2024-11-03 02:07:17	41 OVERLOOK AVE

## EMS- MEDICAL CALL- MFD/SFD

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001776	2024-11-28 07:30:24	83 ELIZABETH LN
2400001615	2024-11-01 09:35:11	400 SAYBROOK RD
2400001757	2024-11-24 02:26:39	4 ROBERT ST
2400001663	2024-11-09 11:30:07	540 MARGARITE RD
2400001752	2024-11-23 08:26:48	50 SAYBROOK RD
2400001704	2024-11-16 16:01:33	903 BARTHOLOMEW RD
2400001790	2024-11-30 19:43:17	63 BIDWELL TER
2400001617	2024-11-01 12:05:36	416 E MAIN ST
2400001769	2024-11-27 09:33:34	115 FRISBIE ST
2400001763	2024-11-25 14:44:24	399 Silver St
2400001783	2024-11-28 22:57:14	50 SAYBROOK RD
2400001686	2024-11-13 18:18:18	112 BOW LN
2400001644	2024-11-06 22:42:17	236 MAPLE SHADE RD
2400001784	2024-11-29 08:41:16	50 SAYBROOK RD

Criteria: Dispatch Type equal EMS - MEDICAL CALL (F) OR Dispatch Type equal EMS - MEDICAL CALL - W/MEDIC OR Dispatch Type equal EMS - MEDICAL CALL- AMB ONLY OR Dispatch Type equal EMS- MEDICAL CALL- MFD/SFD AND PSAP Call Date/Time between 2024-11-01 00:00:00 and 2024-11-30 00:00:00



**SFD Response by Dispatch Type: Other**

**ASSAULT W/INJURIES (POLICE/FIRE)**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001707	2024-11-17 01:14:05	288 S MAIN ST

**CO ALARM-NO SYMP (F)**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001689	2024-11-14 12:52:16	21 PECK RD
2400001700	2024-11-16 04:06:05	219 MARGARITE RD
2400001777	2024-11-28 07:56:44	50 JULIA TER

**CO ALARM-W/SYMP (F)**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001709	2024-11-17 23:07:57	603 E MAIN ST

**CONFINED SPACE LOG**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001661	2024-11-09 06:48:59	1866 RIVER RD
2400001682	2024-11-13 10:34:30	1866 RIVER RD
2400001641	2024-11-06 06:45:50	1866 RIVER RD
2400001631	2024-11-04 06:44:10	1866 RIVER RD
2400001634	2024-11-05 06:53:29	1866 RIVER RD
2400001733	2024-11-20 14:22:46	1866 RIVER RD

**EDP PERSON**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001668	2024-11-10 13:05:42	445 RANDOLPH RD

**ELEVATOR RESCUE (F)**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001766	2024-11-26 15:44:43	39 TYNAN CIR
2400001741	2024-11-22 03:49:28	39 TYNAN CIR
2400001645	2024-11-06 22:52:12	645 SAYBROOK RD
2400001701	2024-11-16 09:05:18	70 HOLMES DR

**FIRE ALARM - COMM (F)**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001633	2024-11-04 16:05:32	39 TYNAN CIR
2400001753	2024-11-23 10:20:15	1 LABELLA CIR
2400001656	2024-11-08 17:07:18	68 FARM HILL RD
2400001660	2024-11-08 22:15:38	49 HOME AVE
2400001685	2024-11-13 17:15:05	181 RANDOLPH RD
2400001765	2024-11-26 10:39:29	1 LABELLA CIR

**FIRE ALARM - RESID. (F)**

# SFD Response by Dispatch Type: Other

South Fire District  
Address: 445 Randolph Rd, Middletown, CT  
06457



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INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001642	2024-11-06 14:17:37	83 PHEASANT DR
2400001650	2024-11-07 13:22:39	149 NEWTOWN ST
2400001654	2024-11-08 06:57:42	180 RUSSELL ST

## FUEL SPILL < 10 GAL. (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001659	2024-11-08 20:40:14	489 CHAMBERLAIN RD

## GAS (INSIDE) LEAK/SMELL/SPILL (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001630	2024-11-04 02:43:58	600 HIGHLAND AVE

## MUT.AID ASSIGNMENT (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001705	2024-11-16 16:58:55	19 RIVER RD
2400001706	2024-11-16 17:01:42	19 RIVER RD
2400001622	2024-11-02 17:47:43	15 RT SB

## MVA-HAZARDS (FIRE ONLY)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001725	2024-11-19 14:22:32	RT 9 SB

## MVA-UNKNOWN INJ. (FIRE ONLY)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001750	2024-11-22 21:16:12	RT 9 SB
2400001756	2024-11-24 00:01:57	RT 9 SB

## MVA-UNKNOWN INJ. (POLICE/FIRE)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001786	2024-11-30 09:11:51	2 CHAUNCEY RD

## MVA-W/ INJURIES (FIRE ONLY)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001738	2024-11-21 13:51:14	RT 9 NB

## MVA-W/ INJURIES (POLICE/FIRE)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001716	2024-11-18 13:55:43	RIDGE RD
2400001773	2024-11-27 22:58:08	AIRCRAFT RD
2400001620	2024-11-02 15:03:38	MAIN ST EXT
2400001664	2024-11-09 12:37:22	S MAIN ST

## ODOR - UNKNOWN TYPE (F)

P28  
**SFD Response by Dispatch Type:  
 Other**

South Fire District  
 Address: 445 Randolph Rd, Middletown, CT,  
 06457



INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001695	2024-11-15 09:40:22	135 HOLMES DR

**OVERDOSE**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001687	2024-11-14 04:33:40	6 DURANT TER
2400001734	2024-11-20 14:58:30	100 CHESTNUT ST

**POLICE ASSIST**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001764	2024-11-25 22:53:12	1160 S MAIN ST
2400001651	2024-11-07 17:08:07	142 JULIA TER
2400001743	2024-11-22 13:04:27	336 E RIDGE RD

**POLICE MEDICAL**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001658	2024-11-08 17:57:35	1250 SILVER ST
2400001787	2024-11-30 14:34:08	161 E MAIN ST
2400001652	2024-11-08 01:01:00	137 MARGARITE RD
2400001745	2024-11-22 15:03:56	1 WILDERMANS WAY

**SERVICE CALL (F)**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001711	2024-11-18 07:12:30	1866 RIVER RD
2400001673	2024-11-11 15:07:34	193 BARTHOLOMEW RD
2400001666	2024-11-10 06:48:49	1866 RIVER RD
2400001678	2024-11-12 12:59:41	181 RANDOLPH RD
2400001614	2024-11-01 06:54:43	1866 RIVER RD
2400001754	2024-11-23 14:27:06	27 ARBUTUS ST
2400001619	2024-11-02 07:13:07	1866 RIVER RD
2400001626	2024-11-03 09:52:31	1150 S MAIN ST
2400001625	2024-11-03 08:30:33	1 WILDERMANS WAY
2400001688	2024-11-14 07:30:26	1866 RIVER RD
2400001635	2024-11-05 07:30:20	530 SAYBROOK RD
2400001694	2024-11-15 07:00:37	1866 RIVER RD
2400001653	2024-11-08 06:48:11	1866 RIVER RD
2400001690	2024-11-14 13:31:51	100 Training Hill Rd
2400001762	2024-11-25 09:19:27	181 RANDOLPH RD
2400001715	2024-11-18 13:11:12	117 MAIN ST EXT
2400001647	2024-11-07 07:04:20	1866 RIVER RD
2400001723	2024-11-19 06:59:52	1866 RIVER RD
2400001768	2024-11-27 05:45:31	1160 S MAIN ST
2400001731	2024-11-20 11:27:39	70 MAYNARD ST
2400001732	2024-11-20 14:07:26	191 SAYBROOK RD
2400001729	2024-11-20 08:27:07	600 HIGHLAND AVE
2400001726	2024-11-19 16:16:16	390 RIDGE RD
2400001739	2024-11-21 16:48:22	510 Saybrook Rd
2400001779	2024-11-28 10:44:30	47 DENISON RD
2400001782	2024-11-28 14:27:18	244 MILLBROOK RD

**SMOKE ODOR - INSIDE (F)**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001751	2024-11-22 22:52:41	39 TYNAN CIR
2400001770	2024-11-27 19:17:35	39 TYNAN CIR
2400001691	2024-11-14 16:41:08	512 SAYBROOK RD

**SFD Response by Dispatch Type:  
Other**

South Fire District  
Address: 445 Randolph Rd, Middletown, CT,  
06457



**SMOKE ODOR - OUTSIDE (F)**

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001722	2024-11-19 06:00:47	MARGARITE RD
2400001692	2024-11-14 16:56:18	RANDOLPH RD

**Criteria:** Dispatch Type not equal CHIMNEY FIRE (F) AND Dispatch Type not equal APPLIANCE FIRE (F) AND Dispatch Type not equal EMS - MEDICAL CALL (F) AND Dispatch Type not equal ELECTRICAL FIRE (F) AND Dispatch Type not equal EMS - MEDICAL CALL - W/MEDIC AND Dispatch Type not equal OUTSIDE FIRE (F) AND Dispatch Type not equal STRUCTURE FIRE (F) AND Dispatch Type not equal EMS - MEDICAL CALL- AMB ONLY AND Dispatch Type not equal EMS- MEDICAL CALL- MFD/SFD AND Dispatch Type not equal STRUCTURE FIRE 2ND ALARM (F) AND Dispatch Type not equal PD STRUCTURE FIRE AND Dispatch Type not equal VEHICLE FIRE (FIRE ONLY) AND Dispatch Type not equal VEHICLE FIRE (POLICE/FIRE) AND PSAP Call Date/Time between 2024-11-01 00:00:00 and 2024-11-30 00:00:00



### CVH Monthly Incident Report

PSAP CALL DATE/TIME	INCIDENT TYPE	ADDRESS	DISPATCH TYPE	RESPONSE ZONE
2024-09-02 06:38:37	311 - Medical assist, assist EMS crew	1 LABELLA CIR	EMS - MEDICAL CALL (F)	10
2024-09-02 08:53:12	321 - EMS call, excluding vehicle accident with injury	21 EASTERN DR	EMS - MEDICAL CALL - W/MEDIC	10
2024-09-03 19:59:07	311 - Medical assist, assist EMS crew	70 HOLMES DR	EMS - MEDICAL CALL (F)	10
2024-09-06 09:19:20	321 - EMS call, excluding vehicle accident with injury	144 HOLMES DR	EMS - MEDICAL CALL - W/MEDIC	10
2024-09-07 14:00:20	321 - EMS call, excluding vehicle accident with injury	86 EASTERN DR	EMS- MEDICAL CALL- MFD/SFD	10
2024-09-08 22:53:19	6111 - Cancelled On-Arrival	1 LABELLA CIR	EMS - MEDICAL CALL - W/MEDIC	10
2024-09-10 23:26:31	353 - Removal of victim(s) from stalled elevator	144 HOLMES DR	ELEVATOR RESCUE (F)	10
2024-09-11 18:42:54	321 - EMS call, excluding vehicle accident with injury	70 OBRIEN DR	EMS - MEDICAL CALL (F)	10
2024-09-22 03:58:11	6111 - Cancelled On-Arrival	1 LABELLA CIR	EMS - MEDICAL CALL (F)	10
2024-09-22 05:57:25	745 - Alarm system activation, no fire - unintentional	122 Holmes Dr	FIRE ALARM - COMM (F)	10
2024-09-22 18:42:37	743 - Smoke detector activation, no fire - unintentional	5 Harvey Dr	FIRE ALARM - COMM (F)	10
2024-09-27 08:33:51	321 - EMS call, excluding vehicle accident with injury	1 LABELLA CIR	EMS - MEDICAL CALL (F)	10
2024-09-27 09:13:06	6111 - Cancelled On-Arrival	1 LABELLA CIR	EMS- MEDICAL CALL- MFD/SFD	10
2024-09-30 07:09:35	733 - Smoke detector activation due to malfunction	70 OBRIEN DR	FIRE ALARM - COMM (F)	10



**SOUTH FIRE DISTRICT**  
**of the City of Middletown**  
**Office of the Fire Marshal**  
**445 Randolph Road**  
**Middletown, CT 06457**  
**860-343-6059**

*James M. Mastroianni, Fire Marshal*  
*[jmastroianni@southfiredistrict.com](mailto:jmastroianni@southfiredistrict.com)*  
*860-250-0042 cell*

*Ryan Parmelee, Deputy Fire Marshal*  
*[rparmelee@southfiredistrict.com](mailto:rparmelee@southfiredistrict.com)*  
*860-262-3277 cell*

Chief James Trzaski,

Please see the attached Fire Marshal activity report for the month of November 2024.

The FMO facilitated the planning and participated in the annual holiday food drive. This year's drive took place at the new Big Y in the district and raised over 2,500lbs. The food was distributed to Amazing Grace and Hinke's Cupboard.

The FMO participated in the Diwali ceremony at city hall. The event was put on by the Connecticut Valley Hindu Temple Society and catered by Haveli India. Both reside in our district.

The FMO lead two multi-agency code enforcement investigations. One involved hoarding conditions and illegal apartments, which was ultimately condemned by the Health Department. The other was an outdoor wood burning furnace which after all agencies conferred, was deemed compliant.

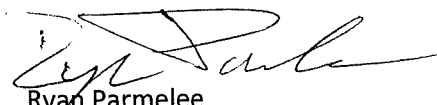
The FMO assisted the on-duty crew with several illegal open burn complaints. We attempt at every engagement to educate the public on the standing city ordinance. We also educate them on state fire danger levels and the potential hazards of open burns.

The FMO coordinated all arrangements for the 2024 Fire Prevention Poster Contest. This involved syncing the three departments, schools and city hall for school delivery, department judging and the recognition ceremony with distinguished guests. We are excited to announce that this year's ceremony, for the first time, will be held at the South Fire District.

Please feel free to contact the FMO with any questions regarding the supporting documentation for Activity, Inspections, and Investigations.

Sincerely,

James Mastroianni  
Fire Marshal

  
Ryan Parmelee  
Deputy Fire Marshal

12/01/2024



**Fire Marshal's Office Investigations November 2024**

**1 WILDERMANS WAY**

INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	PROPERTY TYPE WHERE INCIDENT OCCURRED (DESCRIPTION)
2400001627	2024-11-03 13:11:21	131 - Passenger vehicle fire	Residential street, road or residential driveway

**145 BOW LN**

INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	PROPERTY TYPE WHERE INCIDENT OCCURRED (DESCRIPTION)
2400001669	2024-11-10 16:31:15	160 - Special outside fire, other	Open land or field

**257 ARBUTUS ST**

INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	PROPERTY TYPE WHERE INCIDENT OCCURRED (DESCRIPTION)
2400001730	2024-11-20 09:41:13	160 - Special outside fire, other	Open land or field

**34 OVERLOOK AVE**

INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	PROPERTY TYPE WHERE INCIDENT OCCURRED (DESCRIPTION)
2400001674	2024-11-11 17:27:30	160 - Special outside fire, other	Vehicle parking area

**49 SILVER ST**

INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	PROPERTY TYPE WHERE INCIDENT OCCURRED (DESCRIPTION)
2400001670	2024-11-10 20:12:55	160 - Special outside fire, other	Open land or field

**945 ARBUTUS ST**

INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	PROPERTY TYPE WHERE INCIDENT OCCURRED (DESCRIPTION)
2400001760	2024-11-24 15:48:25	113 - Cooking fire, confined to container	1 or 2 family dwelling

**SILVER ST**

INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	PROPERTY TYPE WHERE INCIDENT OCCURRED (DESCRIPTION)
2400001714	2024-11-18 11:52:58	160 - Special outside fire, other	Outside material storage area



**Fire Marshal's Office Inspections November 2024**

**144 PROUT HILL RD PAVILLION AT CRYSTAL LAKE, MIDDLETOWN, CT, 06457**

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Pavillion at Crystal Lake	Fire and Life Safety Inspection	2024-11-13 15:10:45	Completed

**260 E MAIN ST 272 BIG CHEESE PIZZA, MIDDLETOWN, CT, 06457**

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Big Cheese Pizza	Fire and Life Safety Inspection	2024-11-05 14:51:56	Completed

**260 E MAIN ST 278 E MAIN ST FISH AND CHIPS, MIDDLETOWN, CT, 06457**

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
E Main St Fish and Chips	Fire and Life Safety Inspection	2024-11-05 14:48:30	Completed

**260 E MAIN ST 280 BIG DADDY'S LAUNDROMAT, MIDDLETOWN, CT, 06457**

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Big Daddy's Laundromat	Fire and Life Safety Inspection	2024-11-05 14:41:49	Completed

**260 E MAIN ST, MIDDLETOWN, CT, 06457**

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Upper Apartments	Fire and Life Safety Inspection	2024-11-05 14:58:42	Completed

**40 WALNUT ST, MIDDLETOWN, CT, 06457**

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Multifamily Apartments/ Columbus House	Fire and Life Safety Inspection	2024-11-12 14:09:10	Completed with fail

**400 SAYBROOK RD 410 LOWER MIDDLESEX, MIDDLETOWN, CT, 06457**

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Middlesex Bariatric	Construction with Building Dept and/ or Health Dept	2024-11-01 16:34:01	Completed

**510 SAYBROOK RD, MIDDLETOWN, CT, 06457**

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
	Fire and Life Safety Inspection	2024-11-21 15:19:24	Completed

**770 SAYBROOK RD NEW PHARMA COMPANY, MIDDLETOWN, CT, 06457**

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
?	Construction with Building Dept and/ or Health Dept	2024-11-20 00:00:00	Completed



**Fire Marshal's Office Misc. Activity November 2024**

**Amazing Grace Food Delivery**

START DATE	NOTES	LAST NAME
2024-11-01 08:30:00	Big Y	Parmelee
2024-11-06 08:30:00	Stop and Shop	Parmelee
2024-11-06 08:30:00	Stop and Shop	Mastroianni
2024-11-13 13:30:00	Stop and Shop	Mastroianni
2024-11-13 13:30:00	Stop and Shop	Parmelee
2024-11-27 08:30:00		Parmelee
2024-11-27 08:30:00		Mastroianni
2024-11-20 08:30:00	Stop and Shop	Mastroianni
2024-11-20 08:30:00	Stop and Shop	Parmelee

**Blast Permit Meeting**

START DATE	NOTES	LAST NAME
2024-11-19 15:00:00	49 Saybrook	Mastroianni
2024-11-19 15:00:00	49 Saybrook	Parmelee

**Code Enforcement Committee**

START DATE	NOTES	LAST NAME
2024-11-14 09:00:00		Mastroianni
2024-11-14 09:00:00		Parmelee

**County FMO Sync**

START DATE	NOTES	LAST NAME
2024-11-06 11:00:00		Mastroianni
2024-11-06 11:00:00		Parmelee

**Diwali Ceremony**

START DATE	NOTES	LAST NAME
2024-11-01 11:00:00	City Hall	Parmelee

**FOI Request Meeting**

START DATE	NOTES	LAST NAME
2024-11-05 14:00:00	Tyge and Bond coming in to review file	Parmelee

**Fire Drill**

START DATE	NOTES	LAST NAME
2024-11-12 13:00:00	Xavier	Parmelee
2024-11-20 08:30:00	600 Highland	Parmelee
2024-11-20 14:00:00	Bull Metal	Parmelee
2024-11-20 14:00:00	Bull Metal	Mastroianni
2024-11-25 09:30:00	Xavier	Mastroianni
2024-11-12 13:00:00	Xavier	Mastroianni
2024-11-20 08:30:00	600 Highland	Mastroianni
2024-11-14 13:30:00	MXCC	Parmelee
2024-11-14 13:30:00	MXCC	Mastroianni
2024-11-18 13:00:00	117 Main St Ext	Parmelee

# Fire Marshal's Office Misc. Activity November 2024

South Fire District  
Address: 445 Randolph Rd, Middletown, CT,  
06457



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2024-11-19 16:15:00	Farm Hill after school program	Mastroianni
2024-11-19 16:15:00	Farm Hill after school program	Parmelee

## Fire Drill Meeting

START DATE	NOTES	LAST NAME
2024-11-06 08:00:00	530 Saybrook staff meeting and rehearsal	Parmelee
2024-11-05 07:30:00	530 Saybrook Rd Equipment check	Parmelee

## Fire Drill with Relocation

START DATE	NOTES	LAST NAME
2024-11-06 14:00:00	Bielefield to Elks	Parmelee

## Fire Poster Contest Coordination

START DATE	NOTES	LAST NAME
2024-11-06 10:00:00		Parmelee

## Food Drive Coordination

START DATE	NOTES	LAST NAME
2024-11-21 08:00:00		Mastroianni
2024-11-21 08:00:00		Parmelee

## Holiday Food Drive

START DATE	NOTES	LAST NAME
2024-11-23 08:00:00	Big Y	Mastroianni
2024-11-23 08:00:00	Big Y	Parmelee

## Julia Terr Fire FOI Meeting

START DATE	NOTES	LAST NAME
2024-11-12 11:00:00	Lab Result Meeting	Mastroianni
2024-11-12 11:00:00	Lab Result Meeting	Parmelee

## Middletown Kids Health and Safety Day Meeting

START DATE	NOTES	LAST NAME
2024-11-19 11:00:00		Mastroianni
2024-11-19 11:00:00		Parmelee

## Outdoor Wood Furnace Meeting

START DATE	NOTES	LAST NAME
2024-11-13 08:30:00	Building Dept inquiry	Mastroianni
2024-11-13 08:30:00	Building Dept inquiry	Parmelee

## Thanksgiving Basket Delivery

START DATE	NOTES	LAST NAME
2024-11-27 09:30:00		Mastroianni
2024-11-27 09:30:00		Parmelee

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**Fire Marshal's Office Misc. Activity  
November 2024**

**South Fire District**  
Address: 445 Randolph Rd, Middletown, CT  
06457





**Office of Training & Safety**  
South Fire District  
445 Randolph Road  
Middletown, CT 06457  
[aturene@southfiredistrict.com](mailto:aturene@southfiredistrict.com)  
(860)759-4532

01 December 2024

I am submitting for your review a report detailing the activities of the Division of Training and Safety for the month of November 2024.

**Training Activities:**

- Provided Monthly Fire Engineering Training (*CEU*) for Acute Carbon Monoxide Poisoning
- Organized and facilitated Forcible Entry Training (basics) for all Platoons.
- Met with Kleen Representative to develop training curriculum for acquired Foam Trailer
- Started Hal Kaplan Mentor Program and began establishing rapport with 5<sup>th</sup> Grade student
- Assisted Deputy Chief with department Policy Review for all SFD personnel
- Attended BLS Instructor Course in New Haven as part of current CBA
- Planned and implemented department wide chimney fire training for all Platoons
- Generated and distributed Safety Bulletin pertaining to Safety Positioning of Apparatus

**Incident Responses:**

- 11.16.2024: 19 River Road: M/A response to the Town of Haddam on the Brush Fire
- 11.19.2024: RT-9 (*South*) in the area of Aircraft Road for the MVA
- 11.21.2024: RT-9 (*North*) in the area of Bow Lane for the MVA
- 11.29.2024: 24 McKenzie Street for the reported Structure Fire (*vehicle in garage*)

Respectfully Submitted, AB Turenne – Captain of Training & Safety



## Monthly Training Report

### Chimney Fire Basics: Tools and Tactics

2024-11-19

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Fire Suppression	1.00	Dudek, Cody
Fire Suppression	1.00	Keenan, Terence
Fire Suppression	1.00	Zajac, Robert
Fire Suppression	1.00	Tyrseck, Stephen
Fire Suppression	1.00	Soule, Cody
Fire Suppression	1.00	Pantera, Matthew
Fire Suppression	1.00	Moss, Owen

2024-11-25

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Fire Suppression	1.00	Davis-Penta, Michael
Fire Suppression	1.00	Russo, Philip
Fire Suppression	1.00	Heiden, Timothy
Fire Suppression	1.00	Gamache, Christopher
Fire Suppression	1.00	Coniglio, Kyle
Fire Suppression	1.00	Bodle, Christopher
Fire Suppression	1.00	Tiezzi, Zachary

### Employee Recognition/Citation Awards

2024-11-12

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
A&O Manual Review	0.50	Turenne, Andrew
A&O Manual Review	0.50	Zajac, Robert
A&O Manual Review	0.50	Moss, Owen
A&O Manual Review	0.50	Soule, Cody
A&O Manual Review	0.50	Swan, Jason
A&O Manual Review	0.50	Cortezzo, Michael
A&O Manual Review	0.50	McDonnell, Kevin
A&O Manual Review	0.50	Thurz, David

2024-11-13

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
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# Monthly Training Report

South Fire District  
 Address: 445 Randolph Rd, Middletown, CT, 06457



A&O Manual Review	0.50	Heiden, Timothy
A&O Manual Review	0.50	Lancia, Anthony
A&O Manual Review	0.50	Bodie, Christopher
A&O Manual Review	0.50	Coniglio, Kyle
A&O Manual Review	0.50	Davis-Penta, Michael
A&O Manual Review	0.50	DeFrancesco, Geoffrey
A&O Manual Review	0.50	Tiezzi, Zachary

## 2024-11-15

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
A&O Manual Review	0.50	Dudek, Cody
A&O Manual Review	0.50	Hurlbut, Jason
A&O Manual Review	0.50	Zajac, Robert
A&O Manual Review	0.50	Tyrseck, Stephen
A&O Manual Review	0.50	Soule, Cody
A&O Manual Review	0.50	Moss, Owen
A&O Manual Review	0.50	Keenan, Terence

## FD workout

### 2024-11-06

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Physical Fitness	0.50	Zajac, Robert

### 2024-11-10

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Physical Fitness	1.00	Zajac, Robert
Physical Fitness	1.00	Soule, Cody

### 2024-11-12

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Physical Fitness	0.50	Zajac, Robert

### 2024-11-14

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Physical Fitness	0.50	Zajac, Robert

### 2024-11-26

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Physical Fitness	1.00	Zajac, Robert

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**Monthly Training Report**

South Fire District  
Address: 445 Randolph Rd, Middletown, CT,  
06457



**Forcible Entry: Truck Co. Basic Operations**

**2024-11-05**

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Forcible Entry	1.00	Bodie, Christopher
Forcible Entry	1.00	Russo, Philip
Forcible Entry	1.00	Tiezzi, Zachary
Forcible Entry	1.00	Gamache, Christopher
Forcible Entry	1.00	Handley, Jonathan
Forcible Entry	1.00	Davis-Penta, Michael
Forcible Entry	1.00	Coniglio, Kyle

**2024-11-06**

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Forcible Entry	2.25	Mikos, Jacob
Forcible Entry	2.25	Atwell, Jesse
Forcible Entry	2.25	DeFrancesco, Geoffrey
Forcible Entry	2.25	Lancia, Anthony
Forcible Entry	2.25	Smith, Christopher
Forcible Entry	2.25	Zabulis, Paulius Stasys
Forcible Entry	2.25	Zajac, Robert

**2024-11-07**

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Forcible Entry	1.00	McDonnell, Kevin
Forcible Entry	1.00	Coniglio, Kyle
Forcible Entry	1.00	Dudek, Cody
Forcible Entry	1.00	Gamache, Christopher
Forcible Entry	1.00	Gregorio, William
Forcible Entry	1.00	Hurlbut, Jason
Forcible Entry	1.00	Keenan, Terence

**2024-11-08**

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Forcible Entry	1.75	Zajac, Robert
Forcible Entry	1.75	Lancia, Anthony
Forcible Entry	1.75	Soule, Cody
Forcible Entry	1.75	Swan, Jason
Forcible Entry	1.75	Thurz, David

# Monthly Training Report

South Fire District  
Address: 445 Randolph Rd, Middletown, CT, 06457



Forcible Entry	1.75	Tiezzi, Zachary
Forcible Entry	1.75	Tyrseck, Stephen

## L2XR (by Peli) Rescue Helmets

2024-11-12

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
A&O Manual Review	0.50	McDonnell, Kevin
A&O Manual Review	0.50	Moss, Owen
A&O Manual Review	0.50	Soule, Cody
A&O Manual Review	0.50	Swan, Jason
A&O Manual Review	0.50	Turenne, Andrew
A&O Manual Review	0.50	Thurz, David
A&O Manual Review	0.50	Cortezzo, Michael
A&O Manual Review	0.50	Zajac, Robert

2024-11-13

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
A&O Manual Review	0.50	Heiden, Timothy
A&O Manual Review	0.50	Tiezzi, Zachary
A&O Manual Review	0.50	Bodie, Christopher
A&O Manual Review	0.50	Coniglio, Kyle
A&O Manual Review	0.50	Davis-Penta, Michael
A&O Manual Review	0.50	DeFrancesco, Geoffrey
A&O Manual Review	0.50	Lancia, Anthony

2024-11-15

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
A&O Manual Review	0.50	Keenan, Terence
A&O Manual Review	0.50	Hurlbut, Jason
A&O Manual Review	0.50	Dudek, Cody
A&O Manual Review	0.50	Zajac, Robert
A&O Manual Review	0.50	Tyrseck, Stephen
A&O Manual Review	0.50	Soule, Cody
A&O Manual Review	0.50	Moss, Owen

## Riding Assignments: Equipment and Responsibilities

2024-11-26

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South Fire District  
 Address: 445 Randolph Rd, Middletown, CT, 06457



TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Officer / Firefighter Development	1.00	Mikos, Jacob
Officer / Firefighter Development	1.00	Atwell, Jesse
Officer / Firefighter Development	1.00	DeFrancesco, Geoffrey
Officer / Firefighter Development	1.00	Lancia, Anthony
Officer / Firefighter Development	1.00	Smith, Christopher
Officer / Firefighter Development	1.00	Zajac, Robert

**Truck Operations Training**

**2024-11-10**

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Truck Company Operations	2.00	Zajac, Robert
Truck Company Operations	2.00	Atwell, Jesse
Truck Company Operations	2.00	Tiezzi, Zachary

**Uniform A&O Review - Shorts Policy**

**2024-11-12**

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
A&O Manual Review	0.50	Zajac, Robert
A&O Manual Review	0.50	Soule, Cody
A&O Manual Review	0.50	Cortezzo, Michael
A&O Manual Review	0.50	Turenne, Andrew
A&O Manual Review	0.50	Thurz, David
A&O Manual Review	0.50	Swan, Jason
A&O Manual Review	0.50	McDonnell, Kevin
A&O Manual Review	0.50	Moss, Owen

**2024-11-13**

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
A&O Manual Review	0.50	Bodie, Christopher
A&O Manual Review	0.50	Davis-Penta, Michael
A&O Manual Review	0.50	Coniglio, Kyle
A&O Manual Review	0.50	Tiezzi, Zachary
A&O Manual Review	0.50	Lancia, Anthony
A&O Manual Review	0.50	Heiden, Timothy
A&O Manual Review	0.50	DeFrancesco, Geoffrey

# Monthly Training Report

South Fire District  
Address: 445 Randolph Rd, Middletown, CT,  
06457



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## 2024-11-15

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
A&O Manual Review	0.50	Keenan, Terence
A&O Manual Review	0.50	Hurlbut, Jason
A&O Manual Review	0.50	Dudek, Cody
A&O Manual Review	0.50	Soule, Cody
A&O Manual Review	0.50	Tyrseck, Stephen
A&O Manual Review	0.50	Zajac, Robert
A&O Manual Review	0.50	Moss, Owen

## Wilmington, DE LODD

### 2024-11-14

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Rapid Intervention Team (FAST)	1.00	DeFrancesco, Geoffrey
Rapid Intervention Team (FAST)	1.00	McDonnell, Kevin
Rapid Intervention Team (FAST)	1.00	Smith, Christopher
Rapid Intervention Team (FAST)	1.00	Zabulis, Paulius Stasys
Rapid Intervention Team (FAST)	1.00	Zajac, Robert
Rapid Intervention Team (FAST)	1.00	Lancia, Anthony
Rapid Intervention Team (FAST)	1.00	Atwell, Jesse



**CITY OF MIDDLETOWN**  
**CENTRAL COMMUNICATIONS CENTER**  
**911 – POLICE – FIRE – EMS**  
**169 CROSS ST, MIDDLETOWN, CT 06457**

**Public Safety Telecommunications Report**  
**December 2024**

1. Monthly Call Statistics sheet is available. Activity for November is approximately 6,456 incidents. Total 911 calls are 2,150 and 7,504 administrative calls.
2. Staffing update: currently at 16 Dispatchers fully certified. Training is continuing for two new dispatchers. We are in the process of starting a new hire for certified dispatchers.
3. The Public Safety 911 Center Building Committee has been appointed by the Mayor and is pending Council approval on 12/2. The members are as follows: Councilmember/Committee Chairman Darnell Ford, Phillip Cacciola, Councilmember Anthony Gennaro, Sebastian Giuliano, John Giuliano, John Phillips, Joseph Samolis, Councilmember Kelly Sweeney, and Cat Young. Deputy Director Robert Grauer, Dispatch Trainer Matthew Brookes (Lead Dispatcher Melissa McNaughton as alternate) and I are staff members.
4. Battery replacements at all radio sites are completed. The current batteries were 4 years old and require replacing. Site maintenance is a continuing project for the radio system.
5. We are in the long awaited process of finalizing a MOU with Wesleyan University on use of the Freeman Center as a Reunification Center for emergencies occurring at schools in the City. Central Communications has participated in the School Safety Committee for almost 20 years.
6. In conjunction with the three fire districts we have proposed changes to the radio dispatch methods and use of resources to provide the safest on scene communication methods. Many times on scene injuries and worse have a communications component to the event. Together, we have chosen what we believe is the best operational methods to handle all fire calls in the City.

As part of this change we are in the process of supplying each fire districts primary response vehicles with a vehicle mounted repeater to facilitate the best on scene communications. The equipment is being purchased under remaining bond money to provide the final step in the radio upgrade bond project.

**City of Middletown  
Central Communications Center  
Monthly Call Statistics - 2024 (estimated)**

INCIDENT ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
Middletown Police Dept.	4021	4118	4546	4095	4666	4086	4257	5644	5539	5274	4920		51166	4651
Portland Police Dept.	297	296	335	376	455	369	339	370	359	449	418		4063	369
Fire Departments (Midd.)	601	535	578	541	591	551	570	597	630	637	643		6474	589
Middletown Fire Dept.	324	292	312	313	318	308	335	333	364	361	354		3614	329
South Fire District	178	150	154	158	165	155	142	157	166	181	177		1783	162
Westfield Fire District	99	93	112	70	108	88	93	107	100	95	112		1077	98
Fire Department (Portland)	79	56	85	58	75	68	75	71	66	75	77		785	71
Ambulance only Calls	384	364	417	400	423	425	424	433	431	398	398		4497	409
<b>TOTAL INCIDENT CASE #'s</b>	<b>5382</b>	<b>5369</b>	<b>5961</b>	<b>5470</b>	<b>6210</b>	<b>5499</b>	<b>5665</b>	<b>7115</b>	<b>7025</b>	<b>6833</b>	<b>6456</b>		<b>66985</b>	<b>6090</b>
<b>TELEPHONE ACTIVITY</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>Total</b>	<b>AVG</b>
<b>MIDDLETOWN</b>	1649	1513	1697	1590	1749	1872	1872	1821	1822	1738	1703		19026	1730
Wireless & wireline originating in Middletown														
<b>PORTLAND</b>	206	172	228	205	205	208	259	223	222	203	205		2336	212
Wireless & wireline originating in Portland														
Transfers to Dispatch from other towns. For Midd & Port.	233	213	247	191	281	251	256	273	254	263	242		2704	246
<b>TOTAL 911 CALLS</b>	2088	1898	2172	1986	2235	2331	2387	2317	2298	2204	2150		24066	2188
<b>TOTAL ADMIN. CALLS IN</b>	4311	3923	4601	4798	4949	4860	4928	4706	4971	5131	4653		51831	4712
<b>TOTAL ADMIN. CALLS OUT</b>	2827	2706	2710	2694	2945	3038	3065	2648	2793	2778	2851		31055	2823
<b>TOTAL PHONE CALLS</b>	<b>9226</b>	<b>8527</b>	<b>9483</b>	<b>9478</b>	<b>10129</b>	<b>10229</b>	<b>10380</b>	<b>9671</b>	<b>10062</b>	<b>10113</b>	<b>9654</b>		<b>106952</b>	<b>9723</b>
												2023	128,558	10,713
												2022	142,117	11,843
												2021	128,498	10,708
												AVG	128,498	10,708

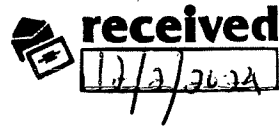


# SOUTH FIRE DISTRICT FIREFIGHTERS

IAFF Local 3918 • AFL-CIO  
445 RANDOLPH ROAD • MIDDLETOWN, CT 06457

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Friday, November 29, 2024

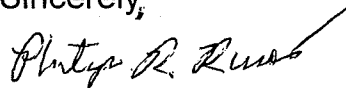


Chief James Trzaski  
South Fire District  
445 Randolph Road  
Middletown, Ct. 06457

Dear Chief Trzaski,

The Holiday Season is upon us and Local 3918 members would like to hold its Children's Christmas Party at the Firehouse on Saturday, December 14 from 11:00 am to 2:00 pm, with your permission. You and your Family, as well as Deputy Fischer are invited to attend.

Sincerely,

  
Phil Russo

Committee Chairman



10-  
 Lt. Leneida + Shuti +  
 want to thank you for  
 weakness and basically  
 saying my life on the  
 morning of 11-15-24  
 I thought I was  
 drowning.  
 Your professionalism  
 and kindness went  
 beyond the call of duty.

Also I don't want to  
 forget the ambulance  
 crew in med down  
 to call  
 God Bless all  
 of you

Patti Loewen Thal

11/22/24

