

SOUTH FIRE DISTRICT
of the City of Middletown
445 Randolph Road
Middletown, CT 06457

NOTICE OF COMMISSIONERS MEETING

WHEN: Monday, November 18, 2024

WHERE: Firehouse

TIME: 7:00 P.M.

SUBJECT: Regular Monthly Meeting

Members of the public may attend the meeting at the firehouse or via Zoom:

Direct link to Zoom:

<https://us02web.zoom.us/j/82097939264?pwd=bZXM0p2bQLUJGgD0TqADe55g4K0Epq.1>

- Visit <https://zoom.us> and join the meeting using the meeting I.D. number and passcode located below.
- Via telephone at 646-558-8656

Meeting I.D. 820 9793 9264
Passcode: SFD

AGENDA
SOUTH FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MONTHLY MEETING
MONDAY, NOVEMBER 18, 2024 at 7:00 p.m.

- 1) CALL TO ORDER**
- 2) PLEDGE OF ALLEGIANCE**
- 3) ACCEPT/AMEND AGENDA**
- 4) OPEN PUBLIC SESSION – ITEMS ON THE AGENDA**
- 5) CLOSE PUBLIC SESSION**
- 6) MINUTES TO BE ACCEPTED**
 - a) Regular Monthly Meeting of October 15, 2024
- 7) TAX COLLECTOR’S REPORTS – OCTOBER 2024**
 - a) Refunds: \$10,802.29
 - b) Tax Collector’s Reports
- 8) FINANCIAL REPORTS**
 - a) Monthly Expense Detail: September 2024 and October 2024
 - b) Profit & Loss Budget vs. Actual: July 2024 through October 2024
 - c) Cash Balance Report: October 2024
- 9) ADMINISTRATIVE REPORTS – OCTOBER 2024**
- 10) COMMISSIONER REPORTS – OCTOBER 2024**
 - a) Building Committee: Commissioner Thazhampallath
 - b) Pension Committee: Commissioner Gregorio
 - c) Public Safety Telecommunications: Commissioner Giuliano
 - d) By-Laws Committee: Commissioner Giuliano
 - e) Riverfront Redevelopment Update: Commissioner Pessina
- 11) OLD BUSINESS**
- 12) NEW BUSINESS**

EXECUTIVE SESSION
PURSUANT TO STATUTES SECTION 1-200(6)(B) AND SECTION 1-225(a) OF THE CONNECTICUT GENERAL STATUTES, AS AMENDED, THE BOARD OF FIRE COMMISSIONERS WILL MEET IN EXECUTIVE SESSION TO:

 - Discuss a pending legal claim from a former South Fire District Employee
(Possible action to be taken as a result of Executive Session discussions)
- 13) CALL BACK TO ORDER**
- 14) OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA**
- 15) CLOSE PUBLIC SESSION**
- 16) ADJOURNMENT**

HYBRID MEETING - South Fire District Meeting Room AND via Zoom Video Conferencing

Link to Zoom: <https://us02web.zoom.us/j/82097939264?pwd=bZXM0p2bQLUJGgD0TqADe55g4K0Epq.1>

Via telephone: 646-558-8656

Meeting I.D. 820 9793 9264

Passcode: SFD

SOUTH FIRE DISTRICT
445 Randolph Road | Middletown, CT

Board of Fire Commissioners
REGULAR MONTHLY MEETING MINUTES
Tuesday, October 15, 2024 at 7:00 p.m.

Held at the firehouse and via Zoom - Meeting I.D. 824 3356 6717

Present: Commissioners Kleckowski, Giuliano, Gregorio, Pessina; Chief Trzaski, Deputy Chief Fischer, member of the public, and staff members.

Absent: Commissioners Pessina and Thazhampallath

1. CALL TO ORDER

Chairwoman Kleckowski called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE was recited.

3. ACCEPT/AMEND AGENDA

MOTION to accept the agenda without changes by Comm. Giuliano/Comm. Gregorio. Unanimously approved.

4. OPEN PUBLIC SESSION – ITEMS ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:01 p.m.

Dan Penney

Mr. Penney spoke in response to a motion made last month, item 10d on the agenda By-Laws Committee. He is concerned about the By-Laws Committee as there is no mention of an RFP or RFQ for legal services, no mention of public participation. He informed the Commission there are good examples on the Connecticut Attorney General's Office of RFP's and RFQ's requesting legal services online. He also informed the Commission about past legal summaries relative to the by-laws and encouraged the By-Laws Committee to take a look at them and share it with our legal consult. He strongly encouraged the Commission to look into its own Ethics Policy after reviewing the October 2024 Public Safety Telecommunication Report item 6. Mr. Penney inquired about various charges shown on the Monthly Expense Detail report, including 7801 Independent Materials Testing Labs, Inc. \$4,910.00, 8999L PayMac, Inc \$4,350.00 debit and what they were for. 8999M Key Chevrolet \$65,239.50 and expressed his feeling that such a large expense should require an official approval.

5. CLOSE PUBLIC SESSION Chairwoman Kleckowski closed the public session at 7:07 p.m.

6. MINUTES TO BE ACCEPTED

a. Regular Monthly Meeting of September 9, 2024

The minutes were accepted as presented.

7. TAX COLLECTOR'S REPORTS – SEPTEMBER 2024

a. Refunds: \$3,183.35

MOTION to accept refunds in the amount of \$3,183.35 by Comm. Giuliano /Comm. Gregorio. Unanimously approved.

b. Acceptance of the Tax Collector's Reports

The Tax Collector's Reports were accepted as presented.

8. FINANCIAL REPORTS

a. Monthly Expense Detail: August and September 2024

Chief Trzaski answered questions raised during the public session.

b. Profit & Loss Budget vs. Actual: August 2024 through September 2024

c. Cash Balance Report: September 2024

The financial reports were accepted as presented.

9. ADMINISTRATIVE REPORTS – SEPTEMBER 2024

Chief Trzaski and Deputy Chief Fischer provided an overview of the administrative reports and answered questions of the commissioners. They spoke of the success of the open house on October 12th, they did not use the burn buildings because of the high risk of fire on the day of the open house. They will be used in the future as a training prop. FMO being recognized at the Connecticut Exchange Club Dinner October 17th as Fire Marshal's of the Year for their risk reduction adult and junior fire setter programs. Chief Trzaski mentioned several events in which South Fire District is participating Trunk or Treat on Main Street and Middletown schools, Touch-A-Truck at Ace Hardware. Chief Trzaski and Deputy Chief Fischer are very pleased Dave Albert was made Chief of Middletown Fire. They are looking forward to working together. Deputy Chief Fischer briefed the Commission on the partnerships and joint training with Middletown FD and Westfield FD and Middletown Police on city-wide active shooter protocols. We have been recognized by training associates in the state as one of the only communities in the state with this robust of a plan in place. Multiple people mentioned they thought it was the first time all three fire departments and the police department worked together on one training event. The next step is to grow that and are planning a larger scale event in the spring. The car 37 as it is expected to be in-service by November 1, 2024. He also updated the Commission on Marine 3. He has a new contact at MetalCraft. They have finished their obligations to the Navy, however they have two large barges they are building on the floor, and are actively trying to sub-out. If they can sub-out the barges, our start build time would be December/January, otherwise it would be February/March. It is a six month build from the start date. He and Chief Trzaski have discussed it with the Boat Committee and are of the option to stay the course because if they pulled out of the contract, where would they go next and also they would be paying today's price, not the contracted price with Metal Craft. Department physicals are scheduled for the end of December through United Diagnostic Services. Most employees have chosen to participate; however, they also have the option of using their own doctor per the current collective bargaining agreement. Hurst tools have been serviced for the year, some requiring minor repairs. Annual preventative maintenance is underway. Annual hose and ladder testing will be performed by a third-party company in November. Chief Trzaski spoke about our security system in place and how one of our cameras was able to assist the police in determining how a traffic light was taken down by a truck on Ridge Road. Chief Trzaski also mentioned Chairwoman Kleckowski and Commissioner Pessina joined him at the Connecticut Fire Academy to witness our new recruits in training.

COMMISSIONER REPORTS

a. Building Committee: Commissioner Thazhampallath

Chief Trzaski gave a brief update about the renovation project due to the absence of Commissioner Thazhampallath. He informed the Commission of the assistance he received from Dominick DeMartino regarding the kitchen layout and appliances available. He also explained the outstanding change order for the remediation of unsuitable soil is still pending. Paul Pizzo, Landmark Architects, is assisting us with Milestone Construction to resolve.

b. Pension Committee: Commissioner Gregorio

Commissioner Gregorio stated a couple of funds were removed which were not performing. Otherwise, nothing significant to report.

c. Public Safety Telecommunications: Commissioner Giuliano

Commissioner Giuliano provided an overview of the submitted report. Staffing is still 16 with two additional in training. Commissioner Gregorio questioned why they were always understaffed. Commissioner Giuliano explained it is a high stress/burnout job, and it is difficult to fill the positions. He said in a conversation with Director Wayne Bartolotta he asked if understaffed is the rule or the exception. Director Bartolotta stated it is the rule, fully staffed is the exception. The Public Safety Commission elected officers, Eugene Nocera was elected chairman and Sebastian Giuliano was elected secretary.

Commissioner Giuliano also spoke to a comment made in Public Session regarding ethics training. He stated the City of Middletown has its own Board of Ethics which South Fire District also follows the same rules. Training was put together by the City of Middletown Attorney's Office for Ethics/FOI. Commissioner Giuliano attended the training as a member of the Planning & Zoning Commission. He also stated the training is available as a PowerPoint presentation.

d. By-Laws Committee: Commissioner Giuliano

Commissioner Giuliano spoke to Attorney Richard Carella from Updike, Kelly & Spellacy, P.C. He performs municipal government work and has provided a Legal Engagement and Fee Agreement.

MOTION to accept the Legal Engagement and Fee Agreement in general corporate matters from Updike, Kelly & Spellacy, P.C. by Comm. Gregorio/Chairwoman Kleckowski. Commissioners Kleckowski and Gregorio voted in favor. Commissioner Giuliano abstained. Chairwoman Kleckowski signed the agreement.

e. Riverfront Redevelopment Update: Commissioner Pessina

Chairwoman Kleckowski provided a brief update due to the absence of Commissioner Pessina. Everything seems to be status quo and will probably slow down during the winter months. They are working on getting the hardware improvements completed. She also stated it is important for South Fire District to be aware of anything related to tax abatements and building because the District has not been part of that process.

10. OLD BUSINESS – None.

11. NEW BUSINESS

- a. **Economic Development Updates** – Tradewinds Plaza has several open spaces to fill. Former Eversource site is moving forward with the soccer facility.

12. OPEN PUBLIC SESSION – ITEMS NOT ON THE AGENDA

Chairwoman Kleckowski opened the public session at 7:38 p.m.

Dan Penney

Mr. Penney asked for a status update on the annual audit and the Collective Bargaining Agreement for Local 3918. He thanked the Public Safety department for the recent paving/improvement to the roads due to his and many others expressing concern for the condition of the roads. Mr. Penney suggested going back to using microphones at the table as it can be very difficult to hear and understand discussions at the table.

13. CLOSE PUBLIC SESSION

Chairwoman Kleckowski closed the public session at 7:41 p.m.

14. ADJOURNMENT

MOTION to adjourn by Comm. Gregorio/Comm. Giuliano. Unanimously approved.

The meeting was adjourned at 7:41 p.m.

Submitted by,

Kathleen M. Kiley

Kathleen M. Kiley
Finance

The recording of this meeting is available upon request, according to Connecticut Freedom of Information Act requirements.

2022-01-0004954	2	GAROFALO ANTHONY (1/2 INT R15829	-35.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-35.12	10/22/2024	245 TRAINING HILL RD
2022-01-0007397	2	LAROSA JASON M SFD R03471	-78.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-78.12	10/09/2024	18 EVERGREEN AVE
2022-01-0008859	2	MIDDLESEX LANDLORD LLC SFD R07793	-3,832.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-3,832.63	10/16/2024	100 RANDOLPH RD
2022-01-0009361	2	HARTLIFF NORAH CULLEN & TSFD R12714	-963.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-963.57	10/09/2024	101 HUNTING HILL AVE
TOT REAL ESTATE	# Of Accts: 4	SFD	-4,909.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-4,909.44		
2022-03-0082422	2	TERMINE GARY G SFD 82422	-39.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-39.19	10/03/2024	192JJC KNDJP3A57G7821786
TOT MOTORVEHICLE	# Of Accts: 1	SFD	-39.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-39.19		
YEAR 2022	# Of Accts: 5	SFD	-4,948.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-4,948.63		
2023-01-0005856	2	HARTLIFF NORAH CULLEN & TSFD R12714	-963.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-963.57	10/09/2024	101 HUNTING HILL AVE
2023-01-0006350	2	ALBIACH KRISTINA SFD R10149	-832.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-832.98	10/03/2024	8 SILVER DR
2023-01-0007436	2	LAROSA JASON M SFD R03471	-78.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-78.12	10/09/2024	18 EVERGREEN AVE
2023-01-0008902	2	MIDDLESEX LANDLORD LLC SFD R07793	-3,832.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-3,832.63	10/16/2024	100 RANDOLPH RD
TOT REAL ESTATE	# Of Accts: 4	SFD	-5,707.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-5,707.30		
2023-03-0052683	2	BERRY ROGER R SFD 52684	-3.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-3.14	10/09/2024	BD78479 2G1WS551X69408595
2023-03-0055210	2	CCAP AUTO LEASE LTD SFD 55212	-44.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-44.12	10/09/2024	AA65342 1C4RDJG5LC412927
2023-03-0064480	2	HILLS BENJAMIN E SFD 64491	-23.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-23.29	10/09/2024	24CZ46 3GCPYCEF3MG140633
2023-03-0064759	2	HONDA LEASE TRUST SFD 64770	-29.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-29.59	10/09/2024	6ARKL2 19UUB6F59MA010870
2023-03-0066881	2	KINCY KIM N SFD 66890	-6.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-6.51	10/22/2024	AS08557 JMLBK343481181764
2023-03-0068925	2	LEONARD HOLLY E SFD 68934	-6.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-6.73	10/09/2024	AX71452 JTEHD20V650058700
2023-03-0081805	2	STIEHLAU KURT W SFD 81820	-10.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-10.62	10/09/2024	AL03891 WPOCB2A73JLL190987
2023-03-0082311	2	SZELL GLADYS I SFD 82327	-4.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-4.68	10/16/2024	9088CU 3GNEK12Z56G240108
2023-03-0082605	2	TERMINE GARY G SFD 82621	-17.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-17.68	10/03/2024	192JJC KNDJP3A57G7821786
TOT MOTORVEHICLE	# Of Accts: 9	SFD	-146.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-146.36		
YEAR 2023	# Of Accts: 13	SFD	-5,853.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-5,853.66		
GRAND TOTAL	# Of Accts: 18	SFD	-10,802.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-10,802.29		

SOUTH FIRE DISTRICT TAX COLLECTORS REPORT	
COLLECTIONS OCTOBER 2024	
REAL ESTATE	\$ 173,707.16
PERSONAL PROPERTY	\$ 945.23
MOTOR VEHICLE	\$ 4,891.69
SUPPLEMENTAL MOTOR VEHICLE	\$ -
BACK TAXES	\$ (86,842.25)
CURRENT INTEREST	\$ 4,716.77
BACK INTEREST	\$ (681.25)
FEES PAID	\$ 1,186.00
LIENS RELEASED	\$ 480.00
COLLECTIONS 2024/2025	
	\$ 98,403.35
JULY	\$ 6,418,824.11
AUGUST	\$ 395,142.84
SEPTEMBER	\$ 69,417.84
OCTOBER	\$ 52,504.89
NOVEMBER	\$ 98,403.35
DECEMBER	
JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	
COLLECTED YEAR TO DATE	
	\$ 7,034,293.03
GRANTS RECEIVED	
MUNICIPAL GRANTS-IN-AID	\$ -
MUNICIPAL GRANTS AND REVENUE SHARING	\$ -
NRG	\$ -
TOTAL GRANTS	
	\$ -
TOTAL YEAR-TO-DATE	
	\$ 7,034,293.03
Respectfully submitted by:	
Lee Matterazzo, CCMC, Tax Collector	
South Fire District	

Tax Collections October 2024

	TOTAL COLLECTABLE TAX (GRAND RATE BOOK)	TOTAL TAXES PAID (GRAND RATE BOOK)	CURRENT YEAR REFUNDS (GRAND RATE BOOK)	PERCENTAGE COLLECTED	PRIOR YEAR REFUNDS (GRAND RATE BOOK)
RE	\$ 6,010,565.60	\$ 5,891,776.06	\$11,547.81	98.22%	\$12,292.92
PP	\$ 926,555.92	\$ 906,076.16	\$0.00	97.79%	\$0.00
MV	\$ 252,397.97	\$ 208,199.98	\$966.11	82.87%	\$251.61
MVS	\$ -	\$ -	\$0.00		\$71.83
TOTAL	\$ 7,189,519.49	\$ 7,006,052.20	\$ 12,513.92	97.62%	\$ 12,616.36

Submitted by:
Lee Matterazzo, CCMC
Tax Collector

SOUTH FIRE DISTRICT
Bank of America Purchase Details
Billing Period: 10/01/2024 - 10/31/2024

Account # -0421 (Deputy Chief)					
Purchase Date	Vendor	Description of Purchase	Line Item	PO #	Amount
10/5/2024	Connecticut Rental Center	REFUND - Sales Tax -Tent for TECC training at Mile Lane.	7903	24-015	\$ (197.60)
10/7/2024	Amazon	Mega Mover qty. 4.	7901	24-013	\$ 111.16
10/7/2024	Sign Pro, Inc.	Door Repair - Brush 36.	7403		\$ 327.00
10/9/2024	USPS	Shipping to Witmer Public Safety - uniform item return.	7706		\$ 12.95
10/18/2024	Founders Technology	Monthly cloud services - Month of November	7717	24-009	\$ 142.00
10/20/2024	NFPA	NFPA Link monthly subscription fee	7907	24-019	\$ 10.79
10/23/2024	Best Cleaners	Best Cleaners - Alterations.	7909	24-020	\$ 26.60
10/28/2024	USPS	Padded envelopes for shipping thumb drives for FOI requests.	7703	24-004	\$ 3.98
10/29/2024	WPSG, Inc.	WPSG, Inc. - Helmet Shield - Captain Gregorio.	7910	24-021	\$ 77.54
Account # -6809 (Chief)					
Purchase Date	Vendor	Description of Purchase	Line Item	PO #	Amount
10/1/2024	Yale New Haven Hospital	CPR/AED Instructor Course 10/18/2024 - Turenne, Andrew.	7903	24-015	\$ 398.00
10/7/2024	Home Depot	Open House - Burn Room supplies.	7904A	24-016	\$ 226.36
10/9/2024	Sam's Club	Refreshments - Open House.	7904A	24-016	\$ 249.92
10/9/2024	Sam's Club	Sam's Club - Lysol Disinfectant qty. 3.	7802	24-011	\$ 47.94
10/10/2024	Home Depot	Open House - Burn Room supplies.	7904A	24-016	\$ 183.08
10/10/2024	Restaurant Depot	Refreshments - Open House.	7904A	24-016	\$ 140.37
10/11/2024	Tractor Supply	Propane - Open House.	7904A	24-016	\$ 35.09
10/12/2024	Home Depot	33-39 gal. Heavy Duty Trash Bags qty. 2; 55 gal. Drum Liner qty. 1.	7802	24-011	\$ 61.91
10/14/2024	Jet Blue	Plane Ticket - IAFC Leadership Conference - Chief Trzaski	7705	24-005	\$ 266.19
10/14/2024	Jet Blue	Baggage Fee - Chief Trzaski	7705	24-005	\$ 35.00
10/14/2024	Jet Blue	Baggage Fee - Chief Trzaski	7705	24-005	\$ 35.00
10/21/2024	Yale New Haven Hospital	AHA BLS Healthcare Provider Course 11/18/2024 - Turenne, Andrew.	7903	24-015	\$ 90.00
10/21/2024	Best Cleaners	Dry cleaning (Sparky).	7709	24-007	\$ 49.13
10/23/2024	Sam's Club	Halloween Treats for Trunk or Treat event.	7709	24-007	\$ 66.60
10/23/2024	Home Depot	Ratchet Straps - Brush Truck.	7905	24-017	\$ 19.94
10/30/2024	USPS	Shipping thumb drives for FOI requests.	7403	24-015	\$ 5.65
			TOTAL		\$ 2,424.60

South Fire District
Monthly Expense Detail
September and October 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7201 · Electricity					
	09/03/2024	Earthlight Power, LLC.	909.00		909.00
	09/27/2024	Eversource	488.56		1,397.56
	09/30/2024	Eversource	29.93		1,427.49
	10/07/2024	Earthlight Power, LLC.	770.40		2,197.89
	10/28/2024	Eversource	564.21		2,762.10
	10/29/2024	Eversource	99.89		2,861.99
Total 7201 · Electricity			2,861.99	0.00	2,861.99
7202 · Water and Sewer					
	09/01/2024	Middletown Water & Sewer Dept	260.49		260.49
	10/01/2024	Middletown Water & Sewer Dept	260.49		520.98
Total 7202 · Water and Sewer			520.98	0.00	520.98
7203 · Heating					
	09/04/2024	Eversource	494.89		494.89
	10/02/2024	Eversource	650.93		1,145.82
Total 7203 · Heating			1,145.82	0.00	1,145.82
7204 · Telephone					
	09/15/2024	Frontier Communications	254.97		254.97
	10/15/2024	Frontier Communications	254.48		509.45
Total 7204 · Telephone			509.45	0.00	509.45
7401 · Fuel					
	09/19/2024	Grainger	44.28		44.28
	09/23/2024	WEX Bank - Small Bus. Card	1,465.96		1,510.24
	09/30/2024	Ace Home Center	48.58		1,558.82
	09/30/2024	Ace Home Center	27.99		1,586.81
	09/30/2024	Ace Home Center	18.99		1,605.80
	10/23/2024	WEX Bank - Small Bus. Card	1,464.39		3,070.19
	10/28/2024	Ace Home Center	17.98		3,088.17
	10/28/2024	Ace Home Center	55.98		3,144.15
	10/30/2024	Dime Oil, LLC.	3,676.93		6,821.08
	10/30/2024	Grainger	44.28		6,865.36
Total 7401 · Fuel			6,865.36	0.00	6,865.36
7403 · Vehicle Repairs					
	09/17/2024	Firematic Supply Co. Inc.	1,023.03		1,023.03
	10/31/2024	Advance Auto Parts	30.37		1,053.40
Total 7403 · Vehicle Repairs			1,053.40	0.00	1,053.40

South Fire District
Monthly Expense Detail
September and October 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7404 · NFPA/OSHA Compliance					
	10/14/2024	Central Systems, Inc.	470.00		470.00
	10/25/2024	Municipal Emergency Services/Shipman's	1,054.94		1,524.94
Total 7404 · NFPA/OSHA Compliance			<u>1,524.94</u>	0.00	<u>1,524.94</u>
7406 · Vehicle Supplies					
	09/30/2024	Ace Home Center	12.39		12.39
	10/31/2024	Advance Auto Parts	17.55		29.94
Total 7406 · Vehicle Supplies			<u>29.94</u>	0.00	<u>29.94</u>
7501 · Insurance-Workers Compensation					
	09/01/2024	Benchmark Insurance Company	16,866.80		16,866.80
	09/26/2024	Benchmark Insurance Company		12,018.00	4,848.80
	10/01/2024	Benchmark Insurance Company	16,866.80		21,715.60
Total 7501 · Insurance-Workers Compensation			<u>33,733.60</u>	12,018.00	<u>21,715.60</u>
7502 · Insurance - Commercial Package					
	09/03/2024	Acrisure New England Part. Ins. Serv.,LLC	13,191.50		13,191.50
Total 7502 · Insurance - Commercial Package			<u>13,191.50</u>	0.00	<u>13,191.50</u>
7512 · Pension - Defined Contribution					
	09/12/2024	Lincoln Financial - Pension 401	32,698.80		32,698.80
	10/04/2024	Lincoln Financial - Pension 401	32,663.99		65,362.79
Total 7512 · Pension - Defined Contribution			<u>65,362.79</u>	0.00	<u>65,362.79</u>
7701 · Tax Collector's Expense					
	09/18/2024	Middlesex County Tax Collectors Assoc.	10.00		10.00
	10/15/2024	CT Tax Collectors' Association, Inc.	70.00		80.00
Total 7701 · Tax Collector's Expense			<u>80.00</u>	0.00	<u>80.00</u>
7702 · Professional Org / Periodicals					
	09/30/2024	Bank of America	30.00		30.00
Total 7702 · Professional Org / Periodicals			<u>30.00</u>	0.00	<u>30.00</u>
7703 · Office Expenses					
	09/11/2024	Minuteman Press	54.00		54.00
	09/30/2024	Bank of America	224.80		278.80
	10/31/2024	Bank of America	3.98		282.78
Total 7703 · Office Expenses			<u>282.78</u>	0.00	<u>282.78</u>
7706 · Postage					
	09/16/2024	FedEx	116.76		116.76
	09/30/2024	Bank of America	15.70		132.46

South Fire District
Monthly Expense Detail
September and October 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7706 · Postage, continued					
	10/18/2024	Purchase Power	603.75		736.21
	10/31/2024	Bank of America	12.95		749.16
	10/31/2024	Bank of America	5.65		754.81
Total 7706 · Postage			<u>754.81</u>	0.00	<u>754.81</u>
7708 · Commissioner's Compensation					
	09/04/2024	Paychex	750.00		750.00
	10/02/2024	Paychex	750.00		1,500.00
Total 7708 · Commissioner's Compensation			<u>1,500.00</u>	0.00	<u>1,500.00</u>
7709 · Activity Expense					
	10/04/2024	Capitol Uniform and Supply, LLC.	105.70		105.70
	10/28/2024	Ace Home Center	28.16		133.86
	10/31/2024	Bank of America	49.13		182.99
	10/31/2024	Bank of America	66.60		249.59
Total 7709 · Activity Expense			<u>249.59</u>	0.00	<u>249.59</u>
7710 · Professional Services					
7711 · Legal Expense					
7711B · Legal Expense - H & H					
	09/06/2024	Nuzzo & Roberts, LLC.	417.50		417.50
	09/06/2024	Nuzzo & Roberts, LLC.	82.50		500.00
	10/03/2024	Nuzzo & Roberts, LLC.	1,070.00		1,570.00
	10/03/2024	Nuzzo & Roberts, LLC.	742.50		2,312.50
Total 7711B · Legal Expense - H & H			<u>2,312.50</u>	0.00	<u>2,312.50</u>
Total 7711 · Legal Expense			<u>2,312.50</u>	0.00	<u>2,312.50</u>
7710 · Professional Services - Other					
	09/05/2024	Paychex	138.43		138.43
	09/05/2024	Paychex	62.13		200.56
	09/05/2024	Paychex	66.49		267.05
	09/12/2024	Paychex	138.43		405.48
	09/12/2024	Paychex	62.13		467.61
	09/19/2024	Paychex	138.43		606.04
	09/19/2024	Paychex	62.13		668.17
	09/26/2024	Paychex	138.43		806.60
	09/26/2024	Paychex	62.13		868.73
	09/30/2024	Merrick & Associates, LLC	400.00		1,268.73
	10/03/2024	Paychex	138.43		1,407.16
	10/03/2024	Paychex	62.13		1,469.29

South Fire District
Monthly Expense Detail
September and October 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7710 · Professional Services - Other					
	10/03/2024	Paychex	66.49		1,535.78
	10/10/2024	Paychex	156.43		1,692.21
	10/10/2024	Paychex	62.13		1,754.34
	10/17/2024	Paychex	138.43		1,892.77
	10/17/2024	Paychex	62.13		1,954.90
	10/23/2024	MissionCIT, LLC.	4,500.00		6,454.90
	10/24/2024	Paychex	136.25		6,591.15
	10/24/2024	Paychex	59.95		6,651.10
	10/31/2024	Paychex	136.25		6,787.35
	10/31/2024	Paychex	59.95		6,847.30
			<u>6,847.30</u>	<u>0.00</u>	<u>6,847.30</u>
Total 7710 · Professional Services - Other			6,847.30	0.00	6,847.30
Total 7710 · Professional Services			9,159.80	0.00	9,159.80
7716 · Archive Services					
	09/30/2024	Hartford Despatch & Storage	195.00		195.00
Total 7716 · Archive Services			195.00	0.00	195.00
7717 · Software Support					
	09/26/2024	Founders Technology Group, LLC	644.82		644.82
	09/30/2024	Bank of America	142.00		786.82
	10/01/2024	websolutions DBA Exposure	105.00		891.82
	10/31/2024	Bank of America	142.00		1,033.82
Total 7717 · Software Support			1,033.82	0.00	1,033.82
7801 · Repairs Building					
	09/04/2024	Independent Materials Testing Labs, Inc.	4,910.00		4,910.00
	09/06/2024	Dependable Doors	232.00		5,142.00
	09/26/2024	Dependable Doors	703.00		5,845.00
	09/30/2024	Ace Home Center	18.52		5,863.52
	09/30/2024	Bank of America	21.98		5,885.50
	09/30/2024	Ace Home Center	41.88		5,927.38
	09/30/2024	Salafia Electric, LLC.	895.00		6,822.38
	10/15/2024	Utility Communications, Inc.	459.42		7,281.80
	10/18/2024	CT Dept of Administrative Services OSBI	160.00		7,441.80
Total 7801 · Repairs Building			7,441.80	0.00	7,441.80
7802 · Supplies Maintenance					
	09/05/2024	W.B. Mason Company, Inc.	109.92		109.92
	09/12/2024	W.B. Mason Company, Inc.	166.63		276.55
	09/26/2024	W.B. Mason Company, Inc.	93.97		370.52
	09/30/2024	Bank of America	92.69		463.21
	09/30/2024	Ace Home Center	60.48		523.69

South Fire District
Monthly Expense Detail
September and October 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7802 · Supplies Maintenance, continued					
	09/30/2024	Ace Home Center	9.14		532.83
	10/08/2024	W.B. Mason Company, Inc.	66.44		599.27
	10/15/2024	W.B. Mason Company, Inc.	63.98		663.25
	10/17/2024	W.B. Mason Company, Inc.	382.50		1,045.75
	10/31/2024	Bank of America	47.94		1,093.69
	10/31/2024	Bank of America	61.91		1,155.60
	10/31/2024	W.B. Mason Company, Inc.	66.44		1,222.04
Total 7802 · Supplies Maintenance			1,222.04	0.00	1,222.04
7803 · Services					
	09/03/2024	A & A Office Systems, Inc. - Usage	42.58		42.58
	09/06/2024	JP Bellamo & Sons, Inc.	50.00		92.58
	09/06/2024	De Lage Landen Financial Services, Inc.	121.00		213.58
	09/06/2024	Comcast	100.80		314.38
	09/07/2024	Comcast	22.48		336.86
	09/10/2024	Pitney Bowes Inc. - Quarterly	217.86		554.72
	09/25/2024	All Waste	200.00		754.72
	10/04/2024	JP Bellamo & Sons, Inc.	50.00		804.72
	10/06/2024	Comcast	100.80		905.52
	10/07/2024	De Lage Landen Financial Services, Inc.	121.00		1,026.52
	10/07/2024	Comcast	22.48		1,049.00
	10/25/2024	All Waste	200.00		1,249.00
Total 7803 · Services			1,249.00	0.00	1,249.00
7805 · Equipment					
	09/30/2024	Bank of America	238.98		238.98
Total 7805 · Equipment			238.98	0.00	238.98
7901 · Emergency Medical Equipment					
	09/05/2024	Common Cents EMS Supply, LLC.	154.80		154.80
	09/11/2024	Common Cents EMS Supply, LLC.	150.75		305.55
	09/16/2024	Common Cents EMS Supply, LLC.	115.65		421.20
	09/30/2024	Bank of America	24.49		445.69
	10/07/2024	Common Cents EMS Supply, LLC.	38.25		483.94
	10/07/2024	Common Cents EMS Supply, LLC.	123.30		607.24
	10/16/2024	Common Cents EMS Supply, LLC.	130.63		737.87
	10/16/2024	Common Cents EMS Supply, LLC.	123.30		861.17
	10/16/2024	Common Cents EMS Supply, LLC.	31.50		892.67
	10/31/2024	Bank of America	111.16		1,003.83
Total 7901 · Emergency Medical Equipment			1,003.83	0.00	1,003.83

South Fire District
Monthly Expense Detail
September and October 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7902 · Computer Equip & Supplies					
	09/30/2024	Bank of America	588.05		588.05
	09/30/2024	Bank of America	588.05		1,176.10
	09/30/2024	Bank of America	588.05		1,764.15
	09/30/2024	Bank of America	135.00		1,899.15
Total 7902 · Computer Equip & Supplies			1,899.15	0.00	1,899.15
7903 · Training					
	09/30/2024	Bank of America	93.21		93.21
	09/30/2024	Bank of America	31.42		124.63
	09/30/2024	Bank of America	65.00		189.63
	09/30/2024	Bank of America		175.00	14.63
	09/30/2024	Bank of America	1,614.00		1,628.63
	09/30/2024	Bank of America	89.99		1,718.62
	10/04/2024	ServPro	600.00		2,318.62
	10/17/2024	Firehouse Fabricators, Inc.	3,080.00		5,398.62
	10/31/2024	Bank of America	398.00		5,796.62
	10/31/2024	Bank of America	90.00		5,886.62
Total 7903 · Training			6,061.62	175.00	5,886.62
7904 · Fire Education and Prevention					
7904A · Open House					
	10/03/2024	Auto Spa of Middletown, LLC.		275.00	-275.00
	10/12/2024	Ana's Face and Body Art	400.00		125.00
	10/15/2024	Connecticut Rental Center, Inc.	463.00		588.00
	10/31/2024	Bank of America	226.36		814.36
	10/31/2024	Bank of America	249.92		1,064.28
	10/31/2024	Bank of America		197.60	866.68
	10/31/2024	Bank of America	183.08		1,049.76
	10/31/2024	Bank of America	140.37		1,190.13
	10/31/2024	Bank of America	35.09		1,225.22
Total 7904A · Open House			1,697.82	472.60	1,225.22
Total 7904 · Fire Education and Prevention			1,697.82	472.60	1,225.22
7905 · Fire Fighting Equipment					
	09/04/2024	American Trade Mark Co.	500.99		500.99
	09/11/2024	Hall's Power Equipment	592.38		1,093.37
	09/30/2024	Bank of America	114.00		1,207.37
	09/30/2024	Bank of America	63.36		1,270.73
	10/31/2024	Bank of America	19.94		1,290.67
Total 7905 · Fire Fighting Equipment			1,290.67	0.00	1,290.67

South Fire District
Monthly Expense Detail
September and October 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7906 · Special Service Units					
	09/30/2024	Ace Home Center	5.39		5.39
Total 7906 · Special Service Units			5.39	0.00	5.39
7907 · Fire Marshal's Office					
	09/30/2024	Bank of America	10.79		10.79
	10/31/2024	Bank of America	10.79		21.58
Total 7907 · Fire Marshal's Office			21.58	0.00	21.58
7909 · Uniforms					
	09/17/2024	Witmer Public Safety Group, Inc.	1,410.36		1,410.36
	09/19/2024	McDonnell, Kevin T.		13.00	1,397.36
	09/19/2024	Pantera, Matthew		107.00	1,290.36
	09/30/2024	Bank of America	116.97		1,407.33
	10/03/2024	Atwell, Jesse R.		2.00	1,405.33
	10/03/2024	DeFrancesco, Geoffrey		7.00	1,398.33
	10/03/2024	Handley, Jonathan		37.00	1,361.33
	10/03/2024	Heiden, Timothy		86.00	1,275.33
	10/03/2024	Gamache, Christopher		108.50	1,166.83
	10/03/2024	Mikos, Jacob M.		134.00	1,032.83
	10/03/2024	Moss, Wade		3.00	1,029.83
	10/03/2024	Zabulis, Paulius		10.50	1,019.33
	10/04/2024	Capitol Uniform and Supply, LLC.	102.12		1,121.45
	10/08/2024	Witmer Public Safety Group, Inc.	216.59		1,338.04
	10/17/2024	Soule, Cody C		138.59	1,199.45
	10/17/2024	Dudek, Cody		200.95	998.50
	10/17/2024	Tiezzi, Zachary		32.00	966.50
	10/28/2024	Municipal Emergency Services/Shipman's	539.85		1,506.35
	10/28/2024	Municipal Emergency Services/Shipman's	294.00		1,800.35
	10/29/2024	Municipal Emergency Services/Shipman's	180.00		1,980.35
	10/29/2024	Witmer Public Safety Group, Inc.	216.59		2,196.94
	10/30/2024	Municipal Emergency Services/Shipman's	176.00		2,372.94
	10/31/2024	Bank of America	26.60		2,399.54
Total 7909 · Uniforms			3,279.08	879.54	2,399.54
7910 · Protective Clothing/Equipment					
7910A · Gear Cleaning/Inspection/Repair					
	10/25/2024	Lion Group, Inc.	91.50		91.50
Total 7910A · Gear Cleaning/Inspection/Repair			91.50	0.00	91.50
7910 · Protective Clothing/Equipment - Other					
	09/27/2024	Grainger	41.90		41.90
	09/30/2024	Bank of America	75.92		117.82

South Fire District
Monthly Expense Detail
September and October 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
7910 · Protective Clothing/Equipment - Other, continued					
	09/30/2024	Bank of America		4.53	113.29
	10/22/2024	Firematic Supply Co. Inc.	6,340.00		6,453.29
	10/28/2024	Municipal Emergency Services/Shipman's	154.50		6,607.79
	10/30/2024	Firematic Supply Co. Inc.	212.60		6,820.39
	10/31/2024	Bank of America	77.54		6,897.93
			<u>6,902.46</u>	<u>4.53</u>	<u>6,897.93</u>
Total 7910 · Protective Clothing/Equipment - Other					
Total 7910 · Protective Clothing/Equipment			<u>6,993.96</u>	<u>4.53</u>	<u>6,989.43</u>
7911 · Communications					
	10/17/2024	Sigtronics Corporation	166.93		166.93
Total 7911 · Communications			<u>166.93</u>	<u>0.00</u>	<u>166.93</u>
7912 · Cellular Phones					
	09/11/2024	AT&T Mobility	591.24		591.24
	10/11/2024	AT&T Mobility	591.50		1,182.74
Total 7912 · Cellular Phones			<u>1,182.74</u>	<u>0.00</u>	<u>1,182.74</u>
7915 · Medical Testing					
	09/26/2024	Middlesex Health	25.00		25.00
Total 7915 · Medical Testing			<u>25.00</u>	<u>0.00</u>	<u>25.00</u>
7916 · Breathing Apparatus-Test Repair					
	09/09/2024	Interstate All Battery Center	159.00		159.00
	09/23/2024	Municipal Emergency Services/Shipman's	725.81		884.81
	10/03/2024	Municipal Emergency Services/Shipman's	490.24		1,375.05
	10/08/2024	Municipal Emergency Services/Shipman's	738.78		2,113.83
	10/10/2024	Municipal Emergency Services/Shipman's	855.84		2,969.67
Total 7916 · Breathing Apparatus-Test Repair			<u>2,969.67</u>	<u>0.00</u>	<u>2,969.67</u>
8999 · CNR Current Year					
8999M · Staff Vehicle					
	09/16/2024	Key Chevrolet	65,239.50		65,239.50
	10/01/2024	Action Glass, LLC	6,369.33		71,608.83
	10/15/2024	Hartford Truck Equipment, Inc.	8,540.00		80,148.83
	10/15/2024	Sign Pro, Inc.	3,243.01		83,391.84
Total 8999M · Staff Vehicle			<u>83,391.84</u>	<u>0.00</u>	<u>83,391.84</u>
8999MGA · Municipal Grants-in-Aid					
FY 2022 · Municipal Grants-in-Aid 2022					
	10/15/2024	Utility Communications, Inc.	6,735.12		6,735.12
	10/15/2024	Utility Communications, Inc.	10,584.88		17,320.00
Total FY 2022 · Municipal Grants-in-Aid 2022			<u>17,320.00</u>	<u>0.00</u>	<u>17,320.00</u>

South Fire District
Monthly Expense Detail
September and October 2024

	<u>Date</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
FY 2023 · Municipal Grants-in-Aid 2023					
	10/15/2024	Utility Communications, Inc.	14,366.30		14,366.30
	10/15/2024	Utility Communications, Inc.	12,713.70		27,080.00
		Total FY 2023 · Municipal Grants-in-Aid 2023	<u>27,080.00</u>	<u>0.00</u>	<u>27,080.00</u>
Total 8999MGA · Municipal Grants-in-Aid			44,400.00	0.00	44,400.00
8999SFD · SFD Building Project					
Phase2 · SFD Building Project Phase 2					
	09/30/2024	Milestone Construction Services, LLC.	270,029.49		270,029.49
		Total Phase2 · SFD Building Project Phase 2	<u>270,029.49</u>	<u>0.00</u>	<u>270,029.49</u>
Total 8999SFD · SFD Building Project			<u>270,029.49</u>	<u>0.00</u>	<u>270,029.49</u>
Total 8999 · CNR Current Year			<u>397,821.33</u>	<u>0.00</u>	<u>397,821.33</u>
TOTAL			<u><u>574,656.16</u></u>	<u><u>13,549.67</u></u>	<u><u>561,106.49</u></u>

South Fire District
Profit & Loss Budget vs. Actual
 July through October 2024

	<u>Jul - Oct 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4101 · Property Tax Revenue	7,006,052.20	7,152,310.00	-146,257.80	97.96%
4102 · Interest and Liens	23,188.43	30,000.00	-6,811.57	77.30%
4103 · Tax Refunds	-25,130.28	0.00	-25,130.28	100.00%
4104 · Fees	3,287.78	0.00	3,287.78	100.00%
4105 · Prior Year Tax Collections	-51,904.81	0.00	-51,904.81	100.00%
4107 · Tax Supplemental MV	0.00	15,000.00	-15,000.00	0.00%
4204 · Municipal Grants & Rev. Sharing	879,767.66	0.00	879,767.66	100.00%
4210 · NRG Tax Revenue	0.00	201,650.00	-201,650.00	0.00%
4301 · Investment Income	15,774.76	15,000.00	774.76	105.17%
4901 · Miscellaneous Income	0.02	0.00	0.02	100.00%
Total Income	<u>7,851,035.76</u>	<u>7,413,960.00</u>	<u>437,075.76</u>	<u>105.90%</u>
Expense				
7201 · Electricity	6,130.66	22,500.00	-16,369.34	27.25%
7202 · Water and Sewer	893.93	2,500.00	-1,606.07	35.76%
7203 · Heating	2,053.43	15,000.00	-12,946.57	13.69%
7204 · Telephone	1,015.69	3,000.00	-1,984.31	33.86%
7401 · Fuel	13,595.40	45,000.00	-31,404.60	30.21%
7403-1 · Apparatus Preventative Maint.	0.00	12,650.00	-12,650.00	0.00%
7403 · Vehicle Repairs	14,925.41	20,000.00	-5,074.59	74.63%
7404 · NFPA/OSHA Compliance	11,431.44	25,000.00	-13,568.56	45.73%
7406 · Vehicle Supplies	77.71	2,000.00	-1,922.29	3.89%
7501 · Insurance-Workers Compensation	64,194.20	202,016.00	-137,821.80	31.78%
7502 · Insurance - Commercial Package	26,383.00	55,000.00	-28,617.00	47.97%
7503 · Insurance - Medical	324,289.50	1,067,446.00	-743,156.50	30.38%
7504 · Insurance - Cyber	6,515.00	6,515.00	0.00	100.00%
7509 · Insurance - Life and Disability	9,571.21	31,075.00	-21,503.79	30.80%
7512 · Pension - Defined Contribution	129,692.35	392,913.00	-263,220.65	33.01%
7513 · Unused Sick Time	0.00	20,321.00	-20,321.00	0.00%
7601 · Salaries - Fire Department	1,067,024.98	3,157,136.00	-2,090,111.02	33.80%
7602 · Salaries - Administrative	59,885.55	182,000.00	-122,114.45	32.90%
7603 · Replacement / Call Backs	195,494.20	707,884.00	-512,389.80	27.62%
7604 · Fringe Benefits	33,004.96	136,885.00	-103,880.04	24.11%
7606 · PEB-Uncompensated Absences Exp	0.00	10,000.00	-10,000.00	0.00%
7607 · PEB-Heart and Hypertension	15,496.36	206,489.00	-190,992.64	7.51%
7609 · Employer - Social Security	83,743.38	259,961.00	-176,217.62	32.21%
7610 · Employer - Medicare	19,584.71	60,798.00	-41,213.29	32.21%
7701 · Tax Collector's Expense	12,638.07	24,000.00	-11,361.93	52.66%
7702 · Professional Org / Periodicals	1,167.73	3,281.00	-2,113.27	35.59%
7703 · Office Expenses	563.22	3,500.00	-2,936.78	16.09%
7704 · Auditor	0.00	7,750.00	-7,750.00	0.00%
7705 · Professional Development	5,293.56	8,500.00	-3,206.44	62.28%

South Fire District
Profit & Loss Budget vs. Actual
July through October 2024

	<u>Jul - Oct 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Expense, continued				
7706 · Postage	779.89	4,000.00	-3,220.11	19.50%
7707 · Contingency	0.00	50,000.00	-50,000.00	0.00%
7708 · Commissioner's Compensation	3,000.00	9,000.00	-6,000.00	33.33%
7709 · Activity Expense	355.86	4,000.00	-3,644.14	8.90%
7710 · Professional Services	13,933.70	30,100.00	-16,166.30	46.29%
7712 · Office Equipment	124.17	1,200.00	-1,075.83	10.35%
7713 · Actuarial Services	0.00	3,300.00	-3,300.00	0.00%
7714 · Advertising / Voting	108.31	8,400.00	-8,291.69	1.29%
7715 · Lien Fees	0.00	1,400.00	-1,400.00	0.00%
7716 · Archive Services	195.00	1,000.00	-805.00	19.50%
7717 · Software Support	41,404.95	59,010.00	-17,605.05	70.17%
7801 · Repairs Building	8,372.11	24,000.00	-15,627.89	34.88%
7802 · Supplies Maintenance	3,537.93	8,900.00	-5,362.07	39.75%
7803 · Services	5,365.42	13,000.00	-7,634.58	41.27%
7805 · Equipment	754.03	4,600.00	-3,845.97	16.39%
7901 · Emergency Medical Equipment	1,382.74	12,500.00	-11,117.26	11.06%
7902 · Computer Equip & Supplies	1,899.15	8,000.00	-6,100.85	23.74%
7903 · Training	26,957.23	37,500.00	-10,542.77	71.89%
7904 · Fire Education and Prevention	5,791.59	7,500.00	-1,708.41	77.22%
7905 · Fire Fighting Equipment	8,428.63	28,000.00	-19,571.37	30.10%
7906 · Special Service Units	199.74	10,000.00	-9,800.26	2.00%
7907 · Fire Marshal's Office	360.81	4,000.00	-3,639.19	9.02%
7909 · Uniforms	3,144.96	40,000.00	-36,855.04	7.86%
7910 · Protective Clothing/Equipment	52,219.19	61,000.00	-8,780.81	85.61%
7911 · Communications	1,237.97	4,500.00	-3,262.03	27.51%
7912 · Cellular Phones	2,365.22	5,600.00	-3,234.78	42.24%
7913 · Breathing Air & Oxygen	1,299.70	1,500.00	-200.30	86.65%
7915 · Medical Testing	995.00	12,080.00	-11,085.00	8.24%
7916 · Breathing Apparatus-Test Repair	4,064.28	2,800.00	1,264.28	145.15%
8999 · CNR Current Year	405,824.73	265,950.00	139,874.73	152.59%
Total Expense	2,698,767.96	7,413,960.00	-4,715,192.04	36.40%

South Fire District
Cash Balance Report
October 2024

CASH Unrestricted:

Cash Balances:	Tax Collector - Savings	\$	9,058,615.14
	Operating - Checking	\$	<u>433,170.99</u>
	Total:	\$	9,491,786.13

Restricted Funds:

CNR	\$	2,040,016.64
Post-Employment Benefits	\$	687,334.22



Office of the Fire Chief
SOUTH FIRE DISTRICT
445 RANDOLPH ROAD
MIDDLETOWN, CT 06457
860-347-6661

**South Fire Chief's Report for
October 2024**

South Fire District Fire Commission, please accept the fire chief's report for the month of October 2024.

- Facilitated and attended the SFD retiree's breakfast
- Met with Coginchaug High School student about internship
- Attended weekly building committee meetings
 - Assisted with kitchen design
 - Attended building committee meeting
- Attended Middlesex Chamber of Commerce meetings
 - Central Business Meeting
 - Breakfast meeting in Cromwell
- Attended the Veteran's Cemetery internment
- Attended "Family Night" and night operation for recruits at CFA
- Attended Connecticut Career Fire Chief's meeting
- Assisted with Hawthorne fire in Berlin
- Attended Rec Center Trick or Treat
- Attended Touch a Truck at Ace Hardware
- Meeting with Matt Flor IAFF Trust
- Facilitated open registration of health care benefits
- Attended New England Chief's show
- Attended Ct Fire Dept. Instructor Assoc. awards dinner
- Attended State of Connecticut Exchange Club awards dinner
- Facilitated South Fire District Pension Committee meeting
- Attended and participated in City of Middletown's response to wildfire danger
- Weekly meetings with Mentee at Beamon Middle School

Respectfully submitted

James Trzaski
Fire Chief



Office of the Deputy Chief

SOUTH FIRE DISTRICT

445 RANDOLPH ROAD

MIDDLETOWN, CT 06457

860-347-6661

Fax 860-346-6787

November 13, 2024

Greetings,

I am submitting for your review a report detailing my activities for the month of October 2024.

- Routine ordering of EMS and house supplies
- Began third semester at University of New Haven for BS in Fire Science-Administration
- Facilitated preventive maintenance and repairs on various apparatus.
- Weekly mentor sessions (Hal Kaplan program) at Bielefield Elementary School
- 10/1, 10/2 - Facilitated joint TECC training with MFD, WFD & MPD
- Facilitated annual service for HURST Tools
- Facilitated promotional exam for Fire Captain
- Facilitated annual inspection/repair of tire chains
- Assisted with numerous administrative tasks in absence of Executive Assistant
- Coordinated final upfitting for new Car 37
- Attended regular owner's meetings with Landmark/Milestone Construction on building renovation.
- Facilitated new computer installation for Fire Marshal, Training Captain and Lieutenant workstations.
- 10/17 - Middlesex Chamber Meeting
- 10/28 - Assist with relocation drill at Farm Hill School
- 10/31 - Citywide radio communications meeting

Incident Responses:

10/22 - Brush Fire-Berlin

10/24 - Structure Fire-Haddam

Respectfully Submitted,

Nick Fischer
Deputy Fire Chief



SFD Response by Dispatch Type: Other

CO ALARM-NO SYMP (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001461	2024-10-06 15:21:43	670 ARBUTUS ST
2400001576	2024-10-26 20:39:16	195 MILLBROOK RD
2400001486	2024-10-11 14:07:46	41 RIBERA LN
2400001462	2024-10-06 20:33:16	12 RIDGE RD

ELEVATOR RESCUE (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001523	2024-10-18 17:04:12	1150 S MAIN ST

EMS - MEDICAL CALL - AMB/MEDIC ONLY

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001552	2024-10-23 15:55:46	561 SAYBROOK RD

FIRE ALARM - COMM (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001609	2024-10-31 11:24:11	100 Training Hill Rd
2400001459	2024-10-06 10:48:55	11 TRAINING HILL RD
2400001544	2024-10-22 14:20:51	68 FARM HILL RD
2400001440	2024-10-02 17:57:14	693 SAYBROOK RD
2400001551	2024-10-23 13:08:02	510 Saybrook Rd
2400001436	2024-10-02 12:19:35	770 SAYBROOK RD

FIRE ALARM - RESID. (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001453	2024-10-04 17:00:50	33 MILARDO LN
2400001443	2024-10-03 06:33:41	68 FARM HILL RD
2400001498	2024-10-12 22:24:56	150 COLEMAN RD

GAS (INSIDE) LEAK/SMELL/SPILL (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001519	2024-10-17 16:01:28	70 HOLMES DR
2400001540	2024-10-22 09:51:53	150 MONARCA DR

ILLEGAL BURNING

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001545	2024-10-22 18:31:26	445 RANDOLPH RD

LOCKOUT (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001602	2024-10-30 16:18:49	326 E MAIN ST

**SFD Response by Dispatch Type:
Other**

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



MUT.AID ASSIGNMENT (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001553	2024-10-23 16:48:29	236 PLAINS RD
2400001560	2024-10-24 14:30:16	54 THAYER RD
2400001605	2024-10-31 06:15:34	2800 BERLIN TURNPIKE
2400001541	2024-10-22 12:28:34	2421 BERLIN TPKE
2400001573	2024-10-26 15:39:15	7 PINE CT
2400001580	2024-10-27 15:52:52	179 THAYER RD

MVA-HAZARDS (POLICE/FIRE)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001478	2024-10-10 09:41:13	LAKE ST
2400001563	2024-10-24 21:50:25	382 S MAIN ST
2400001517	2024-10-17 01:52:32	AIRCRAFT RD

MVA-UNKNOWN INJ. (FIRE ONLY)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001511	2024-10-15 22:47:52	RT 9 NB

MVA-UNKNOWN INJ. (POLICE/FIRE)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001456	2024-10-05 19:25:48	MAIN ST EXT
2400001441	2024-10-02 19:24:31	RANDOLPH RD

MVA-W/ INJURIES (FIRE ONLY)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001512	2024-10-16 14:09:15	139 MAIN ST EXT
2400001439	2024-10-02 17:24:46	RT 9 SB
2400001481	2024-10-10 17:35:02	RT 9 NB

MVA-W/ INJURIES (POLICE/FIRE)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001571	2024-10-26 12:12:28	1215 BARTHOLOMEW RD
2400001514	2024-10-16 17:57:14	VANCE DR

ODOR - UNKNOWN TYPE (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001526	2024-10-18 22:54:09	258 SAYBROOK RD
2400001582	2024-10-28 08:54:00	512 SAYBROOK RD
2400001599	2024-10-30 09:28:54	430 SAYBROOK RD

POLICE ASSIST

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001529	2024-10-19 21:02:53	E MAIN ST

POLICE MEDICAL

**SFD Response by Dispatch Type:
Other**

South Fire District
Address: 445 Randolph Rd, Middletown, CT 06457



INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001577	2024-10-26 23:33:37	91 WARNER AVE
2400001492	2024-10-12 12:47:20	416 E MAIN ST
2400001600	2024-10-30 12:27:26	1310 S MAIN ST
2400001543	2024-10-22 13:50:02	311 E MAIN ST

SERVICE CALL (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001522	2024-10-18 10:46:02	77 MARGARITE RD
2400001471	2024-10-08 12:58:55	181 RANDOLPH RD
2400001527	2024-10-19 19:54:03	2 RIVER RD
2400001473	2024-10-08 14:35:20	160 EVERGREEN CIR
2400001531	2024-10-20 10:25:04	76 SUNNYSLOPE DR
2400001610	2024-10-31 14:27:58	17 WALNUT ST
2400001612	2024-10-31 18:56:32	BEAR HILL RD
2400001535	2024-10-21 14:38:07	1015 RANDOLPH RD
2400001536	2024-10-21 16:14:57	70 MAYNARD ST
2400001468	2024-10-08 08:02:35	1866 RIVER RD
2400001581	2024-10-28 07:21:22	1866 RIVER RD
2400001591	2024-10-29 06:54:19	1866 RIVER RD
2400001598	2024-10-30 06:45:59	1866 RIVER RD
2400001606	2024-10-31 06:41:28	1866 RIVER RD
2400001434	2024-10-01 07:37:20	1866 RIVER RD
2400001547	2024-10-22 22:28:51	454 MILLBROOK RD
2400001548	2024-10-23 05:53:00	70 OAKCLIFF RD
2400001505	2024-10-15 10:17:42	1866 RIVER RD
2400001438	2024-10-02 14:13:14	70 MAYNARD ST
2400001550	2024-10-23 10:26:17	390 RIDGE RD
2400001500	2024-10-13 11:37:18	373 E MAIN ST
2400001446	2024-10-03 19:18:27	2 RIVER RD
2400001502	2024-10-14 10:07:25	164 MARGARITE RD
2400001564	2024-10-25 08:51:46	1866 RIVER RD
2400001569	2024-10-26 07:34:16	1866 RIVER RD
2400001454	2024-10-04 21:24:49	36 WESTRIDGE LN
2400001458	2024-10-06 09:34:38	1 WILDERMANS WAY
2400001509	2024-10-15 18:38:21	112 BOW LN
2400001592	2024-10-29 10:35:37	390 RIDGE RD
2400001594	2024-10-29 13:01:27	181 RANDOLPH RD
2400001513	2024-10-16 16:10:14	167 ROUND HILL RD
2400001518	2024-10-17 09:20:49	1 WILDERMANS WAY
2400001528	2024-10-19 19:56:25	2 RIVER RD

SMOKE ODOR - INSIDE (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001588	2024-10-28 16:11:57	39 TYNAN CIR

SMOKE ODOR - OUTSIDE (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001572	2024-10-26 13:17:05	RIDGE RD
2400001537	2024-10-22 03:54:31	COLEMAN RD
2400001561	2024-10-24 15:49:25	CHAUNCEY RD
2400001479	2024-10-10 11:34:31	21 MILLBROOK RD

SUSP ITEM (POLICE/FIRE)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001467	2024-10-07 19:08:07	416 E MAIN ST



SFD Response by Dispatch Type: EMS

EMS - MEDICAL CALL (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001530	2024-10-20 09:47:10	70 HOLMES DR
2400001532	2024-10-20 20:57:41	915 River Rd
2400001524	2024-10-18 18:58:36	1 LABELLA CIR
2400001476	2024-10-09 18:06:25	1 LABELLA CIR
2400001477	2024-10-10 06:54:16	645 SAYBROOK RD
2400001555	2024-10-23 18:46:22	4 COUNTRYSIDE LN
2400001559	2024-10-24 08:48:41	1250 SILVER ST
2400001484	2024-10-11 12:40:58	9 MILLBROOK RD
2400001488	2024-10-11 18:16:24	71 MOUNTAIN LAUREL DR
2400001565	2024-10-25 13:01:17	41 RIBERA LN
2400001469	2024-10-08 08:49:08	1 WILDERMANS WAY
2400001490	2024-10-12 03:32:02	2330 S MAIN ST
2400001570	2024-10-26 11:11:25	1250 SILVER ST
2400001437	2024-10-02 12:32:38	19 MEADOWBROOK RD
2400001575	2024-10-26 18:43:56	645 SAYBROOK RD
2400001496	2024-10-12 16:37:52	100 SAYBROOK RD
2400001578	2024-10-27 09:38:30	152 CEDAR LN
2400001472	2024-10-08 14:22:26	480 S MAIN ST
2400001584	2024-10-28 10:16:38	645 SAYBROOK RD
2400001583	2024-10-28 09:16:22	1250 SILVER ST
2400001585	2024-10-28 11:23:15	645 SAYBROOK RD
2400001589	2024-10-28 16:34:21	1250 SILVER ST
2400001501	2024-10-13 13:29:47	153 E RIDGE RD
2400001597	2024-10-29 18:04:32	9 MAGNOLIA AVE
2400001452	2024-10-04 16:10:27	216 SAND HILL RD
2400001613	2024-10-31 22:44:44	25 HOBSON ST
2400001455	2024-10-05 18:00:43	645 SAYBROOK RD
2400001464	2024-10-07 07:22:11	58 ARBUTUS ST

EMS - MEDICAL CALL - W/MEDIC

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001562	2024-10-24 21:13:24	1250 SILVER ST
2400001485	2024-10-11 13:24:04	1250 SILVER ST
2400001487	2024-10-11 16:17:54	11 HOWARD AVE
2400001465	2024-10-07 17:34:24	48 MAPLEWOOD TER
2400001567	2024-10-25 15:36:00	144 HOLMES DR
2400001508	2024-10-15 13:54:34	1250 SILVER ST
2400001520	2024-10-17 22:16:48	64 LEE ST
2400001554	2024-10-23 17:12:48	1250 SILVER ST
2400001525	2024-10-18 22:20:34	404 COLEMAN RD
2400001480	2024-10-10 12:08:13	1250 SILVER ST
2400001450	2024-10-04 08:47:52	645 SAYBROOK RD
2400001556	2024-10-23 20:25:00	39 RUSSELL ST
2400001557	2024-10-23 21:52:22	1 LABELLA CIR
2400001558	2024-10-24 08:34:18	70 HOLMES DR
2400001451	2024-10-04 09:41:25	645 SAYBROOK RD
2400001482	2024-10-11 08:20:04	760 MILLBROOK RD
2400001433	2024-10-01 02:26:15	208 WOODBURY CIR
2400001435	2024-10-01 10:05:36	100 Training Hill Rd
2400001601	2024-10-30 12:47:49	334 RUSSELL ST
2400001603	2024-10-30 22:37:31	296 WOODBURY CIR
2400001604	2024-10-31 00:03:35	1250 SILVER ST
2400001491	2024-10-12 10:33:27	1250 SILVER ST
2400001493	2024-10-12 13:20:59	101 RIDGE RD
2400001503	2024-10-14 16:57:44	112 BOW LN
2400001494	2024-10-12 16:12:44	645 SAYBROOK RD
2400001495	2024-10-12 16:16:46	21 EASTERN DR

SFD Response by Dispatch Type: EMS

South Fire District
 Address: 445 Randolph Rd, Middletown, CT, 06457



2400001463	2024-10-06 20:37:01	12 WARNER AVE
2400001510	2024-10-15 21:08:25	765 RIDGE RD
2400001579	2024-10-27 14:33:50	361 E RIDGE RD
2400001504	2024-10-14 20:00:11	55 MILLBROOK RD
2400001466	2024-10-07 18:41:59	123 BIRDSEY AVE
2400001457	2024-10-06 05:05:42	190 JULIA TER
2400001515	2024-10-16 21:11:13	42 CHESTNUT ST
2400001444	2024-10-03 14:11:09	25 SILVER ST
2400001499	2024-10-13 08:44:22	1150 S MAIN ST
2400001506	2024-10-15 11:46:05	100 Training Hill Rd
2400001445	2024-10-03 19:12:29	645 SAYBROOK RD
2400001590	2024-10-28 21:26:30	600 HIGHLAND AVE
2400001507	2024-10-15 12:42:51	1250 SILVER ST
2400001516	2024-10-16 22:08:31	203 CHAMBERLAIN RD
2400001534	2024-10-21 11:32:43	1250 SILVER ST
2400001533	2024-10-21 09:27:03	98 S FRONT ST
2400001474	2024-10-09 10:42:50	536 SAYBROOK RD
2400001447	2024-10-04 03:30:57	645 SAYBROOK RD
2400001539	2024-10-22 09:44:18	100 Training Hill Rd
2400001470	2024-10-08 12:58:35	1250 SILVER ST
2400001595	2024-10-29 14:59:53	308 MAIN ST EXT
2400001542	2024-10-22 13:33:09	31 DEJOHN DR
2400001546	2024-10-22 20:56:55	39 CHRISTOPHER CIR
2400001449	2024-10-04 07:59:35	645 SAYBROOK RD

EMS- MEDICAL CALL- MFD/SFD

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001566	2024-10-25 15:33:41	645 SAYBROOK RD
2400001568	2024-10-25 17:40:50	1250 SILVER ST
2400001586	2024-10-28 11:31:39	1250 SILVER ST
2400001442	2024-10-02 21:43:53	645 SAYBROOK RD
2400001460	2024-10-06 14:47:19	2330 S MAIN ST
2400001608	2024-10-31 11:20:02	153 E RIDGE RD
2400001587	2024-10-28 13:07:16	645 SAYBROOK RD
2400001593	2024-10-29 10:36:49	100 Training Hill Rd
2400001549	2024-10-23 06:15:58	43 SUMMER HILL RD
2400001521	2024-10-18 07:50:12	50 SAYBROOK RD
2400001448	2024-10-04 06:39:52	72 SUMMER HILL RD
2400001483	2024-10-11 12:17:57	19 MEADOWBROOK RD

Criteria: Dispatch Type equal EMS - MEDICAL CALL (F) OR Dispatch Type equal EMS - MEDICAL CALL - W/MEDIC OR Dispatch Type equal EMS - MEDICAL CALL- AMB ONLY OR Dispatch Type equal EMS- MEDICAL CALL- MFD/SFD AND PSAP Call Date/Time between 2024-10-01 00:00:00 and 2024-10-31 00:00:00



SFD Response by Dispatch Type: Fire

OUTSIDE FIRE (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001574	2024-10-26 18:30:10	8 MILLBROOK RD
2400001596	2024-10-29 17:33:27	FIFTH AVE
2400001607	2024-10-31 08:02:57	471 HIGHLAND AVE
2400001611	2024-10-31 18:05:27	62 DENISON RD

STRUCTURE FIRE (F)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001489	2024-10-11 23:05:01	7 YELLOW WOOD ST
2400001497	2024-10-12 18:39:19	1200 NEWFIELD ST
2400001475	2024-10-09 18:03:38	23 CLINTON AVE

VEHICLE FIRE (FIRE ONLY)

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS
2400001538	2024-10-22 08:19:18	RT 9 SB

Criteria: Dispatch Type equal APPLIANCE FIRE (F) OR Dispatch Type equal CHIMNEY FIRE (F) OR Dispatch Type equal ELECTRICAL FIRE (F) OR Dispatch Type equal OUTSIDE FIRE (F) OR Dispatch Type equal STRUCTURE FIRE (F) OR Dispatch Type equal VEHICLE FIRE (FIRE ONLY) OR Dispatch Type equal STRUCTURE FIRE 2ND ALARM (F) OR Dispatch Type equal VEHICLE FIRE (POLICE/FIRE) OR Dispatch Type equal PD STRUCTURE FIRE AND PSAP Call Date/Time between 2024-10-01 00:00:00 and 2024-10-31 00:00:00



CVH Monthly Incident Report

PSAP CALL DATE/TIME	INCIDENT TYPE	ADDRESS	DISPATCH TYPE	RESPONSE ZONE
2024-09-02 06:38:37	311 - Medical assist, assist EMS crew	1 LABELLA CIR	EMS - MEDICAL CALL (F)	10
2024-09-02 08:53:12	321 - EMS call, excluding vehicle accident with injury	21 EASTERN DR	EMS - MEDICAL CALL - W/MEDIC	10
2024-09-03 19:59:07	311 - Medical assist, assist EMS crew	70 HOLMES DR	EMS - MEDICAL CALL (F)	10
2024-09-06 09:19:20	321 - EMS call, excluding vehicle accident with injury	144 HOLMES DR	EMS - MEDICAL CALL - W/MEDIC	10
2024-09-07 14:00:20	321 - EMS call, excluding vehicle accident with injury	86 EASTERN DR	EMS- MEDICAL CALL- MFD/SFD	10
2024-09-08 22:53:19	6111 - Cancelled On-Arrival	1 LABELLA CIR	EMS - MEDICAL CALL - W/MEDIC	10
2024-09-10 23:26:31	353 - Removal of victim(s) from stalled elevator	144 HOLMES DR	ELEVATOR RESCUE (F)	10
2024-09-11 18:42:54	321 - EMS call, excluding vehicle accident with injury	70 OBRIEN DR	EMS - MEDICAL CALL (F)	10
2024-09-22 03:58:11	6111 - Cancelled On-Arrival	1 LABELLA CIR	EMS - MEDICAL CALL (F)	10
2024-09-22 05:57:25	745 - Alarm system activation, no fire - unintentional	122 Holmes Dr	FIRE ALARM - COMM (F)	10
2024-09-22 18:42:37	743 - Smoke detector activation, no fire - unintentional	5 Harvey Dr	FIRE ALARM - COMM (F)	10
2024-09-27 08:33:51	321 - EMS call, excluding vehicle accident with injury	1 LABELLA CIR	EMS - MEDICAL CALL (F)	10
2024-09-27 09:13:06	6111 - Cancelled On-Arrival	1 LABELLA CIR	EMS- MEDICAL CALL- MFD/SFD	10
2024-09-30 07:09:35	733 - Smoke detector activation due to malfunction	70 OBRIEN DR	FIRE ALARM - COMM (F)	10

SOUTH FIRE DISTRICT
of the City of Middletown
Office of the Fire Marshal
445 Randolph Road
Middletown, CT 06457
860-343-6059

James M. Mastroianni, Fire Marshal
jmastroianni@southfiredistrict.com
860-250-0042 cell

Ryan Parmelee, Deputy Fire Marshal
rparmelee@southfiredistrict.com
860-262-3277 cell

Chief James Trzaski,

Please see the attached Fire Marshal activity report for the month of October 2024.

The FMO made contact with over 1,000 residents via various public outreach events. We distributed fire prevention literature, South Fire District related take-a-ways and conducted short informational briefings. The highlight of all these events is the school safety visits where the on-duty crew assists with home evacuation training and firefighter PPE demonstration.

The FMO transported over 1,500lbs of food from Stop and Shop and Big Y to Amazing Grace. This new initiative helps get food that would otherwise be thrown away redirected to residents in need. The FMO has also been playing an integral role in the planning of the annual Thanksgiving Food Drive. This year's event will be held at Big Y on Nov 23rd.

The FMO made initial contact with all fourth and fifth graders in our district for the annual fire prevention poster contest. The posters will be collected in early December. The marshals from all three districts will then select the winners to represent Middletown at the state competition.

The FMO assisted the on-duty crew with several illegal open burn complaints. We attempt at every engagement to educate the public on the standing city ordinance. We also educate them on state fire danger levels and the potential hazards of open burns.

The FMO is grateful for the recognition as Exchange Club Firefighters of the Year.

Please feel free to contact the FMO with any questions regarding the supporting documentation for Activity, Inspections, and Investigations.

Sincerely,

James Mastroianni
Fire Marshal


Ryan Parmelee
Deputy Fire Marshal

11/01/2024



Fire Marshal's Office Investigations October 2024

445 RANDOLPH RD

INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	PROPERTY TYPE WHERE INCIDENT OCCURRED (DESCRIPTION)
2400001545	2024-10-22 18:31:26	173 - Cultivated trees or nursery stock fire	Forest, timberland, woodland

471 HIGHLAND AVE

INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	PROPERTY TYPE WHERE INCIDENT OCCURRED (DESCRIPTION)
2400001607	2024-10-31 08:02:57	160 - Special outside fire, other	Graded and cared-for plots of land

62 DENISON RD

INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	PROPERTY TYPE WHERE INCIDENT OCCURRED (DESCRIPTION)
2400001611	2024-10-31 18:05:27	160 - Special outside fire, other	Graded and cared-for plots of land

8 MILLBROOK RD

INCIDENT NUMBER	PSAP CALL DATE/TIME	INCIDENT TYPE	PROPERTY TYPE WHERE INCIDENT OCCURRED (DESCRIPTION)
2400001574	2024-10-26 18:30:10	160 - Special outside fire, other	Residential street, road or residential driveway



Fire Marshal's Office Inspections October 2024

1055 RANDOLPH RD PRE SCHOOL, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Grace Lutheran Pre School	Fire and Life Safety Inspection	2024-10-07 00:00:00	Completed

1055 RANDOLPH RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Grace Lutheran Church	Fire and Life Safety Inspection	2024-10-07 00:00:00	Completed

144 PROUT HILL RD PAVILLION AT CRYSTAL LAKE, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Pavillion at Crystal Lake	Fire and Life Safety Inspection	2024-10-15 00:00:00	Completed with fail

144 PROUT HILL RD POLISH FALCONS CLUB, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Polish Falcons Club	Fire and Life Safety Inspection	2024-10-16 00:00:00	Completed

144 PROUT HILL RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Falcons Grove	Fire and Life Safety Inspection	2024-10-15 00:00:00	Completed

181 RANDOLPH RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Xavier High School	Fire and Life Safety Inspection	2024-10-30 00:00:00	Completed

400 SAYBROOK RD 400 MIDDLESEX EYE PHYSICIANS, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Middlesex Eys Physicians	Fire and Life Safety Inspection	2024-10-31 10:45:28	Completed

400 SAYBROOK RD 410 MIDDLESEX GASTROENTEROLOGY, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
410 Middlesex Gastroenterology	Construction with Building Dept and/ or Health Dept	2024-10-16 07:59:27	Completed
410 Middlesex Gastroenterology	Fire and Life Safety Inspection	2024-10-31 11:00:56	Completed

400 SAYBROOK RD 410 SAYBROOK RD HOLZINGER DMD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Holzinger DMD	Fire and Life Safety Inspection	2024-10-31 10:50:08	Completed

400 SAYBROOK RD 420 MIDDLESEX CARDIOLOGY ASSOCIATES, MIDDLETOWN, CT, 06457

Fire Marshal's Office Inspections October 2024

South Fire District
Address: 445 Randolph Rd, Middletown, CT, 06457



BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Middlesex Cardiology Associates	Fire and Life Safety Inspection	2024-10-31 00:00:00	Completed with fail

400 SAYBROOK RD 440 QUEST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Quest Diagnostics	Fire and Life Safety Inspection	2024-10-31 10:34:04	Completed

400 SAYBROOK RD MIDDLESEX DENTAL CARE, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Middlesex Dental Care	Fire and Life Safety Inspection	2024-10-31 11:06:26	Completed

400 SAYBROOK RD MRI 420, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
MRI	Fire and Life Safety Inspection	2024-10-31 10:32:05	Completed

400 SAYBROOK RD THE VASCULAR EXPERTS, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
The Vascular Experts	Fire and Life Safety Inspection	2024-10-31 10:40:12	Completed

44 MAYNARD ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Elks Lodge #771	Fire and Life Safety Inspection	2024-10-16 00:00:00	Completed with fail

536 SAYBROOK RD CT ONCOLOGY GROUP, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
CT Oncology Group	Fire and Life Safety Inspection	2024-10-30 00:00:00	Completed

70 MAYNARD ST, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
Bielefield Elementary School	Fire and Life Safety Inspection	2024-10-30 00:00:00	Completed

770 SAYBROOK RD, MIDDLETOWN, CT, 06457

BUSINESS NAME	INSPECTION TYPE	INSPECTION COMPLETED DATE	INSPECTION STATUS
	Emergency Response with Building Dept and/ or Health Dept	2024-10-02 00:00:00	Completed



Fire Marshal's Office Misc. Activity October 2024

Ace Hardware FPW Touch a Truck

START DATE	LAST NAME	NOTES
2024-10-19 10:00:00		

Amazing Grace Food Delivery

START DATE	LAST NAME	NOTES
2024-10-02 09:00:00	Mastroianni	Pickup at Stop and Shop deliver to Amazing Grace.
2024-10-09 09:00:00		
2024-10-09 09:00:00		
2024-10-02 09:00:00	Parmelee	Pickup at Stop and Shop deliver to Amazing Grace.

Beman Gate Meeting

START DATE	LAST NAME	NOTES
2024-10-22 11:00:00		
2024-10-22 11:00:00		

Beman Trunk or Treat

START DATE	LAST NAME	NOTES
2024-10-25 16:00:00		

Bielefield Safety Committee Meeting

START DATE	LAST NAME	NOTES
2024-10-22 15:30:00		

Big Y Food Delivery to Amazing Grace

START DATE	LAST NAME	NOTES
2024-10-18 09:00:00		
2024-10-18 09:00:00		

CVHTS Meeting

START DATE	LAST NAME	NOTES
2024-10-31 16:00:00		
2024-10-30 11:00:00		
2024-10-30 11:00:00		

Chair Lift Meeting

START DATE	LAST NAME	NOTES
2024-10-01 08:00:00	Parmelee	Wesleyan Potters
2024-10-01 08:00:00	Mastroianni	Wesleyan Potters

Cintas standpipe meeting

Fire Marshal's Office Misc. Activity October 2024

South Fire District
Address: 445 Randolph Rd, Middletown, CT
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START DATE	LAST NAME	NOTES
2024-10-21 07:00:00		1250 Silver

City Hall Open Burn Official Meeting

START DATE	LAST NAME	NOTES
2024-10-31 14:00:00		
2024-10-31 14:00:00		

Citywide School Safety Meeting

START DATE	LAST NAME	NOTES
2024-10-25 10:00:00		

County FMO Sync

START DATE	LAST NAME	NOTES
2024-10-02 11:00:00	Mastroianni	
2024-10-02 11:00:00	Parmelee	

Farm Hill School Visit

START DATE	LAST NAME	NOTES
2024-10-10 14:30:00		
2024-10-10 14:30:00		

Fire Alarm Meeting

START DATE	LAST NAME	NOTES
2024-10-03 15:00:00	Mastroianni	Beman
2024-10-03 15:00:00	Parmelee	Beman

Fire Drill

START DATE	LAST NAME	NOTES
2024-10-22 09:30:00		Bielefield
2024-10-21 16:00:00		Bielefield After School Program
2024-10-23 10:30:00		Farm Hill
2024-10-23 10:30:00		Farm Hill
2024-10-03 09:30:00		530 Saybrook
2024-10-02 14:00:00		Bielefield
2024-10-02 14:00:00		Bielefield
2024-10-29 13:00:00		Xavier
2024-10-29 13:00:00		Xavier
2024-10-03 09:30:00		530 Saybrook
2024-10-22 09:30:00		Bielefield

Fire Poster Contest Presentation

START DATE	LAST NAME	NOTES
2024-10-02 14:00:00	Mastroianni	Farm Hill
2024-10-03 13:00:00	Mastroianni	Bielefield
2024-10-03 13:00:00	Parmelee	Bielefield
2024-10-02 14:00:00	Parmelee	Farm Hill

Fire Prevention Week School Presentation

Fire Marshal's Office Misc. Activity October 2024

South Fire District
Address: 445 Randolph Rd, Middletown, CT
06457



START DATE	LAST NAME	NOTES
2024-10-07 10:00:00	Parmelee	Grace Lutheran

First Due Meeting

START DATE	LAST NAME	NOTES
2024-10-22 10:00:00		Meet new CSR

Gianelli School Visit

START DATE	LAST NAME	NOTES
2024-10-11 10:00:00		
2024-10-11 10:00:00		

Gilead Safety Training

START DATE	LAST NAME	NOTES
2024-10-23 12:00:00		
2024-10-23 12:00:00		

Gilead Training Event Meeting

START DATE	LAST NAME	NOTES
2024-10-08 09:00:00		
2024-10-08 09:00:00		

Open House

START DATE	LAST NAME	NOTES
2024-10-12 08:00:00		
2024-10-12 08:00:00		

Park and Rec Trunk or Treat

START DATE	LAST NAME	NOTES
2024-10-19 10:00:00		

Relocation Drill

START DATE	LAST NAME	NOTES
2024-10-28 09:00:00		Farm Hill

SNF Annual Disaster Exercise

START DATE	LAST NAME	NOTES
2024-10-25 09:00:00		600 Highland

South Farms School Visit

START DATE	LAST NAME	NOTES
2024-10-10 10:00:00		
2024-10-10 10:00:00		

Fire Marshal's Office Misc. Activity October 2024

South Fire District
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Tank Removal

START DATE	LAST NAME	NOTES
2024-10-30 15:00:00		3 Acer
2024-10-30 15:00:00		3 Acer



Office of Training & Safety

South Fire District
445 Randolph Road
Middletown, CT 06457
aturene@southfiredistrict.com
(860)759-4532

01 November 2024

I am submitting for your review a report detailing the activities of the Division of Training and Safety for the month of October 2024.

Training Activities:

- Assisted with joint training exercise with SFD/MPD/WFD for Active Shooter Incident
- Enrolled Officers and Firefighters into Vehicle Extrication Training via FE Training Software
- Attended Fire Officer III Class delivered by CFA, hosted by Cromwell Fire
- Developed and implemented Ladder Bail-Out Training for all Platoons
- Generated and distributed a Safety/Training Bulletin pertaining to the Maxon C2 Lift Gate
- Attended TECC Exercise Meeting with M/A resources to prepare for April 15016, 2024 Drill
- Organized and scheduled Pre-Plan Training Exercise for Legacy Fitness (749 Saybrook Road)
- Delivered Protest Preparedness: Defeating Demonstration Devices to EBFD in Groton, CT
- Attended CPR/BLS Instructor Course through AHA through Yale New Haven Hospital
- Organized and conducted joint VEIS and Primary Search Training with MFD/WFD
- Delivered Protest Preparedness: Defeating Demonstration Devices at 2024 EMS & Fire Expo
- Orchestrated a demonstration and delivery of the CMC LEVR Bail-out Kit from Vector Rescue
- Participated in Dive Team Training Exercise at the Middletown Parks and Recreation pool.
- Qualified two (2) SFD personnel with being signed off to operate and pump Engines 30 / 32

Incident Responses:

- 10.22.2024: RT 9 (between Exits 9-10) on the Haddam town line for the motor vehicle fire
- 10.24.2024: 54 Thayer Road (Haddam) on the M/A Structure Fire Response
- 10.31.2024: Bear Hill Road for the lost hiker

Respectfully Submitted, AB Turenne – Captain of Training & Safety



Monthly Training Report

Dive Team - Continuing Education (Scribing)

2024-10-17		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Dive Training	0.75	Atwell, Jesse
Dive Training	0.75	Zabulis, Paulius Stasys
Dive Training	0.75	Smith, Christopher
Dive Training	0.75	Mikos, Jacob
Dive Training	0.75	Dudek, Cody
Dive Training	0.75	DeFrancesco, Geoffrey

2024-10-18		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Dive Training	2.00	Tiezzi, Zachary
Dive Training	2.00	Pantera, Matthew
Dive Training	2.00	Moss, Owen
Dive Training	2.00	DeFrancesco, Geoffrey
Dive Training	2.00	Bodie, Christopher
Dive Training	2.00	Tyrseck, Stephen

FD workout

2024-10-02		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Physical Fitness	1.00	Zajac, Robert

2024-10-06		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Physical Fitness	1.25	Zajac, Robert

2024-10-10		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Physical Fitness	1.50	Zajac, Robert

2024-10-14		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Physical Fitness	1.00	Zajac, Robert

Monthly Training Report

South Fire District
 Address: 445 Randolph Rd, Middletown, CT, 06457



2024-10-17

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Physical Fitness	1.00	Zajac, Robert

2024-10-18

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Physical Fitness	1.00	Zajac, Robert

Fire Officer III

2024-10-04

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Officer / Firefighter Development	8.00	Turenne, Andrew

2024-10-25

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Officer / Firefighter Development	8.00	Turenne, Andrew

Ladder Bail-Out: Hook 2/Grab 4

2024-10-08

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Safety and Survival	1.00	Heiden, Timothy
Safety and Survival	1.00	Russo, Philip
Safety and Survival	1.00	Coniglio, Kyle
Safety and Survival	1.00	Davis-Penta, Michael
Safety and Survival	1.00	Gamache, Christopher
Safety and Survival	1.00	Atwell, Jesse
Safety and Survival	1.00	Bodie, Christopher

2024-10-09

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Safety and Survival	1.00	Atwell, Jesse
Safety and Survival	1.00	Cortezzo, Michael
Safety and Survival	1.00	Smith, Christopher
Safety and Survival	1.00	Moss, Wade
Safety and Survival	1.00	Lancia, Anthony
Safety and Survival	1.00	Heiden, Timothy
Safety and Survival	1.00	DeFrancesco, Geoffrey

Monthly Training Report

South Fire District
 Address: 445 Randolph Rd, Middletown, CT, 06457



Safety and Survival	1.00	Zabulis, Paulius Stasys
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2024-10-10

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Safety and Survival	1.00	Atwell, Jesse
Safety and Survival	1.00	Zajac, Robert
Safety and Survival	1.00	Tyrseck, Stephen
Safety and Survival	1.00	Tiezzi, Zachary
Safety and Survival	1.00	Pantera, Matthew
Safety and Survival	1.00	Moss, Owen
Safety and Survival	1.00	Hurlbut, Jason

2024-10-11

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Safety and Survival	1.00	Cortezzo, Michael
Safety and Survival	1.00	Soule, Cody
Safety and Survival	1.00	Swan, Jason
Safety and Survival	1.00	Thurz, David
Safety and Survival	1.00	McDonnell, Kevin
Safety and Survival	1.00	Handley, Jonathan
Safety and Survival	1.00	Gregorio, William

Ladder Bailouts and Window hangs

2024-10-02

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Safety and Survival	0.50	Zajac, Robert
Safety and Survival	0.50	Coniglio, Kyle
Safety and Survival	0.50	Hurlbut, Jason
Safety and Survival	0.50	Keenan, Terence
Safety and Survival	0.50	Moss, Owen
Safety and Survival	0.50	Tiezzi, Zachary
Safety and Survival	0.50	Tyrseck, Stephen

Legacy Fitness / Pre-Plan

2024-10-15

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
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Monthly Training Report

South Fire District
 Address: 445 Randolph Rd, Middletown, CT, 06457



Building Familiarization : Pre-Plan Walkthrough	1.00	Moss, Wade
Building Familiarization : Pre-Plan Walkthrough	1.00	Gregorio, William
Building Familiarization : Pre-Plan Walkthrough	1.00	Cortezzo, Michael
Building Familiarization : Pre-Plan Walkthrough	1.00	McDonnell, Kevin
Building Familiarization : Pre-Plan Walkthrough	1.00	Handley, Jonathan
Building Familiarization : Pre-Plan Walkthrough	1.00	Swan, Jason
Building Familiarization : Pre-Plan Walkthrough	1.00	Thurz, David
Building Familiarization : Pre-Plan Walkthrough	1.00	Soule, Cody

2024-10-16

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Building Familiarization : Pre-Plan Walkthrough	1.00	Gamache, Christopher
Building Familiarization : Pre-Plan Walkthrough	1.00	Coniglio, Kyle
Building Familiarization : Pre-Plan Walkthrough	1.00	Atwell, Jesse
Building Familiarization : Pre-Plan Walkthrough	1.00	Bodie, Christopher
Building Familiarization : Pre-Plan Walkthrough	1.00	Soule, Cody
Building Familiarization : Pre-Plan Walkthrough	1.00	Russo, Philip
Building Familiarization : Pre-Plan Walkthrough	1.00	Handley, Jonathan

2024-10-17

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Building Familiarization : Pre-Plan Walkthrough	1.00	Atwell, Jesse
Building Familiarization : Pre-Plan Walkthrough	1.00	DeFrancesco, Geoffrey
Building Familiarization : Pre-Plan Walkthrough	1.00	Dudek, Cody
Building Familiarization : Pre-Plan Walkthrough	1.00	Heiden, Timothy
Building Familiarization : Pre-Plan Walkthrough	1.00	Lancia, Anthony
Building Familiarization : Pre-Plan Walkthrough	1.00	Mikos, Jacob
Building Familiarization : Pre-Plan Walkthrough	1.00	Smith, Christopher
Building Familiarization : Pre-Plan Walkthrough	1.00	Zabulis, Paulius Stasys

2024-10-18

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Building Familiarization : Pre-Plan Walkthrough	1.00	Bodie, Christopher
Building Familiarization : Pre-Plan Walkthrough	1.00	Zajac, Robert
Building Familiarization : Pre-Plan Walkthrough	1.00	Tyrseck, Stephen
Building Familiarization : Pre-Plan Walkthrough	1.00	Tiezzi, Zachary
Building Familiarization : Pre-Plan Walkthrough	1.00	Pantera, Matthew
Building Familiarization : Pre-Plan Walkthrough	1.00	Moss, Owen
Building Familiarization : Pre-Plan Walkthrough	1.00	DeFrancesco, Geoffrey

Monthly Training Report

South Fire District
 Address: 445 Randolph Rd, Middletown, CT,
 06457



Maxon C2 1,500 lbs. Lift Gate (Safety Training)

2024-10-09		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Cortezzo, Michael
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Zabulis, Paulius Stasys
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Smith, Christopher
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Moss, Wade
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Lancia, Anthony
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Heiden, Timothy
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	DeFrancesco, Geoffrey
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Atwell, Jesse
2024-10-10		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Zajac, Robert
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Tyrseck, Stephen
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Tiezzi, Zachary
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Pantera, Matthew
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Moss, Owen
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Hurlbut, Jason
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Atwell, Jesse
2024-10-11		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Gregorio, William
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Thurz, David
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Swan, Jason

Monthly Training Report

South Fire District
 Address: 445 Randolph Rd, Middletown, CT, 06457



Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Soule, Cody
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	McDonnell, Kevin
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Handley, Jonathan
Equipment Safety - Maxon C2 1,500 lbs Lift Gate	0.50	Cortezzo, Michael

Passenger Vehicle - Stabilization & Extrication (Review/Refresher)

2024-10-21

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Motor Vehicle - Stabilization and Extrication	1.50	DeFrancesco, Geoffrey
Motor Vehicle - Stabilization and Extrication	1.50	Dudek, Cody
Motor Vehicle - Stabilization and Extrication	1.50	Mikos, Jacob
Motor Vehicle - Stabilization and Extrication	1.50	Moss, Wade
Motor Vehicle - Stabilization and Extrication	1.50	Smith, Christopher
Motor Vehicle - Stabilization and Extrication	1.50	Zabulis, Paulius Stasys
Motor Vehicle - Stabilization and Extrication	1.50	Zajac, Robert
Motor Vehicle - Stabilization and Extrication	1.50	Atwell, Jesse

Town Wide Hostile Event Exercise

2024-10-01

TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Active Shooter - Town Wide TECC Exercise	4.00	Lynch, John
Active Shooter - Town Wide TECC Exercise	4.00	Gamache, Christopher
Active Shooter - Town Wide TECC Exercise	4.00	Davis-Penta, Michael
Active Shooter - Town Wide TECC Exercise	4.00	Coniglio, Kyle
Active Shooter - Town Wide TECC Exercise	4.00	Bodie, Christopher
Active Shooter - Town Wide TECC Exercise	4.00	Keenan, Terence
Active Shooter - Town Wide TECC Exercise	4.00	Heiden, Timothy
Active Shooter - Town Wide TECC Exercise	4.00	Zajac, Robert
Active Shooter - Town Wide TECC Exercise	4.00	Tyrseck, Stephen
Active Shooter - Town Wide TECC Exercise	4.00	Tiezzi, Zachary
Active Shooter - Town Wide TECC Exercise	4.00	Russo, Philip
Active Shooter - Town Wide TECC Exercise	4.00	Moss, Owen

2024-10-02

Monthly Training Report

South Fire District
 Address: 445 Randolph Rd, Middletown, CT, 06457



TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Active Shooter - Town Wide TECC Exercise	4.00	DeFrancesco, Geoffrey
Active Shooter - Town Wide TECC Exercise	4.00	James, Robert
Active Shooter - Town Wide TECC Exercise	4.00	Lancia, Anthony
Active Shooter - Town Wide TECC Exercise	4.00	McDonnell, Kevin
Active Shooter - Town Wide TECC Exercise	4.00	Mikos, Jacob
Active Shooter - Town Wide TECC Exercise	4.00	Moss, Wade
Active Shooter - Town Wide TECC Exercise	4.00	Smith, Christopher
Active Shooter - Town Wide TECC Exercise	4.00	Soule, Cody
Active Shooter - Town Wide TECC Exercise	4.00	Swan, Jason
Active Shooter - Town Wide TECC Exercise	4.00	Thurz, David
Active Shooter - Town Wide TECC Exercise	4.00	Zabulis, Paulius Stasys
Active Shooter - Town Wide TECC Exercise	4.00	Atwell, Jesse
Active Shooter - Town Wide TECC Exercise	4.00	Cortezzo, Michael
Active Shooter - Town Wide TECC Exercise	4.00	Dudek, Cody
Active Shooter - Town Wide TECC Exercise	4.00	Handley, Jonathan

Weekly Tone and Radio Test

2024-10-07		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	McDonnell, Kevin
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Handley, Jonathan
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	James, Robert
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Gregorio, William
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Soule, Cody
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Mikos, Jacob
Weekly Test of Tones and Radios (MAYDAY Declared)	0.50	Thurz, David

Window Bail-Outs: CMC LVR Kits

2024-10-31		
TRAINING CATEGORY	DURATION HOURS	ATTENDEE NAME
Safety and Survival	1.50	Tiezzi, Zachary

Monthly Training Report

South Fire District
Address: 445 Randolph Rd, Middletown, CT,
06457



Safety and Survival	1.50	Thurz, David
Safety and Survival	1.50	Swan, Jason
Safety and Survival	1.50	Moss, Wade
Safety and Survival	1.50	McDonnell, Kevin
Safety and Survival	1.50	Handley, Jonathan
Safety and Survival	1.50	Tyrseck, Stephen



CITY OF MIDDLETOWN
CENTRAL COMMUNICATIONS CENTER
911 – POLICE – FIRE – EMS
169 CROSS ST, MIDDLETOWN, CT 06457

Public Safety Telecommunications Report
November 2024

1. Monthly Call Statistics sheet is available. Activity for October is approximately 6,833 incidents. Total 911 calls are 2,204 and 7,909 administrative calls.
2. Staffing update: currently at 16 Dispatchers fully certified. Training is continuing for two new dispatchers. We are in the process of starting a new hire for certified dispatchers.
3. Deputy Director Grauer held several informational sessions on the proposed bond for a new dispatch center. All were conducted as advertised with extremely low attendance.
4. Motorola updates remain on-going. There have been no issues as we proceed. There are also no impacts to radio service during this process.
5. Deputy Director Grauer completed two days of 911 educational training for students at McDonough School. This is the second year of this training there and it may expand Citywide in our elementary schools.
6. We have provided dispatching assistance to the Hawthorne Fire Command Post once in October. We had a dispatcher there for a twelve (12) hour operational period.

**City of Middletown
Central Communications Center
Monthly Call Statistics - 2024 (estimated)**

INCIDENT ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
Middletown Police Dept.	4021	4118	4546	4095	4666	4086	4257	5644	5539	5274			46246	4625
Portland Police Dept.	297	296	335	376	455	369	339	370	359	449			3645	365
Fire Departments (Midd.)	601	535	578	541	591	551	570	597	630	637			5831	583
Middletown Fire Dept.	324	292	312	313	318	308	335	333	364	361			3260	326
South Fire District	178	150	154	158	165	155	142	157	166	181			1606	161
Westfield Fire District	99	93	112	70	108	88	93	107	100	95			965	97
Fire Department (Portland)	79	56	85	58	75	68	75	71	66	75			708	71
Ambulance only Calls	384	364	417	400	423	425	424	433	431	398			4099	410
TOTAL INCIDENT CASE #'s	5382	5369	5961	5470	6210	5499	5665	7115	7025	6833			60529	6053
TELEPHONE ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	AVG
MIDDLETOWN	1649	1513	1697	1590	1749	1872	1872	1821	1822	1738			17323	1732
Wireless & wireline originating in Middletown														
PORTLAND	206	172	228	205	205	208	259	223	222	203			2131	213
Wireless & wireline originating in Portland														
Transfers to Dispatch from other towns. For Midd & Port.	233	213	247	191	281	251	256	273	254	263			2462	246
TOTAL 911 CALLS	2088	1898	2172	1986	2235	2331	2387	2317	2298	2204			21916	2192
TOTAL ADMIN. CALLS IN	4311	3923	4601	4798	4949	4860	4928	4706	4971	5131			47178	4718
TOTAL ADMIN. CALLS OUT	2827	2706	2710	2694	2945	3038	3065	2648	2793	2778			28204	2820
TOTAL PHONE CALLS	9226	8527	9483	9478	10129	10229	10380	9671	10062	10113			97298	9730
												2023	128,558	10,713
												2022	142,117	11,843
												2021	128,498	10,708
												AVG	128,498	10,708

Letter of Retirement

For

Robert "Bobby" Lee James, Jr.



October 6, 2024

Dear Chief Trzaski, and Commissioners, of South Fire District of the City of Middletown.

It has been 39 years since I joined the South Fire District of the City of Middletown, 35 years as a Professional Firefighter, and 4 years as a Volunteer. It has been a privilege to serve the Citizens of the South District, the Citizens of Middletown and other surrounding towns. It's been my honor to serve with the brave Men and Women Firefighters of the South Fire District of the City of Middletown, in the City of Middletown, Connecticut.

I write to announce my retirement On December 6, 2024, as I will perform my last assignment on the shift with Platoon B. I will forever be grateful for the opportunity to serve this wonderful community, South Fire District, and the City of Middletown.

God Bless and Keep Safe the South Fire District, and the City of Middletown.

Robert Lee James Jr
Firefighter, Robert "Bobby" Lee James, Jr.

Cc: Deputy Chief, Nick Fischer

Cc: President James Mastrianni, Local 3918



Tri-Village Fire Association
P.O. Box 67
West Topsham, VT 05086

23 October 2024

Deputy Chief Fischer
Middletown South Fire District
445 Randolph Rd
Middletown, Ct. 06457

Dear Chief Fischer

On behalf of the Tri-Village Fire Association, please accept this letter as a note of gratitude for the recent passing down of the Positive Pressure Fan and rescue rope. We look forward to doing some training with the fan and placing it in service very soon. As you know, the challenges of funding and staffing for small town volunteer fire departments are increasing each year. We rely heavily on donated equipment such as this. Our members often express their gratitude by maintaining and utilizing the various equipment as if they had purchased it off the shelf. Firefighting is a team effort, and passing down equipment near and far is a large component of it.

Thank you again for considering us as an option for extending the equipment's service to our department for the considerable future.

Respectfully,

Timothy P. Ouellette
Board Vice President
Training Officer

Tri-Village Fire Association
P.O. Box 67
West Topsham, VT 05086

To Firefighters South Foxens Fire Department

Last year in October 2023, you guys showed me the ropes by taking me on a tour of the department, showed me everything you use in case of fire and any other emergency. You also took me on my very first ride on a firetruck. At that time i was 52 years old. I was born and raised in Middletown and never been on one. I just wanted to let you all know that was one of the greatest moments of my life and i have the utmost respect and i am very appreciative for what you do. Thank you so much. God Bless.

Barry Rodgers
Portland Ct.



Dear EMT staff, and
South District personnel,

Thank you for your
speedy response and
professional assistance
2 weeks ago. I
received excellent care
from your entire staff
and hospital professionals.
Thank you for all that
you do.



★
••
★
••
••
very much!
★



Sincerely,
Diana + Art
Marilyn